

ALL ITEMS FOR CONSIDERATION BY THE CITY COUNCIL AND GOVERNING BODY OF THE SUCCESSOR AGENCY TO THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION ARE AVAILABLE FOR PUBLIC VIEWING IN THE OFFICE OF THE CITY CLERK/SECRETARY AND THE CENTRAL LIBRARY

Agendas and other writings that will be distributed to the Councilmembers/ Board Members in connection with a matter subject to discussion or consideration at this meeting and that are not exempt from disclosure under the Public Records Act, Government Code Sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22, are available for inspection following the posting of this agenda in the City Clerk/Secretary's Office, at Commerce City Hall, 2535 Commerce Way, Commerce, California, and the Central Library, 5655 Jillson Street, Commerce, California, or at the time of the meeting at the location indicated below.

AGENDA FOR THE
CONCURRENT ADJOURNED REGULAR MEETINGS OF
THE CITY COUNCIL OF THE CITY OF COMMERCE AND
THE GOVERNING BODY OF THE SUCCESSOR AGENCY TO
THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION
(HEREINAFTER "SUCCESSOR AGENCY")

COUNCIL CHAMBERS
5655 JILLSON STREET, COMMERCE, CALIFORNIA

THURSDAY, MAY 23, 2013 – 6:30 P.M.

CALL TO ORDER

Mayor/Chairperson Aguilar

PLEDGE OF ALLEGIANCE

Michael Casalou
Director of Human Resources

INVOCATION

Councilmember/Board Member Robles

ROLL CALL

City Clerk/Secretary Olivieri

APPEARANCES AND PRESENTATIONS

1. Armed Forces Ceremony

The **City Council** will hold a special ceremony honoring the five branches of the military service and memorial ceremony to honor those who have lost their lives or are missing in action.

2. Tree City U.S.A. 2012 Award and Recognition of Arbor Day 2013 Poster Contest Winners

On behalf of the National Arbor Day Foundation, a representative of the Los Angeles County Fire Department's Forestry Division will recognize and present the Tree City U.S.A. 2012 Award to the City of Commerce Community Development, Public Services Tree Maintenance Division.

Recognition awards will also be presented to the winners of the Arbor Day 2013 Poster Contest from Bandini Elementary and Rosewood Park Schools.

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PUBLIC COMMENT

Citizens wishing to address the City Council and Successor Agency on any item on the agenda or on any matter not on the agenda may do so at this time. However, State law (Government Code Section 54950 et seq.) prohibits the City Council/Successor Agency from acting upon any item not contained on the agenda posted 72 hours before a regular meeting and 24 hours before a special meeting. Upon request, the City Council/Successor Agency may, in their discretion, allow citizen participation on a specific item on the agenda at the time the item is considered by the City Council/Successor Agency. Request to address City Council/Successor Agency cards are provided by the City Clerk/Secretary. If you wish to address the City Council/Successor Agency at this time, please complete a speaker's card and give it to the City Clerk/Secretary prior to commencement of the City Council/ Successor Agency meetings. Please use the microphone provided, clearly stating your name and address for the official record and courteously limiting your remarks to five (5) minutes so others may have the opportunity to speak as well.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

No person shall make any remarks which result in disrupting, disturbing or otherwise impeding the meeting.

CITY COUNCIL/SUCCESSOR AGENCY REPORTS

CONSENT CALENDAR

Items under the Consent Calendar are considered to be routine and may be enacted by one motion. Each item has backup information included with the agenda, and should any Councilmember or Board Member desire to consider any item separately he/she should so indicate to the Mayor/Chairperson. If the item is desired to be discussed separately, it should be the first item under Scheduled Matters.

3. Approval of Minutes

The **City Council and Successor Agency** will consider for approval, respectively, the minutes of the Concurrent Adjourned Regular Meetings of Tuesday, April 23, 2013, held at 4:00 p.m.; Concurrent Adjourned Regular Meetings of Tuesday, May 7, 2013, held at 5:00 p.m.; Concurrent Regular Meetings of Tuesday, May 7, 2013, held at 6:30 p.m.; Concurrent Special Meetings of Friday, May 10, 2013, held at 12:00 p.m. and Concurrent Adjourned Regular Meetings of Tuesday, May 14, 2013, held at 2:00 p.m.

