

**ALL ITEMS FOR CONSIDERATION BY THE CITY
COUNCIL/COMMISSION ARE AVAILABLE FOR PUBLIC VIEWING
IN THE OFFICE OF THE CITY CLERK AND THE CENTRAL LIBRARY**

Agendas and other writings that will be distributed to the Councilmembers and Commissioners in connection with a matter subject to discussion or consideration at this meeting and that are not exempt from disclosure under the Public Records Act, Government Code Sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, are available for inspection following the posting of this agenda in the City Clerk's Office, at Commerce City Hall, 2535 Commerce Way, Commerce, California, and the Central Library, 5655 Jillson Street, Commerce, California, or at the time of the meeting at the location indicated below.

**AGENDA FOR THE CONCURRENT SPECIAL MEETINGS OF
THE CITY COUNCIL OF THE CITY OF COMMERCE AND
THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION
SENIOR CITIZENS CENTER
2555 COMMERCE WAY, COMMERCE, CALIFORNIA**

TUESDAY, DECEMBER 20, 2011 – 5:00 P.M.

I, Joe Aguilar, Mayor/Chairperson, do hereby call Concurrent Special Meetings of the City Council of the City of Commerce, California, and the Commerce Community Development Commission to convene at **5:00 p.m. on Tuesday, December 20, 2011**, in the Senior Citizens Center, 2555 Commerce Way, Commerce, California.


The Council and Commission will convene to consider the following matters on the attached agenda.

Dated: December 15, 2011



Joe Aguilar
Mayor/Chairperson

ATTEST:



Linda Kay Olivieri, MMC
City Clerk/Assistant Secretary

**LARGE PRINTS OF THIS AGENDA ARE AVAILABLE UPON REQUEST
FROM THE CITY CLERK'S OFFICE, MONDAY-FRIDAY,
8:00 A.M.-6:00 P.M.**

**ALL ITEMS FOR CONSIDERATION BY THE CITY COUNCIL/COMMISSION
ARE AVAILABLE FOR PUBLIC VIEWING IN THE OFFICE OF THE CITY
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**AGENDA FOR THE CONCURRENT SPECIAL MEETINGS OF
THE CITY COUNCIL OF THE CITY OF COMMERCE AND
THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION
SENIOR CITIZENS CENTER
2555 COMMERCE WAY, COMMERCE, CALIFORNIA**

TUESDAY, DECEMBER 20, 2011 – 5:00 P.M.

CALL TO ORDER

Mayor/Chairperson Aguilar

PLEDGE OF ALLEGIANCE

Alex Hamilton
Assistant Director of Community Development

INVOCATION

Councilmember/Commission Leon

ROLL CALL

City Clerk/Assistant Secretary Olivieri

APPEARANCES AND PRESENTATIONS

PUBLIC COMMENT

Citizens wishing to address the City Council/Commission on any item on the agenda or on any matter not on the agenda may do so at this time. However, State law (Government Code Section 54950 et seq.) prohibits the City Council/Commission from acting upon any item not contained on the agenda posted 72 hours before a regular meeting and 24 hours before a special meeting. Upon request, the City Council/Commission may, in their discretion, allow citizen participation on a specific item on the agenda at the time the item is considered by the City Council/Commission. Request to address City Council/Commission cards are provided by the City Clerk/Assistant Secretary. If you wish to address the City Council/Commission at this time, please complete a speaker's card and give it to the City Clerk/Assistant Secretary prior to commencement of the City Council/Commission meeting. Please use the microphone provided, clearly stating your name and address for the official record and courteously limiting your remarks to five (5) minutes so others may have the opportunity to speak as well.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

No person shall make any remarks which result in disrupting, disturbing or otherwise impeding the meeting.

CITY COUNCIL/COMMISSION REPORTS

CONCURRENT SPECIAL COUNCIL/CDC AGENDA

12/20/11 – 5:00 p.m.

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CONSENT CALENDAR

Items under the Consent Calendar are considered to be routine and may be enacted by one motion. Each item has backup information included with the agenda, and should any Councilmember/Commissioner desire to consider any item separately he/she should so indicate to the Mayor/Chairperson. If the item is desired to be discussed separately, it should be the first item under Scheduled Matters.

1. Approval of Minutes

The **City Council and Commission** will consider for approval, respectively, the minutes of the Concurrent Regular Meetings of Tuesday, December 6, 2011, held at 6:30 p.m.

2. Approval of Warrant Register No. 12

The **City Council and Commission** will consider for approval, respectively, the bills and claims set forth in Warrant Registers No. 12A, dated December 20, 2011, and No. 12B, for the period November 30, 2011, to December 8, 2011.

3. Financial Report Through November 30, 2011

The **City Council** will consider for receipt and filing the financial report through November 30, 2011.

4. Approval of Plans and Specifications for Cash Contract No. 1114 – 2011/2012 Bus Shelter Installation Project

The **City Council** will consider for approval the Plans and Specifications for Cash Contract No. 1114 – 2011/2012 Bus Shelter Installation Project, as prepared by Onward Engineering, and authorizing the Community Development Department to advertise for bids and designate Thursday, February 2, 2012, at 3:00 p.m., as the bid opening date.

PUBLIC HEARINGS

SCHEDULED MATTERS

5. Appeal of Traffic Commission Decision – Denial of Curbside Parking for Physically Challenged Person – Eric Sanchez, Applicant

The **City Council** will consider, and take the appropriate action as deemed necessary regarding, an appeal, submitted by Commerce resident Eric Sanchez, of a Traffic Commission decision to deny a request for Curbside Parking for a Physically Challenged Person. Staff is recommending that the City Council uphold the Traffic Commission decision.

The Traffic Commission denied Mr. Sanchez' application based on the following grounds: There is an existing curbside physically challenged parking space in the immediate vicinity of the subject property, the subject property has a long driveway with no obstructions that may hinder a physically challenged person from entering or exiting a vehicle parked in the driveway and the policy and Commission seek to provide curbside parking for physically challenged persons that are not in close proximity to each other so that impacts to other residents are minimal.

