

ALL ITEMS FOR CONSIDERATION BY THE CITY COUNCIL AND GOVERNING BODY OF THE SUCCESSOR AGENCY TO THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION ARE AVAILABLE FOR PUBLIC VIEWING IN THE OFFICE OF THE CITY CLERK/SECRETARY AND THE CENTRAL LIBRARY

Agendas and other writings that will be distributed to the Councilmembers/ Board Members in connection with a matter subject to discussion or consideration at this meeting and that are not exempt from disclosure under the Public Records Act, Government Code Sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, are available for inspection following the posting of this agenda in the City Clerk/Secretary's Office, at Commerce City Hall, 2535 Commerce Way, Commerce, California, and the Central Library, 5655 Jillson Street, Commerce, California, or at the time of the meeting at the location indicated below.

**AGENDA FOR THE CONCURRENT ADJOURNED REGULAR MEETINGS OF THE CITY COUNCIL OF THE CITY OF COMMERCE AND THE GOVERNING BODY OF THE SUCCESSOR AGENCY TO THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION (HEREINAFTER "SUCCESSOR AGENCY")
COUNCIL CHAMBERS
5655 JILLSON STREET, COMMERCE, CALIFORNIA**

WEDNESDAY, JUNE 13, 2012 – 5:00 P.M.

CALL TO ORDER

Mayor/Chairperson Leon

ROLL CALL

City Clerk/Secretary Olivieri

PUBLIC COMMENT

Citizens wishing to address the City Council and Successor Agency on any item on the agenda or on any matter not on the agenda may do so at this time. However, State law (Government Code Section 54950 et seq.) prohibits the City Council/Successor Agency from acting upon any item not contained on the agenda posted 72 hours before a regular meeting and 24 hours before a special meeting. Upon request, the City Council/Successor Agency may, in their discretion, allow citizen participation on a specific item on the agenda at the time the item is considered by the City Council/Successor Agency. Request to address City Council/Successor Agency cards are provided by the City Clerk/Secretary. If you wish to address the City Council/Successor Agency at this time, please complete a speaker's card and give it to the City Clerk/Secretary prior to commencement of the City Council/ Successor Agency meetings. Please use the microphone provided, clearly stating your name and address for the official record and courteously limiting your remarks to five (5) minutes so others may have the opportunity to speak as well.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

No person shall make any remarks which result in disrupting, disturbing or otherwise impeding the meeting.

SCHEDULED MATTERS

1. Request for Use of Veterans Memorial Park Stadium by American Cancer Society - Relay For Life

The **City Council** will consider for approval, a request from the American Cancer Society for the use of Veterans Memorial Park Stadium on August 3-4, 2012, for the Relay for Life Commerce and waiver of all fees associated with the event.

2. Approval of Minutes

The **City Council** will consider for approval the minutes of the Concurrent Regular Meetings of Tuesday, May 15, 2012, held at 6:30 p.m.; Concurrent Adjourned Regular Meetings of Wednesday, May 23, 2012, held at 9:00 a.m. and Concurrent Adjourned Regular Meetings of Wednesday, May 30, 2012, held at 10:30 a.m.

3. Department Briefing

During its 2012 Strategic Plan Workshop on April 21, 2012, the Council indicated that one of its high areas of focus is to implement staff development. Under the "*Implement Staff Development*" Action Plan and Goals, the Council indicated that it would like to conduct rotating department/division meetings in an effort to create an open environment/instill ownership and empower employees.

The **City Council** will meet with the Transportation Department staff to discuss, and provide direction as deemed appropriate with respect to, department activities.

The **City Council** will further consider providing direction as deemed appropriate with respect to holding these department briefings on a stand-alone meeting basis or incorporating them into the regular meetings held on the first and third Tuesdays of the month.

ADJOURNMENT

Adjourn to Tuesday, June 19, 2012, at 5:00 p.m. in the City Council Chambers.