4. Approval of Warrant Register No. 21

The **City Council and Successor Agency** will consider for approval, respectively, the bills and claims set forth in Warrant Registers No. 21A, dated May 21, 2013, and No. 21B, for the period May 8, 2013, to May 16, 2013.

5. Fiscal Year 2012/2013 Capital Improvement Program Update

The **City Council** will consider for receipt and filing an update on the fiscal year 2012/2013 Capital Improvement Program.

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6. A Resolution of the Successor Agency to the Commerce Community Development Commission Approving a License and Hold Harmless Agreement Between the Successor Agency and the Commerce Aquatics Booster Club

The **Successor Agency** will consider for approval and adoption a proposed Resolution approving a License and Hold Harmless Agreement between the Successor Agency and the Commerce Aquatics Booster Club to operate a July 4, 2013, fireworks stand, on Successor Agency-owned real property, as its annual fundraiser for the period June 28, 2013, through July 4, 2013. The agreement between the Successor Agency and the Commerce Aquatics Booster Club will automatically terminate on July 5, 2013.

7. A Resolution of the City Council of the City of Commerce, California Authorizing and Directing the City Administrator to Execute and Sign All Necessary Documents for Approval of the Plans, Specifications and Estimates with the State of California Department of Transportation for the Washington Boulevard Widening and Reconstruction Project

The **City Council** will consider for approval and adoption a proposed Resolution authorizing and directing the City Administrator to execute and sign all necessary documents for approval of the plans, specifications and estimates with the State of California Department of Transportation, for and on behalf of the City of Commerce, for the Washington Boulevard Widening and Reconstruction Project.

8. A Resolution of the City Council of the City of Commerce, California, Approving the First Amendment to the Agreement for Cash Contract No. 1102 – Street Sweeping Services Between the City of Commerce and Nationwide Environmental Services, a Division of Joe’s Sweeping, Inc.

At the request of Mayor Pro Tempore Leon, the **City Council** will consider, and provide direction as deemed necessary with respect to, approving and adopting a proposed Resolution approving the First Amendment to the Agreement for Cash Contract No. 1102 – Street Sweeping Services between the City of Commerce and Nationwide Environmental Services, a Division of Joe’s Sweeping, Inc., as allowed under the terms of the existing Agreement.

PUBLIC HEARINGS – None

SCHEDULED MATTERS

9. Proposed Amendments to Personnel Classification and Compensation Plan Amending Community Development Director Classification by Title Only and Re-naming Community Development Department

The Community Development Department is facing many new challenges including issues associated with the loss of redevelopment, reduction of the City’s workforce, adoption of Measure AA to finance a needed Capital Improvement Program, as well as other pending environmental issues, such as the City’s new permit requirements for storm water waste (MS4).

The proposed re-titling of the Community Development Director classification and proposed re-naming of the Community Development Department better describes the current and future responsibilities of the Department’s service delivery.

The **City Council** will consider for approval an amendment to the Personnel Classification and Compensation Plan amending the existing

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Community Development Director Classification by title only to Public Works and Development Services Director and re-naming the Community Development Department to the Public Works and Development Services Department.

10. A Resolution of the City Council of the City of Commerce, California, Approving an Agreement Between the City of Commerce and Bob Murray & Associates

The City of Commerce needs to hire a new Public Works and Development Services Director, which would replace the Community Development Director position, pending City Council approval of the classification title change outlined above.

The **City Council** will consider for approval and adoption a proposed Resolution approving a Professional Services Agreement with Bob Murray & Associates to conduct the recruitment for the new established position of Public Works and Development Services Director for the City of Commerce.

11. Update – Senior Rent Subsidy Program

At its meeting of June 5, 2012, the City Council received an update on the audit of the Senior Rent Subsidy Program and approved a temporary transition program, funded by the General Fund, which will expire on June 5, 2013.

The **City Council** will consider for receipt and filing an update on the Senior Rent Subsidy Program and provide direction as deemed necessary with respect to various available Program options.

12. Re-design of Central Library Renovation Project – Presentation and Approval of New Design

The **City Council** will consider for receipt and filing a report on, and provide direction as deemed necessary with respect to, the re-design of the Central Library Renovation Project.

13. Proposed Soccer Tournament for Academic and Sports Scholarships

At the request of Councilmember Robles, the **City Council** will consider, and provide direction as deemed necessary with respect to, organizing a soccer tournament to raise funds for Commerce educational and sports scholarships.