6. Formation of Ad-Hoc Committee for Purpose of Interviewing and Recommending Consultant to Facilitate Services for 2012 Strategic Planning and Goal Setting Workshop

CONCURRENT SPECIAL COUNCIL/CDC AGENDA

12/20/11 – 5:00 p.m.

Page 3 of 3

The **City Council** will consider, and take the appropriate action as deemed necessary with respect to, creating a two-member Ad Hoc Subcommittee of the City Council to review proposals and conduct interviews to select a facilitator for the 2012 Strategic Planning and Goal Setting Workshop scheduled for Spring 2012.

ORDINANCES AND RESOLUTIONS

7. A Resolution of the City Council of the City of Commerce, California, Declaring the City's Support for the "Get Out the Voice" Youth Voter Registration Project

The **City Council** will consider for approval and adoption a proposed Resolution declaring the City's support for the "Get Out the Voice" Youth Voter Registration Project. The goal of the Project organizers is to register 350 eligible youth by March 2012.

CIP PROGRESS REPORT

LEGISLATIVE UPDATE

I-710 LOCAL ADVISORY COMMITTEE UPDATE

RECESS TO CLOSED SESSION

8. Pursuant to Government Code §54956.8,
- A. The **Commission** will confer with its real property negotiators, Jorge Rifá and Bob Zarrilli, with respect to real estate negotiations with Mayans Development, Inc., including proposed price and other terms, concerning real property located on Eastern Avenue, commonly known as APN 5241-013-900, APN 5241-013-901, APN 5241-013-902, APN 5241-013-903 and APN 5241-014-900; Greenwood Avenue, commonly known as APN 6357-011-909, APN 6357-011-907 and APN 6357-011-910; Nicola Avenue, commonly known as APN 6351-038-900; Neenah Street, commonly known as APN 6356-015-900; Watcher Street, commonly known as APN 6357-014-900, APN 6257-014-901, APN 6357-014-902 and APN 6357-014-903; Gage Avenue, commonly known as APN 6357-016-900, APN 6357-016-901, APN 6357-016-905 and APN 6357-016-002 and Gage Avenue (privately owned), commonly known as APN 6357-016-003.
9. Pursuant to Government Code §54956.9(b),
- A. The **City Council** will confer with its legal counsel, and take the appropriate action, with respect to significant exposure to litigation in one potential case.
- B. The **Commission** will confer with its legal counsel, and take the appropriate action, with respect to significant exposure to litigation in one potential case.

ADJOURNMENT

Adjourn in memory of David Thrasher, longtime employee of CalStrip Steel, Commerce business community member, and Esther Parks, mother-in-law of Los Angeles County Building & Safety Department employee Michael Piles.

LARGE PRINTS OF THIS AGENDA ARE AVAILABLE UPON REQUEST
FROM THE CITY CLERK'S OFFICE, MONDAY-FRIDAY,
8:00 A.M. - 6:00 P.M.



AGENDA REPORT

Meeting Date: December 20, 2011

TO: HONORABLE CITY COUNCIL
FROM: CITY ADMINISTRATOR
SUBJECT: CITY FINANCIAL REPORT THROUGH THE MONTH OF
NOVEMBER 30, 2011

RECOMMENDATION:

Receive and file.

MOTION:

Receive and file.

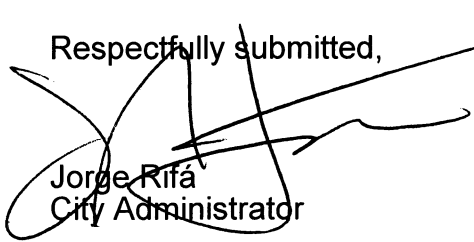
ANALYSIS:

The monthly progress report on the financial plan as approved by the City Council during the budget process is recapped and attached for your review. Details are on file in the Finance Department for any further review as necessary.

FISCAL IMPACT:

This activity can be carried out at this time without additional impact on the current operating budget.

Respectfully submitted,



Jorge Rifa
City Administrator

Recommended by,



Vilko Domic
Director of Finance / City Treasurer

Approved as to Form



Eddie Olivo
Eduardo Olivo
City Attorney

City of Commerce

Budget by Organization Report

General Fund Summary

Year-to-Date Thru November 30, 2011

<u>Classification</u>	<u>Adopted Budget</u>	(A)	<u>Balance</u>	<u>% Used/ Rec'd</u>	(B)	<u>(A - B) Variance</u>
		FY 11-12 <u>Actual</u>			FY 10-11 <u>Actual</u>	
REVENUES						
Taxes	18,697,975	3,395,344	15,302,631	18.2%	2,971,571	423,773 1
Licenses & Permits	2,509,580	686,339	1,823,241	27.3%	1,072,123	(385,784) 2
Fines & Penalties	347,850	131,893	215,957	37.9%	176,665	(44,772) 3
Use of Money	1,690,000	493,210	1,196,790	29.2%	523,280	(30,070) 4
Other Agencies	754,101	113,114	640,987	15.0%	112,237	877
Current Charges	1,477,370	392,333	1,085,037	26.6%	406,283	(13,950) 5
Activities Fees	396,950	192,633	204,317	48.5%	190,954	1,679
Other Revenues	1,169,560	480,314	689,246	41.1%	589,754	(109,440) 6
Transfer From Other Funds	<u>20,170,000</u>	<u>8,404,165</u>	<u>11,765,835</u>	<u>41.7%</u>	<u>8,139,600</u>	<u>264,565</u> 7
REVENUE TOTALS	\$47,213,386	\$14,289,345	\$32,924,041	30.3%	\$14,182,467	\$106,878

1 - Sales Tax - Receipts up \$366,588 from the previous fiscal year

1 - Hotel Visitors Tax - 1st Quarter receipts up almost \$40,000 from the previous fiscal year

2 - Greater amount of activity last year thru the 1st quarter

3 - Parking Citation fines are slightly behind relative to last year

4 - Rental of the Aquatorium facility is sporadic

5 - Trash Haulers Fee up slightly

6 - Last years books reflects a one-time payment of \$169,000 related to an reimbursement agreement

7 - Contribution back to the General Fund adopted figures for this fiscal year are higher than last

