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**AGENDA FOR THE ADJOURNED REGULAR MEETING
OF THE CITY COUNCIL OF THE CITY OF COMMERCE
COUNCIL CHAMBERS
5655 JILLSON WAY, COMMERCE, CALIFORNIA**

TUESDAY, JULY 10, 2012 – 5:00 P.M.

CALL TO ORDER

Mayor Leon

ROLL CALL

City Clerk Olivieri

PUBLIC COMMENT (TIME LIMITATION – 5 MINUTES)

Citizens wishing to address the City Council on any item on the agenda or on any matter not on the agenda may do so at this time. However, State law (Government Code Section 54950 et seq.) prohibits the City Council from acting upon any item not contained on the agenda posted 72 hours before a regular meeting and 24 hours before a special meeting. Upon request, the City Council may, in their discretion, allow citizen participation on a specific item on the agenda at the time the item is considered by the City Council. Request to address City Council cards are provided by the City Clerk. If you wish to address the City Council at this time, please complete a speaker's card and give it to the City Clerk prior to commencement of the City Council meeting. Please use the microphone provided, clearly stating your name and address for the official record and courteously limiting your remarks to five (5) minutes so others may have the opportunity to speak as well.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

No person shall make any remarks which result in disrupting, disturbing or otherwise impeding the meeting.

SCHEDULED MATTERS

1. Department Briefing

During its 2012 Strategic Plan Workshop on April 21, 2012, the Council indicated that one of its high areas of focus is to implement staff development. Under the "Implement Staff Development" Action Plan and Goals, the Council indicated that it would like to conduct rotating

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department/division meetings in an effort to create an open environment/instill ownership and empower employees.

The **City Council** will meet with the Library Department staff to discuss, and provide direction as deemed appropriate with respect to, department activities.

ADJOURNMENT

Adjourn to Tuesday, July 17, 2012, at 5:00 p.m. in the City Council Chambers.

**LARGE PRINTS OF THIS AGENDA ARE AVAILABLE UPON REQUEST
FROM THE CITY CLERK'S OFFICE, MONDAY-FRIDAY,
8:00 A.M.-6:00 P.M.**



AGENDA REPORT

Meeting Date: 07/10/2012

TO: Honorable City Council

FROM: City Administrator

SUBJECT: Department Briefing

RECOMMENDATION:

Provide direction as may be deemed appropriate.

MOTION:

Council discretion.

BACKGROUND/ANALYSIS

During its 2012 Strategic Plan Workshop on April 21, 2012, the Council indicated that one of its high areas of focus is to implement staff development. At its workshop on May 9, 2012, the Council, along with the executive management team, identified who will be accountable for each item under the 2012 Action Plan and Goals and set a timeline for commencement of each of the steps in the Action Plan.

Under the "Implement Staff Development" Action Plan and Goals, the Council indicated that it would like to conduct rotating department/division meetings in an effort to create an open environment/instill ownership and empower employees, with each department meeting with the Council every other month and half of the departments to meet each alternating month, commencing the second Tuesday in June 2012.

The Library Services Department will be the second to meet with the Council to provide updates on departmental activities. All departments will rotate before the Council individually on a monthly basis and then we will repeat the cycle.

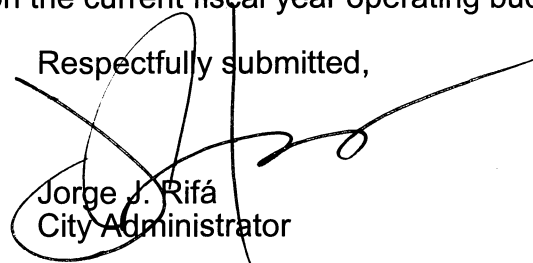
RELATIONSHIP TO 2012 ACTION PLAN AND GOALS:

This item is part of 2012 Action Plan and Goals No. 1: Implement Staff Development.

FISCAL IMPACT:

This item can be carried out without impact on the current fiscal year operating budget.

Respectfully submitted,



Jorge J. Rifá
City Administrator

Prepared by:



Linda Kay Olivieri
City Clerk

Review as to form:



Eduardo Olivo
City Attorney