14. Establishment of Parks and Recreation Scholarship Fund

At the request of Councilmember Baca Del Rio, the **City Council** will consider, and provide direction as deemed necessary with respect to, the feasibility of creating a Parks and Recreation Scholarship Fund that would assist residents in paying fees related to Parks and Recreation programs.

15. City Council Appointments of Advisory Committee Members Provided for by Measure AA (Ordinance No. 649)

At its meeting of May 7, 2013, the City Council adopted Resolution No. 13-44, which established the composition of the Measure AA Advisory Committee, set the terms of office of the Committee members and defined the scope of the Committee's responsibilities. The City Council determined, among other things, that: Committee members shall serve at the pleasure of the City Council. The Committee will be composed of

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seven (7) members. Five (5) of the Committee members will be residents and registered voters of the City. Each Councilmember will be provided the opportunity to appoint one resident to serve as a member of the Committee. The term for the resident members will be four (4) years, to correspond with the appointing Councilmember's term and shall be reviewable annually. Two of the Committee members will be representatives of businesses that are located in the City. The City Council will appoint the business representative members. The term for the business members will be four (4) years, but shall also be reviewable annually.

The **City Council** will make the appropriate appointments to the Measure AA Advisory Committee.

16. Commission and Committee Appointments

The **City Council** will make the appropriate appointments to the following Commissions and Committees: Education Commission, Library Commission, Parks & Recreation Commission, Senior Citizens Commission, Youth Advisory Commission, Beautification Committee, I-710 Local Advisory Committee (Ad Hoc) and Environmental Justice Advisory Task Force.

ORDINANCES AND RESOLUTIONS – Considered under Consent Calendar and Scheduled Matters

CIP PROGRESS REPORT – Considered under Consent Calendar

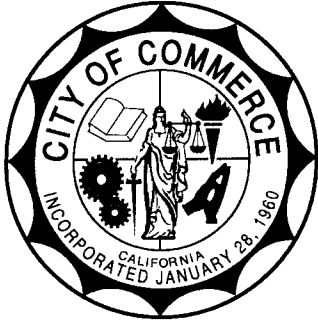
I-710 LOCAL ADVISORY COMMITTEE UPDATE – None

RECESS TO CLOSED SESSION – No Items

ADJOURNMENT

Adjourn in memory of Maria Gonzalez, mother of City employee; Luis Rodriguez, to Tuesday, May 28, 2013, at 2:00 p.m. in the City Council Chambers.

**LARGE PRINTS OF THIS AGENDA ARE AVAILABLE UPON REQUEST
FROM THE CITY CLERK'S OFFICE, MONDAY-FRIDAY,
8:00 A.M. - 6:00 P.M.**



AGENDA REPORT

Meeting Date: May 21, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: ARMED FORCES CEREMONY

RECOMMENDATION:

The City Council will conduct a special candle lighting ceremony honoring the five branches of the military service and memorial ceremony to honor those killed or missing in action.

MOTION:

None required.

BACKGROUND:

On May 6, 2003, the City Council adopted a resolution recognizing United States Armed Forces and holds a special ceremony honoring residents who have served.

The City Council holds a special ceremony honoring Americans serving in the five U.S. Armed Forces.

- Army
- Navy
- Marines
- Air Force
- Coast Guard

This event will coincide with Armed Forces Day celebrated nationally on the third Saturday in May.

The City Council will also conduct a special "Candlelight" Ceremony in remembrance of Memorial Day (May 27, 2013) in which we honor all U.S. men and women killed or missing in action in all wars.

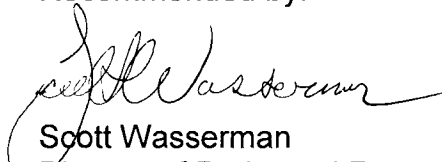
ANALYSIS:

The City will conduct a special candle lighting ceremony, honoring those who have served and those who lost their lives. Commerce residents who have served will have an opportunity to address the Council and the audience.

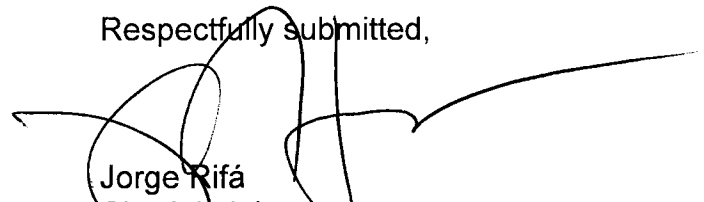
FISCAL IMPACT:

This activity can be carried out without additional impact on the current operating budget.