City of Commerce

Budget by Organization Report

General Fund Summary

Year-to-Date Thru November 30, 2011

<u>Classification</u>	<u>Adopted Budget</u>	(A) FY 11-12 <u>Actual</u>	<u>Balance</u>	% Used/ <u>Rec'd</u>	(B) FY 10-11 <u>Actual</u>	(A - B) <u>Variance</u>
<u>EXPENSES</u>						
<u>Administration</u>						
City Council	148,275	57,592	90,683	38.8%	49,862	7,730
Administration	484,468	180,090	304,378	37.2%	168,662	11,428
Public Information	347,037	143,011	204,026	41.2%	117,415	25,596 1
Graphics & Printing	319,620	107,376	212,244	33.6%	106,597	779
City Clerk	214,951	75,138	139,813	35.0%	65,856	9,282
Legal Services	467,600	59,244	408,356	12.7%	97,927	(38,683) 2
Human Resources	869,918	389,830	480,088	44.8%	398,326	(8,496)
<u>Finance / Info Technology</u>						
City Treasurer	18,102	4,942	13,160	27.3%	5,618	(676)
Finance Administration	356,789	146,934	209,855	41.2%	168,521	(21,587) 3
Accounting	378,054	120,194	257,860	31.8%	145,165	(24,971) 4
Purchasing	358,982	120,726	238,256	33.6%	121,069	(343)
Information Technology	484,272	121,650	362,622	25.1%	120,094	1,556
Business License	88,726	31,027	57,699	35.0%	28,677	2,350
TOTAL FINANCE	1,684,925	545,473	1,139,452	32.4%	589,144	(43,671)
<u>Community Development</u>						
Planning Commission	5,650	2,045	3,605	36.2%	-	2,045
Community Dev - Admin	426,694	163,699	262,995	38.4%	150,088	13,611 4
Planning	179,403	57,771	121,632	32.2%	54,652	3,119
Building Department	546,417	106,813	439,604	19.5%	157,639	(50,826) 5
Code Enforcement	118,294	41,542	76,752	35.1%	51,217	(9,675)
Environmental Services	112,629	31,535	81,094	28.0%	43,323	(11,788) 6
TOTAL COMMUNITY DEV	1,389,087	403,405	985,682	29.0%	456,919	(53,514)

1 - PARS Program related leave payout in this fiscal year

2 - Timing of the Legal Bill process varies -- there isn't continuity on a monthly basis

3 - One-time expense inadvertently charged to this cost center in FY 10-11

4 - Step Increases, Supportive Engineering charges in this FY, Medical Insurance Increases

5 - Building related activity has decreased from the previous fiscal year

6 - PARS Program related leave payout in FY 2010-11; position not filled

City of Commerce

Budget by Organization Report

General Fund Summary

Year-to-Date Thru November 30, 2011

<u>Classification</u>	<u>Adopted Budget</u>	(A)	<u>Balance</u>	% Used/	(B)	(A - B)
		FY 11-12		Rec'd	FY 10-11	(A - B)
		<u>Actual</u>			<u>Actual</u>	<u>Variance</u>
<u>Public Services</u>						
Traffic Commission	3,650	840	2,810	23.0%	1,000	(160)
Public Works Engineering	107,500	17,382	90,118	16.2%	19,848	(2,466)
Public Works Contracts	1,857,117	517,156	1,339,961	27.8%	490,267	26,889 1
Municipal Facilities Operation	2,137,585	796,591	1,340,994	37.3%	800,806	(4,215)
Street Maintenance	192,632	88,801	103,831	46.1%	64,152	24,649
Tree Maintenance	358,380	100,799	257,581	28.1%	64,398	36,401 2
Major Street Repairs	5,000	-	5,000	0.0%	-	-
Major Facility Repairs	50,000	-	50,000	0.0%	27,175	(27,175)
TOTAL PUBLIC SVCS	4,711,864	1,521,569	3,190,295	32.3%	1,467,646	53,923
<u>Community Services</u>						
Emergency Preparedness	132,567	36,187	96,380	27.3%	31,002	5,185
Law Enforcement	5,684,919	1,394,897	4,290,022	24.5%	1,376,603	18,294
Animal Control	186,934	55,841	131,093	29.9%	47,506	8,335
Comm Safety Specialists	746,061	221,190	524,871	29.6%	256,167	(34,977) 3
Crossing Guards	191,088	43,735	147,353	22.9%	42,791	944
Fire Protection	8,732,946	3,706,280	5,026,666	42.4%	3,656,590	49,690
Community Svcs Commission	2,850	1,028	1,822	36.1%	520	508
Community Svcs Admin	999,015	388,110	610,905	38.8%	335,256	52,854 4
Employment & Bus Dev Ctr	223,154	73,787	149,367	33.1%	106,291	(32,504) 5
TOTAL COMMUNITY SVCS	16,899,534	5,921,055	10,978,479	35.0%	5,852,726	68,329
<u>Library Services</u>						
Library Commission	3,550	720	2,830	20.3%	800	(80)
Education Commission	12,300	2,926	9,374	23.8%	3,072	(146)
Library Administration	346,987	144,443	202,544	41.6%	119,018	25,425 4
Central Library	400,097	167,751	232,346	41.9%	128,107	39,644 4
Childrens Services	311,560	112,671	198,889	36.2%	102,569	10,102
Atlantic Branch	300,828	103,689	197,139	34.5%	94,763	8,926
Bristow Park Branch	307,843	108,434	199,409	35.2%	112,888	(4,454)
Greenwood Branch	311,015	116,587	194,428	37.5%	104,011	12,576
Support Services	778,569	280,320	498,249	36.0%	281,041	(721)
Adult Literacy Program	249,935	101,871	148,064	40.8%	80,384	21,487 6
TOTAL LIBRARY SVCS	3,022,684	1,139,412	1,883,272	37.7%	1,026,653	112,759

1 - Refuse Disposal - 4 payments reflected this year compared to 3 payments last fiscal year

2 - Maintenance - Unscheduled / Emergency Work increased this fiscal year; Tree trimming schedule was adjusted, meaning that more work was accomplished earlier in the FY than last year