<p>LARGE PRINTS OF THIS AGENDA ARE AVAILABLE UPON REQUEST FROM THE CITY CLERK'S OFFICE, MONDAY-FRIDAY, 8:00 A.M. - 6:00 P.M.</p>



AGENDA REPORT

Date: June 13, 2012

TO: HONORABLE CITY COUNCIL
FROM: CITY ADMINISTRATOR
SUBJECT: AMERICAN CANCER SOCIETY RELAY FOR LIFE - REQUEST FOR THE USE OF VETERANS MEMORIAL PARK STADIUM

RECOMMENDATION:

The City Council will consider for approval allowing the American Cancer Society ("ACS") the use of the Veterans Memorial Park Stadium for the Relay for Life Commerce and waiving all fees associated with this event. ACS will be required to provide all applicable evidence of insurance, along with an Additional Insured Endorsement naming the City of Commerce as additional insured and indicating that coverage is primary and non-contributory.

MOTION:

Move to approve the recommendation.

BACKGROUND:

At its meeting of June 5, 2012, the City Council directed staff to submit a Staff Report, a request by the American Cancer Society to allow the organization to use the Veterans Park Stadium, August 3-4, 2012 for the Relay for Life Commerce event and have all fees associated with the rental waived.

ANALYSIS:

The event "Relay for Life" is an overnight team event that raises awareness of cancer in the community and raises funds to fight cancer. At Relay for Life, teams of friends, neighbors, families and co-workers commit to keeping at least one member walking the track for a period of 24 hours. If approved, this event will take place on the Veterans Park Stadium field.


FISCAL IMPACT:

Council has the discretion to waive the \$1,140.00 facility fee for the 24 hour use of the Veterans Stadium. The City of Commerce would also absorb the cost of two staff beyond normal operational hours, for 10 hours, in the amount of \$400.

RELATIONSHIP TO 2009 STRATEGIC GOALS:

This agenda item relates to Strategic Goal #2: protecting and enhancing the quality of life for city residents.

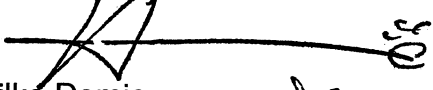
Recommended by:


Scott Wasserman
Interim Director of Parks and Recreation

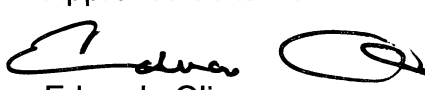
Respectfully submitted,


Jorge J. Rifa
City Administrator

Reviewed by:


Vilko Domic
Director of Finance

Approved as to Form:


Eduardo Olivo
City Attorney



AGENDA REPORT

Meeting Date: 06/13/2012

TO: Honorable City Council

FROM: City Administrator

SUBJECT: Department Briefing

RECOMMENDATION:

Provide direction as may be deemed appropriate.

MOTION:

Council discretion.

BACKGROUND/ANALYSIS

During its 2012 Strategic Plan Workshop on April 21, 2012, the Council indicated that one of its high areas of focus is to implement staff development. At its workshop on May 9, 2012, the Council, along with the executive management team, identified who will be accountable for each item under the 2012 Action Plan and Goals and set a timeline for commencement of each of the steps in the Action Plan.

Under the "Implement Staff Development" Action Plan and Goals, the Council indicated that it would like to conduct rotating department/division meetings in an effort to create an open environment/instill ownership and empower employees, with each department meeting with the Council every other month and half of the departments to meet each alternating month, commencing the second Tuesday in June 2012.

The Transportation Department will be the first to meet with the Council to provide updates on department activities. All departments will rotate before the Council individually on a monthly basis and then we will repeat the cycle.

It is recommended that the Council provide direction if it would like to incorporate these briefings with the regular first and third Tuesdays meeting schedule or conduct them on a stand-alone basis, which would necessitate a third meeting every month.

RELATIONSHIP TO 2012 ACTION PLAN AND GOALS:

This item is part of 2012 Action Plan and Goals No. 1: Implement Staff Development.

FISCAL IMPACT:

This item can be carried out without impact on the current fiscal year operating budget.

Respectfully submitted,

Jorge J. Rifa
City Administrator

Prepared by:

Linda Kay Oliveri
City Clerk

Review as to form:

Eduardo Olivo
City Attorney