Recommended by:

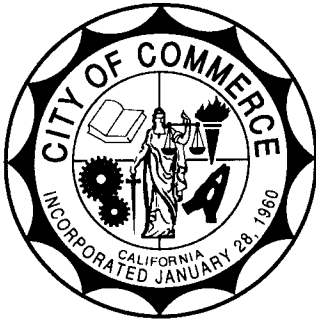

Scott Wasserman
Director of Parks and Recreation

Respectfully submitted,


Jorge Rifá
City Administrator

Approved as to Form:


Eduardo Olivo
City Attorney



AGENDA REPORT

Meeting Date: May 23, 2013

TO: Honorable City Council

FROM: City Administrator

SUBJECT: TREE CITY U.S.A. 2012 AWARD AND RECOGNITION OF THE ARBOR DAY 2013 POSTER CONTEST WINNERS

RECOMMENDATION:

On behalf of the National Arbor Day Foundation, a representative of the Los Angeles County Fire Department's Forestry Division will recognize and present the Tree City U.S.A. 2012 Award to the City of Commerce Community Development – Public Services Tree Division. Recognition awards will also be presented to the winners of the Arbor Day 2013 Poster Contest from Bandini Elementary School and Rosewood Park School.

MOTION:

None required.

BACKGROUND:

The Public Services Tree Division met the requirements of the National Arbor Day Foundation and is qualified to receive the Tree City U.S.A. 2012 Award for the twenty-seventh consecutive year. Receipt of this award exemplifies the quality of service provided to the community by the Public Services Tree Division who is proud to be recognized and honored.

ANALYSIS:

This year the City commemorated Arbor Day on April 24th. The Public Services Tree Division, along with the Los Angeles County Forestry Division and the USDA Forest Service, participated in the celebration by visiting the 4th grade students at Bandini Elementary School and Rosewood Park School to demonstrate tree planting and to distribute a seedling to each student. The aforementioned will qualify the City for the Tree City U.S.A. 2013 Award.

The Division and the respective principal/representative will be presenting recognition awards to the poster contest winners from each school as follows:

Placement	Bandini Elementary Deanna Plascencia, Principal	Rosewood Park School Robert Cornejo, Principal
1 st Place	Leslie Guillen	Salvador Maravilla
2 nd Place	Shelsy Torres	Sarah Espinoza
3 rd Place	Jemelie Hernandez	Reina Jerez

FISCAL IMPACT:

This activity can be carried out without additional impact on the current operating budget.

RELATIONSHIP TO 2012 STRATEGIC GOALS:

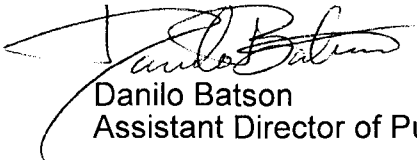
The issue before the Council is applicable to the following Council's strategic goal: "Improve and maintain infrastructure and beautify our community" as identified in the 2012 Strategic Plan.

Respectfully submitted,



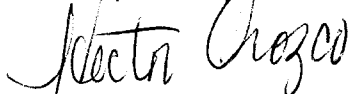
Jorge Rifa
City Administrator

Recommended by:



Danilo Batson
Assistant Director of Public Services

Prepared by:



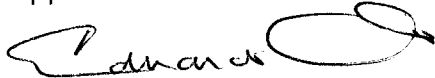
Hector Orozco
Street & Tree Maintenance Supervisor

Reviewed by:



Patrick Malloy
Special Assistant to the City Administrator

Approved as to form:



Eduardo Olivo
City Attorney



AGENDA REPORT

MEETING DATE: May 23, 2013

TO: HONORABLE CITY COUNCIL
 FROM: CITY ADMINISTRATOR
 SUBJECT: FISCAL YEAR 2012/13 CAPITAL IMPROVEMENT PROGRAM UPDATE

RECOMMENDATION:

Consider for receipt and filing, and take appropriate action as deemed necessary with respect to the status report on the FY 2012/13 Capital Improvement Program.

MOTION:

Move to approve recommendation.