3 - F/T Public Safety Supervisor position was left vacant for FY 2011-12

4 - PARS Program related leave payout

5 - F/T Employment Services Coordinator position was left vacant for FY 2011-12

6 - Acting pay for the Interim Director position is being expensed out of the this cost center currently

City of Commerce

Budget by Organization Report

General Fund Summary

Year-to-Date Thru November 30, 2011

<u>Classification</u>	<u>Adopted Budget</u>	(A)	<u>Balance</u>	<u>% Used/</u> <u>Rec'd</u>	(B)	<u>(A - B)</u> <u>Variance</u>
		FY 11-12 <u>Actual</u>			FY 10-11 <u>Actual</u>	
<u>Parks & Recreation</u>						
Parks & Rec Commission	2,700	800	1,900	29.6%	600	200
Parks & Recreation Admin	1,023,688	467,184	556,504	45.6%	370,794	96,390 1
Pre-School	86,929	22,362	64,567	25.7%	19,245	3,117
Kids Club Program	99,343	30,526	68,817	30.7%	21,552	8,974
Day Camps	64,802	77,188	(12,386)	119.1%	76,613	575
Recreation Operations	319,375	83,717	235,658	26.2%	129,410	(45,693) 2
Bandini Park	324,119	117,543	206,576	36.3%	131,416	(13,873) 2
Bristow Park	333,914	161,359	172,555	48.3%	161,116	243
Rosewood Park	430,940	149,120	281,820	34.6%	155,250	(6,130)
Veterans Park	438,021	162,362	275,659	37.1%	155,375	6,987
Special Events	133,379	27,947	105,432	21.0%	85,542	(57,595) 2
Parks & Recreation Activity	390,765	88,689	302,076	22.7%	113,082	(24,393) 3
Sports Program	294,625	91,036	203,589	30.9%	166,784	(75,748) 2
Senior Citizens Center	341,732	138,068	203,664	40.4%	131,222	6,846
Sr Citizens Commission	2,850	839	2,011	29.4%	1,000	(161)
Aquatorium	1,449,215	616,469	832,746	42.5%	639,219	(22,750) 2
Community Teen Center	305,075	118,170	186,905	38.7%	116,488	1,682
Youth Advisory Commission	3,894	920	2,974	23.6%	531	389
Park Maintenance	1,425,275	466,081	959,194	32.7%	520,770	(54,689) 2
Snack Bar	276,496	107,724	168,772	39.0%	102,543	5,181
Camp Commerce	594,148	292,005	302,143	49.1%	238,832	53,173 4
TOTAL PARKS & REC	8,341,285	3,220,109	5,121,176	38.6%	3,337,384	(117,275)
<u>Non - Departmental</u>						
Employee Benefits	2,475,545	1,682,101	793,444	67.9%	1,355,479	326,622 5
General Services	4,940,879	2,588,886	2,351,993	52.4%	2,869,254	(280,368) 6
Community Promotions	80,650	7,155	73,495	8.9%	6,855	300
Transfers to Other Funds	1,261,853	750,143	511,710	59.4%	744,763	5,380
Debt Service	148,014	37,379	110,635	25.3%	74,478	(37,099)
EXPENDITURE TOTALS	\$ 47,808,189	\$ 18,828,968	\$ 28,979,221	39.4%	\$ 18,785,946	\$ 43,022

1 - PARS Program related leave payout in this fiscal year

2 - PARS Program related leave payout in FY 2010-11; position not filled

3 - Some activities were scaled back as part of the adopted budget

4 - 3 positions reallocated from Public Services Maintenance; Increase in Repairs & Maintenance

5 - PARS Program retirement annuity; increase in health and workers comp costs

6 - General Liability Ins is down slightly; UP agreement - 1 less payment reflected in current year as opposed to the 2 payments reflected in FY 2010-11



AGENDA REPORT

PLANS & SPECS ARE AVAILABLE FOR
VIEWING IN THE CITY CLERK'S OFFICE

MEETING DATE: December 20, 2011

TO: HONORABLE CITY COUNCIL
FROM: CITY ADMINISTRATOR
SUBJECT: APPROVE PLANS AND SPECIFICATIONS FOR CASH CONTRACT
NO. 1114 – 2011/2012 BUS SHELTER INSTALLATION PROJECT

RECOMMENDATION:

That the City Council:

1. Approve the project plans and specifications, as prepared by Onward Engineering; and
2. Authorize the Community Development Department to advertise for bids and designate Thursday, February 2, 2012, at 3:00 p.m., as the bid opening date.

MOTION:

Move to approve recommendation.

BACKGROUND:

As part of the FY 2006/07 Capital Improvement Project (CIP) Budget, the City Council appropriated \$500,000 for the upgrade of various bus stop locations in the City of Commerce, including the installation of new shelters at certain locations.

In Fiscal Year 2008/09, the Community Development Department coordinated the installation of 17 bus shelters/benches in residential areas under the Community Development Block Grant Program.

At its meeting of August 17, 2010, the City Council approved the project Request for Proposal (RFP) prepared by staff for the Bus Shelter Project and authorized the Community Development Department to advertise for bids/proposals.

On December 21, 2010, the City Council awarded a Professional Services Agreement for design and engineering services for the City's Bus Shelter Project to Onward Engineering.

As part of the FY 2010/11, due to the fact that the engineering estimate for implementing the final Bus Shelter Project phase was twice the allocated funding; the City Council approved the implementation of the final phase over two fiscal year cycles in order to secure additional federal funds.

ANALYSIS:

The project plans and specifications are ready and available in the Community Development Department. The proposed improvements include various repairs and upgrades to 73 City's bus stops in order to meet current ADA requirements, improve safety and appearance, repair damaged sidewalk, etc. The existing project plans and specifications includes installing 16 new bus shelters (including solar powered transit lights), 37 new bus benches, 23 trash receptacles, 10 new bus signs, removal of 10,300 square feet of concrete, constructing 15 new ADA curb ramps, painting 940 linear feet of curb, etc.

FISCAL IMPACT:

This activity can be carried out at this time without additional impact on the current operating budget, as funding for this activity has been approved and included in the FY 2006/07 and FY 2009/10 Capital Improvement Project Budgets. The estimated cost for the entire project (including design and construction) is \$500,000 as follows:

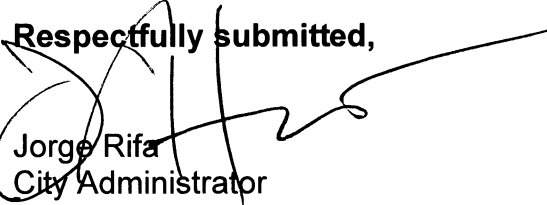
\$400,000	Federal Transportation Administration
<u>\$100,000</u>	PTMSEA Prop. 1-B
\$500,000	Total Project Budget

The project estimate is as follows:

\$440,000	Construction
<u>\$ 60,000</u>	Engineering and Construction Management
\$500,000	Total

RELATIONSHIP TO 2009 STRATEGIC GOALS:

The issue before the Council is applicable to the following Council's strategic goal: *"Protect and Enhance Quality of Life in the City of Commerce."* Although, there are no specific objectives connected to this issue, the City is responsible for ensuring that all its bus stops are in good and safe order for public use.

Respectfully submitted,

Jorge Rifa
City Administrator

Recommended by:


Robert Zarrilli
Director of Community Development

Recommended by:


Claude McFerguson
Director of Transportation

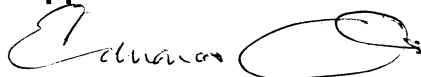
Prepared by:


Danilo Batson
Assistant Director of Public Services

Fiscal Impact Reviewed by:


Vilko Domic
Director of Finance

Approved As To Form:


Eduardo Olivo
City Attorney



AGENDA REPORT

MEETING DATE: December 20, 2011

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: APPEAL OF TRAFFIC COMMISSION DECISION – DENIAL OF CURBSIDE PARKING FOR PHYSICALLY CHALLENGED PERSON – ERIC SANCHEZ

RECOMMENDATION:

The City Council will hear and consider:

1. Appeal of Traffic Commission decision to deny a request by Mr. Eric Sanchez for Curbside Parking for Physically Challenged Person.
2. That the City Council uphold the Traffic Commission's decision to deny the request by Mr. Eric Sanchez for Curbside Parking for Physically Challenged Person.

MOTION:

Move to approve recommendation.

BACKGROUND/ANALYSIS:

Mr. Eric Sanchez submitted a request to the City for curbside physically challenged person's parking by providing the proper proof of a valid disabled person vehicle placard identification card (expires June 30, 2013) issued pursuant to Section 22511.5 or Section 9105 of the State of California Vehicle Code.

At its meeting of November 2, 2011, the Traffic Commission reviewed and discussed all pertinent information regarding Mr. Sanchez's request. After the discussion, the Commission denied staff's recommendation to approve Mr. Sanchez's request on the following grounds:

1. There is an existing curbside physically challenged parking space at 5030 Quigley Street that can be utilized by anyone with a valid disabled person vehicle placard (see aerial photo);
2. The subject property has a long driveway with no obstructions on either side that may hinder a physically challenged person from entering or exiting a vehicle park in the driveway (see street level photo); and
3. Finally, the policy and Commission seek to provide curbside parking for physically challenged persons that are not in close proximity to each other so that the parking impacts to other residents/users are minimal.

It is staff's recommendation that the City Council uphold the Traffic Commission's decision and deny Mr. Sanchez's appeal on this matter.

FISCAL IMPACT

This activity can be carried out without additional impact on the current operating budget.

RELATIONSHIP TO 2009 STRATEGIC GOALS:

The issue before the Council is applicable to the following Council’s strategic goal: *“Protect and Enhance Quality of Life in the City of Commerce”*. Although, there are no specific objectives connected to this issue; the City is responsible for enforcing curbside parking in the City.

Respectfully submitted,



Jorge Rifa
City Administrator

Recommended by:



Robert Zarrilli
Director of Community Development

Prepared by:



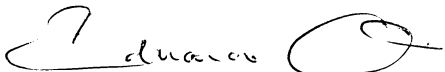
Danilo Batson
Assistant Director of Public Services

Fiscal Impact Reviewed by:



Vilko Domic
Director of Finance

Approved As To Form:



Eduardo Olivo
City Attorney

5023 QUIGLEY STREET- AERIAL VIEW



5023 QUIGLEY STREET - STREET LEVEL VIEW (1)



5023 QUIGLEY STREET – STREET LEVEL VIEW (2)





AGENDA REPORT

TRAFFIC COMMISSION

Meeting Date: November 2, 2011

TO: Traffic Commission

FROM: Traffic Commission Liaison

SUBJECT: REQUEST FOR ON-STREET PHYSICALLY CHALLENGED ACCESSIBLE PARKING SPACE AT 5023 QUIGLEY STREET

RECOMMENDATION:

That the Traffic Commission consider for approval staff's recommendation to approve a request to provide an on-street physically challenged accessible parking space at 5023 Quigley Street.

MOTION:

Move to approve recommendation.

BACKGROUND:

Eric Sanchez submitted a request to the City for curbside physically challenged person's parking by providing the proper proof of a valid disabled person vehicle placard identification card (expires June 30, 2011) issued pursuant to Section 22511.5 or Section 9105 of the State of California Vehicle Code.


ANALYSIS:

In accordance with Commerce's Policy and Procedures for the Installation of On-Street Physically Challenged Accessible Spaces approved by City Council on September 20, 2011, staff recommends that this request be approved. A field review of the subject property found the following: 1) the subject property is a single-family dwelling; 2) there is a driveway off Quigley Street; 3) there is an existing on-street physically challenged parking space at 5030 Quigley Street (2 homes across the street); and 4) the existing on-street physically challenged parking space was requested by Teresa Gama; and 5) available on-street parking appears to be limited in this street block.