BACKGROUND/ANALYSIS:

On June 19, 2012, the City Council approved the Fiscal Year 2012/13 Capital Improvement Program Budget. The approved budget includes 4 transportation-related projects and 18 general fund related projects as shown on Table 1 & Table 2.

TABLE 1 – TRANSPORTATION & SPECIAL PROJECT FUNDS APPROVED PROJECTS

Project Consultant (Mobility Advancement)	\$ 45,000
Commerce MetroLink Station Improvement	\$ 250,000
Replace Bus Washer	\$ 317,467
Telegraph Road Street Improvement (MTA Measure R)	\$2,004,000
TOTAL	\$2,616,467

TABLE 2 – GENERAL FUNDS & OTHER SOURCES APPROVED PROJECTS

Street Reconstruction (Rosini Residential)	\$ 2,000,000
Street Reconstruction (Bristow Residential / East of I-710 FWY)	\$ 805,000
Safe Route to School (Cycle 7)	\$ 57,210
Railroad Crossing Improvements (HSIP Cycle 4 Grant)	\$ 56,000
Resident Card System and Services Tracking Program	\$ 113,000
Camp Commerce Water Line Improvements	\$ 130,000
Camp Commerce Driveway Improvements	\$ 40,000
Geotechnical Analysis Camp Commerce Snow Drop	\$ 30,000
Supplemental Filtration and Replastering (Small Pool)	\$ 150,000
Emergency System Upgrade	\$ 30,000
Emergency Dispenser/Fuel Line	\$ 65,000
City Hall Security/Electronic Card System	\$ 100,000
Teen Center Improvements	\$ 100,000
Municipal Code Update	\$ 45,000
Greenwood Library Improvements	\$ 28,300
Construction Management Services (Swinerton)	\$ 146,827
Engineering Services (Transtech)	\$ 63,000
Project Consultant (Tierra West)	\$ 87,000
TOTAL	\$4,046,969

Staff continues to work diligently on the implementation of this year's Capital Improvement Program. Below find information on projects with significant changes/accomplishments:

- ***STREET RECONSTRUCTION (BRISTOW RESIDENTIAL):***
Purpose is to perform pavement and sidewalk repairs in the Bristow Neighborhood, between the I-710 Freeway and Bristow Park. The streets that will be affected are Triggs St, Dunham St, Noakes St, McDonnell Ave, Mc Bride Ave, and Duncan Ave. The plans and specifications call for cement treatment of the soil (for added strength) and reconstruction of the roadway. At this time, the project is underway. The contractor has completed 95% of all concrete work and about 70% of the street reconstruction work. Additional public outreach was conducted to inform residents of the project status and upcoming work activities. Construction began on April 8, 2013 and is tentatively scheduled to end on May 31, 2013.
- ***SAFE ROUTE TO SCHOOL (CYCLE 7):***
Purpose is to perform various pavements, sidewalk and other improvements (new lighted crosswalks, speed feedback signs, new ladder crosswalks, etc) near Rosewood Park School and Bandini School in order to enhance the safety of students attending these schools. The contractor began work on March 26, 2013 and is tentatively scheduled to complete all work by May 24, 2013, weather permitting. The contractor has installed lighted crosswalk on Harbor St, Commerce Way and Coutts Ave. He has also installed feedback signs on Harbor St, Eastern Ave and Coutts Ave. An additional feedback sign will also be installed on Atlantic Blvd.
- ***WASHINGTON BLVD MAJOR IMPROVEMENT (WIDENING & RECONSTRUCTION):***
Purpose is to reconstruct with concrete all pavement surfaces, repair sidewalks, add a 3rd lane in each direction (to improve traffic flow), relocate all utilities and catch basins, add landscape medians, add way-finding signs (to assist motorist locate places of interest), enhance turning radius at all intersections, add curbs cuts (or ADA ramps), install new traffic signals (with audible sound for ADA compliance), install LED street lights, and improve the overall appearance of this major roadway in Commerce. Currently, the engineer is preparing the plans and specifications and designing all aspects of the project. As series of Public Outreach meetings will be scheduled within the next couple of months with all stakeholders (civic leaders, businesses and residents). On March 26, 2013, staff and the engineers conducted a project workshop with City Council. On April 15, 2013, staff submitted for Caltrans approval a fund allocation plan, which has been approved and submitted to their Sacramento headquarters for final approval. The plans and specifications are scheduled to be completed by late May 2013. Construction is tentatively scheduled to begin in the Spring of 2014.
- ***RENOVATION OF THE CENTRAL LIBRARY:***
Purpose is to modernize and upgrade the Central Library, especially the public area. Staff is reviewing latest design documents and cost estimate. Revised Plans, Specifications & Engineering (PS&E) will be re-submitted for a final plan check and approval by mid May. A project presentation to City Council is planned May 21st. Final PS&E are also scheduled for City Council approval and advertisement of construction bids on June 04, 2013. Award of construction contract is scheduled for August; with construction starting in September 2013.
- ***EMERGENCY OPERATION CENTER CONSTRUCTION (EOC GRANT):***
Purpose is to construct a stand-alone Emergency Operations Center that will support the coordination and oversight of emergency response in Commerce. The project is approximately 23 days behind schedule. The contractor has been placed on notice and was requested to provide a recovery plan. The installation of framing and "rough-in" for electrical / plumbing is complete. Site utilities (water and sewer) are complete. Installation of exterior sheet metal and interior drywall is underway. The