FISCAL IMPACT:

Estimated cost: None

Respectfully submitted,


Danilo Batson
Traffic Commission Liaison

Attachment: Site Photos
Documentation submitted by applicant

File: 2011 Traffic Commission

City of Cambridge
Department of Community Development

7/10/2014

Application for On-Street Physically Challenged Accessible Parking Space

Name: Walter F. F. F. Phone No: 338-222-2222

Address: 1234 Main St City: Cambridge State: MA Zip: 02142

Address for parking space (if the City location is different): 1234 Main St

Work Location (if different): 1234 Main St

Vehicle License Number: 123456789 Note: Only if vehicle has Massachusetts license plate.

Vehicle Driver's License Number: 123456789 (Expiration Date: 12/31/14)

Registration Number: 123456789

(Current or Valid) (Expired or Invalid) (Current or Valid) (Expired or Invalid)

Do you currently drive? Yes No

What is the need for on-street physically challenged accessible parking? (Select all that apply.)

I have a physical disability. I have a caregiver who is not a family member.

I have a caregiver who is not a family member. Other (please specify):

Are you currently a resident in all the address (Residential) (Non-Residential) (or special

purpose use of a parking space on property) (Commercial) (Multi-useway/Carport)

How long will the following information be used for purposes of this application? (If you request

information to be used for purposes of this application, please provide your contact

information: Name: Walter F. F. F. Email: wff@wff.com Phone: 338-222-2222

What is the physical location, physically challenged accessible parking space to most readily

access the location? 1234 Main St

What is the physical location, physically challenged accessible parking space to most readily

access the location? 1234 Main St

What is the physical location, physically challenged accessible parking space to most readily

access the location? 1234 Main St

I certify that the answers to the questions contained in this application form are true and correct to the best

of my knowledge and that I have read and understand the rules and regulations for On-Street Physically

Challenged Accessible Parking Space.

Applicant's Signature: Walter F. F. F. Date: 7/10/2014

Field Investigation

Date

10/25/11

Investigator

J. ...

Division/Agency

Field Case Number: ... (b) ...

Investigation

Signature

Date

Field Commissioner

Meeting Date

November 22, 2011

Notes: ... Commission ...

Comments: ...

Handwritten mark

City of Commerce
Department of Community Development



UNITED 3 PM 2/15

Application for On-Street Physically Challenged Accessible Parking Space

Name: R.C. Sawicki Phone No: 818 267-1157

Address: 5242 WILSON ST City: Commerce Zip Code: 91701

Accessible Parking Space (Blue Card) Location: IN FRONT OF RESTAURANT

Vehicle License Number: _____ (Note: Only if vehicle has a Disabled Person's license Plate)
Valid Disabled Person's License Number: D 290777 Expiration Date: 1/1/2011

Identification Provided: Restaurant/Driver's Card
 (City and Valid) California Driver's License (California License Card)

Why do you need an on-street physically challenged accessible parking? (Check all that apply)

- Medical Condition Wheelchair bound Cannot walk far for limited mobility
 Must use cane or walker Other (please explain) _____

Number of vehicles in household monthly: _____ Operating Nonoperating (or stored)

Number of available parking spaces in property: _____ In driveway Garage

Please answer the following questions to help us determine feasibility of your request:

1. Can you reach vehicle by existing access by the city physically challenged person's vehicle?
 Yes No If not, why? _____

2. Is there an existing on-street physically challenged accessible parking space in close proximity that you can use? If so, where is it located?
 Yes No If so, please give location: _____
Address: _____

3. State any other information you would like to provide:
RESTAURANT HAVE MANY UNUSUAL PARKING SPACES

I certify that the answers to the questions contained in this Application Form are true and correct to the best of my knowledge and that I have read and understand the Policies and Procedures for On-Street Physically Challenged Accessible Parking Space.

Applicant's Signature: [Signature] Date: 2-9-11

DEPARTMENT OF MOTOR VEHICLES PLACARD IDENTIFICATION CARD

THIS IDENTIFICATION CARD OR FACSIMILE COPY IS TO BE CARRIED BY THE PLACARD OWNER. PRESENT IT TO ANY PEACE OFFICER UPON DEMAND. IMMEDIATELY NOTIFY DMV BY PHONE OR MAIL OF ANY CHANGE OF ADDRESS. WHEN PARKING, HANG THE PLACARD FROM THE REAR VIEW MIRROR. REMOVE IT WHEN DRIVING.

PLACARD#:	029837A	PLACARD HOLDER:	SANCHEZ ERIC
EXPIRES:	06/30/2011		5023 QUIGLEY ST
DOB:	03/26/1992		
ISSUED:	08/17/09		
TYPE:	N1	LOS ANGELES	
		CA	90040

PURCHASE OF FUEL (BUSINESS & PROFESSIONS CODE 13660):
STATE LAW REQUIRES SERVICE STATIONS TO REFUEL A DISABLED PERSON'S VEHICLE AT SELF-SERVICE RATES, EXCEPT SELF-SERVICE FACILITIES WITH ONLY ONE CASHIER.

WHEN YOUR PLACARD IS PROPERLY DISPLAYED, YOU MAY PARK IN/ON:
*DISABLED PERSON PARKING SPACES (BLUE ZONES) *METERED ZONES WITHOUT PAYING
*GREEN ZONES WITHOUT RESTRICTIONS TO TIME LIMITS *STREETS WHERE
PREFERENTIAL PARKING PRIVILEGES ARE GIVEN TO RESIDENTS AND MERCHANTS.

YOU MAY NOT PARK IN/ON: *RED ZONES *TOW AWAY ZONES *WHITE OR YELLOW ZONES
*SPACES MARKED BY CROSSHATCH LINES NEXT TO DISABLED PERSON PARKING SPACES.

IT IS CONSIDERED MISUSE: *TO DISPLAY A PLACARD UNLESS THE DISABLED OWNER IS BEING TRANSPORTED *TO DISPLAY A PLACARD WHICH HAS BEEN CANCELLED OR REVOKED *TO LOAN YOUR PLACARD TO ANYONE, INCLUDING FAMILY MEMBERS.
MISUSE IS A MISDEMEANOR (SECTION 4461VC) AND CAN RESULT IN CANCELLATION OR REVOCATION OF THE PLACARD, LOSS OF PARKING PRIVILEGES, AND/OR FINES.

DEPARTMENT OF MOTOR VEHICLES**PLACARD NUMBER: A528364****DISABLED PERSON
PLACARD IDENTIFICATION
CARD/RECEIPT****EXPIRES: 06/30/2013****DATE ISSUED: 03/09/2011**

This identification card or facsimile copy is to be carried by the placard owner. Present it to any peace officer upon demand. Immediately notify DMV by mail of any change of address. When parking, hang the placard from the rear view mirror, remove it from the mirror when driving.

**When your placard is properly displayed,
you may park in or on:**

- * Disabled person parking spaces (blue zones)
- * Street metered zones without paying.
- * Green zones without restrictions to time limits.
- * Streets where preferential parking privileges are given to residents and merchants.

You may not park in or on:

- * Red, Yellow, White or Tow Away Zones.
- * Crosshatch marked spaces next to disabled person parking spaces.

It is considered misuse to:

- * Display a placard unless the disabled owner is being transported.
- * Display a placard which has been cancelled or revoked.
- * Loan your placard to anyone, including family members.

Misuse is a misdemeanor (section 4461VC) and can result in cancellation or revocation of the placard, loss of parking privileges, and/or fines.

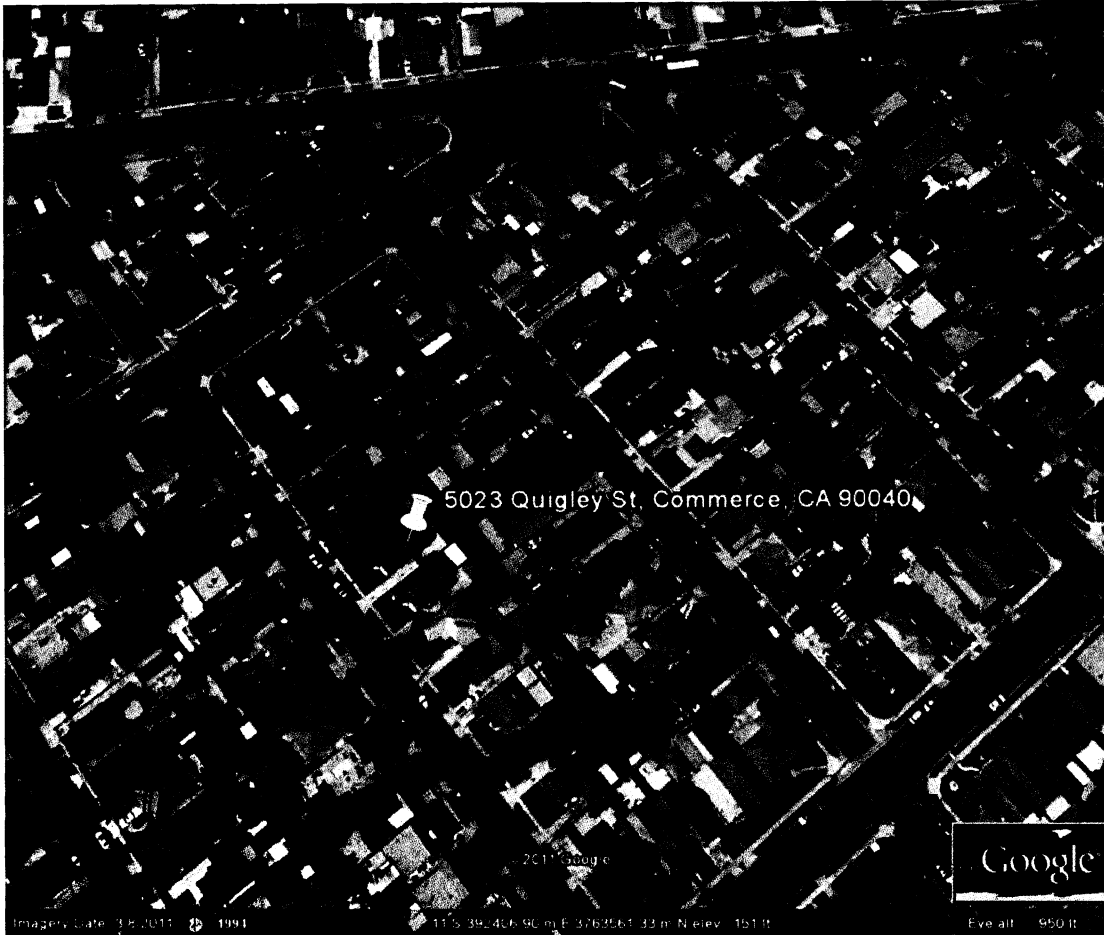
056
DPP000 Rev(4/1)**TYPE: N1 TV: 92 CO: 19****DOB: 03/26/1992****ISSUED TO**SANCHEZ ERIC
5023 QUIGLEY ST

LOS ANGELES CA 90040

Purchase of fuel**(Business & Professions Code 13660):**

State law requires service stations to refuel a disabled person's vehicle at self-service rates, except self-service facilities with only one cashier.

5023 QUIGLEY STREET- AERIAL VIEW



5023 QUIGLEY STREET - STREET LEVEL VIEW (1)



5023 QUIGLEY STREET – STREET LEVEL VIEW (2)





AGENDA REPORT

MEETING DATE: December 20, 2011

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: SELECTION OF FACILITATION SERVICES FOR 2012 STRATEGIC PLANNING & GOAL SETTING SESSIONS

RECOMMENDATION:

That the City Council form a two-member Ad-hoc Subcommittee of the City Council to review proposals and conduct interviews to select a facilitator for the 2012 strategic goal planning workshop.

MOTION:

Move to approve the recommendation.

BACKGROUND:

During calendar years 2007, 2008 and 2009, the Commerce City Council has successfully moved a strategic planning initiative forward. This initiative was of significant benefit in that it identified a set of Council goals (priorities) for the organization to achieve. It also integrated the priorities of the Council expressed in the capital improvement budget, the general plan, the annual operating budget, and the bi-weekly Council agendas, with the long-term Council goals identified in the strategic planning initiative.