building fire sprinkler system is complete and has been approved by LA County Fire. Installation of exterior stucco will begin in early May. An emergency generator is schedule for delivery and installation on May 24th. Construction is scheduled to be completed by late June 2013.


FISCAL IMPACT:

The proposed activities can be carried out at this time without additional impact on the current operating budget, as funding for this activity has been approved and included in the FY 2012/13 Capital Improvement Program Budget.

RELATIONSHIP TO 2012 STRATEGIC GOALS:


The issue before the Council is applicable to the following Council's strategic goal: *"Improve and maintain infrastructure and beautify our community"* as identified in the 2012 Strategic Plan.

Respectfully submitted,



Jorge Rifa
City Administrator

Prepared and recommended by:



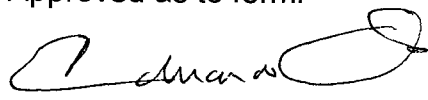
Danilo Batson
Assistant Director of Public Services

Fiscal impact reviewed by:



Vilko Domic
Director of Finance

Approved as to form:



Eduardo Olivo
City Attorney

File: 2013 City Council Agenda Reports
FY 2012/13 Capital Improvement Program – Agenda Reports



AGENDA REPORT

DATE: May 23, 2013

TO: HONORABLE SUCCESSOR AGENCY

FROM: CITY ADMINISTRATOR

SUBJECT: A RESOLUTION OF THE SUCCESSOR AGENCY TO THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION APPROVING A LICENSE AND HOLD HARMLESS AGREEMENT BETWEEN THE SUCCESSOR AGENCY AND THE COMMERCE AQUATICS BOOSTER CLUB

RECOMMENDATION

Adopt the Resolution approving a license and hold agreement between the Successor Agency and the Commerce Aquatic Booster Club and assign the number next in order.

BACKGROUND AND OVERVIEW:

The Commerce Aquatics Booster Club (the "Booster Club") operates a 4th of July Fireworks stand every year as their annual fundraiser

The Successor Agency to the Commerce Community Development Commission (the "Successor Agency") owns certain real properties commonly known as the Urban Entertainment Center site (the "Premises") described as follows: A Portion of Lot 1, Tract No. 7777, APN 6336-017-908.

The Booster Club has requested the use of the Premises to operate their 4th of July Fireworks stand from June 28, 2013 through July 4, 2013. Successor Agency staff has reviewed the Booster Club's request and recommends that a license agreement be approved for the Booster Club's use of the Premises.

ANALYSIS:

The License and Hold Harmless Agreement between the Successor Agency and the Booster Club will commence on June 28, 2013 and will automatically terminate on July 5, 2013 (the "Agreement"). Pursuant to the Agreement, the Booster Club will indemnify the Successor Agency for any and all loss or liability arising from their use of the Premises. The Booster Club will be required to maintain insurance in the amount of \$1,000,000.

FISCAL IMPACT:

None.