As in previous Council strategic planning initiatives, it brings certain clarity of purpose to Council priorities. It challenges and empowers the City's management to move the organization forward consistent with the Council's strategic direction. The City's personnel also benefit from strategic policy direction since the goals are communicated and discussed with staff. As the workforce connects the strategic priorities of the Council with the responsibility of providing services to residents, the organization is strengthened through this awareness of expectations and the responsibilities shared by all.

Accordingly, I am recommending that the Council again engage in a strategic planning initiative scheduled for Spring 2012. I am also recommending that the Council engage the services of a facilitator for the upcoming strategic sessions and form an Ad-hoc Council subcommittee to interview consultants who have provided proposals and are interested in assisting the entire Council to formalize and prioritize goals going forward in 2012.

At a subsequent Council meeting, the Ad-hoc Committee would recommend to the full City Council the preferred facilitator and move to set the dates for the workshop session to begin in early Spring 2012.

ANALYSIS:

The City of Commerce is faced with challenges that are different than even five years ago. The City is going through the worst national financial crisis in the last seventy years.

Sacramento is in disarray, and is taking monies from cities. The fiscal scandal that unfolded last year in the City of Bell sparked outrage and severely eroded the public's confidence in government. Public confidence in all levels of government is at new lows, despite the high levels that service employees, supervisors, directors, and elected officials continue to provide, even with lower staffing levels. As such, expectations are always high from taxpayers for "good government" (fiscal responsibility, project prioritization, new ideas about revenue, etc.) As such, it is worthwhile for the Commerce City Council to continue the work of strategic planning and to establish the priorities of City government during this time of instability and uncertainty.

FISCAL IMPACT:

The fiscal impact is unknown at this time. The cost of facilitation services will be contingent upon the recommendations of the Ad-hoc Committee presented at a subsequent Council meeting following their interviews and review of proposals.

Respectfully submitted,



Jorge Rifá
City Administrator

Fiscal Impact Reviewed by:



Vilko Domic
Director of Finance

Approved as to Form:



Eduardo Olivo
City Attorney



AGENDA REPORT

Date: December 20, 2011

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, DECLARING THE CITY'S SUPPORT FOR THE "GET OUT THE VOICE" YOUTH VOTER REGISTRATION PROJECT

RECOMMENDATION:

Move to approve and adopt the Resolution and assign the number next in order.

MOTION:

Move to approve the recommendation.

BACKGROUND/ANALYSIS:

At its meeting of December 6, 2011, the City Council approved the preparation of a Resolution supporting the Commerce "Get Out the Voice" Youth Voter Registration Project.

The "Get Out the Voice" Youth Voter Registration Project has a stated goal of registering 350 youth by March 2012, which would enable these newly registered voters to vote in the June 2012 Presidential Primaries.

Several provisions of law are relevant to the voter registration activities. For example, privately sponsored contests to promote voter registration are outlawed under 42 U.S.C. 1973i(c), which is part of the Federal Voting Rights Act. Pursuant to the Secretary of State: "food, prizes, discounts, or any other form of compensation to encourage voter registration or to encourage people to vote in elections in which there is a candidate for federal office on the ballot (e.g., President, U.S. Senate, U.S. Representative)" is prohibited. 42 U.S.C. 1973i(c) also prohibits payment or offers of payment for registration to vote.

The City Council may consider waiving applicable rental fees for City facilities. However, based on the above, such action is not recommended.

Approval of this resolution will grant exceptions to two guidelines pertaining to the rental of meeting rooms, with which Get Out the Voice's use conflicts; 1) The rental of meeting rooms for purposes other than social activities (baby showers, parties, family gatherings) would not ordinarily be approved by the Parks and Recreation Department, as meeting rooms are only rented for social activities; and, 2) Only recognized civic and service organizations are permitted to use meeting rooms to conduct non-social activities (club business) and Get Out the Voice is not a recognized civic or service organization. In this respect, approval of this resolution will be granting Get Out the Voice exceptions to the standard guidelines pertaining to the use of meeting rooms by the public.

FISCAL IMPACT:

If the City Council decides to waive fees, the following applies: The standard meeting room rental fee of \$20.00 and there is a deposit requirement of \$50.00. If these fees are waived, and if there are two planning meetings per month, December through March, the fiscal impact will be a loss in revenue of \$160.00. Again, providing a waiver of fees for room rentals is not recommended because it brings the City closer to a direct involvement in the activity through the City's financial support (waiver of fees).

RELATIONSHIP TO 2009 STRATEGIC GOALS:

The "Get Out the Voice" Voter Registration Project is not directly connected on point with the City Council's adopted strategic goals. Nonetheless, civic engagement, voter education, and encouraging young people to vote and participate in the governance of their community and nation are healthy for the well being of our democratic processes.

Recommended by:


Scott Wasserman
Interim Dir. of Parks & Recreation


Respectfully submitted,


Jorge J. Rifa
City Administrator

Reviewed by:


Vilko Domic
Director of Finance

Approved as to Form:


Eduardo Olivo *by ALO*
City Attorney

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA,
DECLARING THE CITY'S SUPPORT FOR THE "GET OUT THE VOICE" YOUTH VOTER
REGISTRATION PROJECT**

WHEREAS, the right to vote is a very important part of our American citizenship;
and

WHEREAS, according to the League of Women Voters, Americans under the age of
30 remain severely underrepresented in the electorate; and

WHEREAS, the proposed "Get Out the Voice" Youth Voter Registration Project is
dedicated to getting youth 18 years of age or older registered to vote; and

WHEREAS, the City Council supports the efforts of the "Get Out the Voice" Youth
Voter Registration Project to register the City's eligible youth to vote.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES
HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The recitals set forth above are true and correct.

SECTION 2. The City shall allow the "Get Out the Voice" Youth Voter Registration
Project organizers to use the City facilities, that are otherwise available to members of the
public, for purposes of organizing their project.

PASSED, APPROVED AND ADOPTED this _____ day of _____,
2011.

Joe Aguilar, Mayor

ATTEST:

Linda Kay Olivieri, MMC
City Clerk