Recommended by,

Alex Hamilton
Assistant Director of Community Development

Reviewed by,

Vilko Domic
Director of Finance

Respectfully submitted,

Jorge Rifa
City Administrator

Approved as to form,

Eduardo Olivo
City Attorney

RESOLUTION NO. _____

A RESOLUTION OF THE SUCCESSOR AGENCY TO THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION APPROVING A LICENSE AND HOLD HARMLESS AGREEMENT BETWEEN THE SUCCESSOR AGENCY AND THE COMMERCE AQUATICS BOOSTER CLUB

WHEREAS, the Commerce Aquatics Booster Club (the "Booster Club") operates a 4th of July Fireworks stand every year as their annual fundraiser; and

WHEREAS, the Successor Agency to the Commerce Community Development Commission (the "Successor Agency") owns certain real properties commonly known as The Urban Entertainment Center Site (the "Premises") described as follows: A Portion of Lot 1, Tract No. 7777, APN 6336-017-908; and

WHEREAS, the Booster Club has requested the use of the Premises to operate their 4th of July Fireworks stand from June 28, 2013 through July 4, 2013.

NOW, THEREFORE, THE SUCCESSOR AGENCY TO THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION DOES HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:

Section 1. The City Council of the City of Commerce, in its capacity as the Successor Agency to the Commerce Community Development Commission, hereby finds and determines that the recitals set forth above are true and correct.

Section 2. The License and Hold Harmless Agreement between the Successor Agency and the Commerce Aquatics Booster Club is hereby approved. The Chairperson is hereby authorized to execute the License and Hold Harmless Agreement for and on behalf of the Successor Agency.

Section 3. The Successor Agency's Secretary shall certify to the adoption of this Resolution and thereupon and thereafter the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2013.

Joe Aguilar, Chairperson

ATTEST:

Linda K. Olivieri, MMC
Secretary

LICENSE AND HOLD HARMLESS AGREEMENT

This License and Hold Harmless Agreement ("Agreement") is entered into this _____ day of May 2013, by and between the Successor Agency to the Commerce Community Development Commission ("Licensor") and the Commerce Aquatics Booster Club("Licensee").

RECITALS

WHEREAS, Licensor owns certain real properties commonly known as The Urban Entertainment Center Site (hereafter, the "Premises" or "Licensed Area") as depicted on Attached Exhibit "A" (Location Map), which is attached hereto and incorporated herein by reference.

WHEREAS, Licensee has requested permission from Licensor to use the Premises to operate a 4th of July Fireworks stand, which is Licensee's annual fundraiser; and

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Licensor and Licensee hereby agree as follows.

AGREEMENT

SECTION 1. LICENSE OF THE LICENSED AREA

Licensor grants to Licensee, for the sole benefit of Licensee, its employees, and invitees, a non-exclusive, non-assignable license to enter upon the Premises for the sole purpose of operating a 4th of July Firework stand on the Premises from June 28, 2013 through July 4, 2013. The Licensed Area is described as follows: A Portion of Lot 1, Tract No. 7777, APN 6336-017-908 as depicted on Attached Exhibit "A."

SECTION 2. TERM

The term of this License shall commence on June 28, 2013("Commencement Date") and, unless earlier terminated by Licensor for Licensee's default hereunder, shall automatically terminate on July 5, 2013("Expiration Date").

SECTION 3. INSURANCE

Licensee shall maintain insurance and provide evidence thereof as required by Exhibit "B" hereto (the "Required Insurance") which is attached hereto and incorporated herein by this reference, for the term provided herein.

SECTION 4. INDEMNIFICATION

Licensee agrees and acknowledges that its use of the Licensed Area is at its sole risk, and Licensee hereby waives, releases and absolves Licensor, its officers, agents and employees (the "Licensor Parties") from any and all cost, loss, damage, expense, and liability, whether foreseeable or not, from any cause whatsoever, that Licensee may suffer to its personal property located anywhere in the Licensed Area or that it or its agents, employees, principals, and invitees may suffer as a direct or indirect consequence of Licensee's use of the Licensed Area or access areas to the Licensed Area or for any other reason arising from or related to this Agreement. In addition, Licensee hereby agrees to indemnify, defend, protect, and hold Licensor and the Licensor Parties harmless from and against any loss, cost (including, but not limited to, attorneys' fees), damage, liability, expense, claim, or action or cause of action of any third party (including, but not limited to, employees, agents, contractors, invitees and licensees of Licensee), whether foreseeable or not, resulting as a direct or indirect consequence of or use of the Licensed Area or access areas to the Licensed Area or for any other reason arising from or related to the Agreement. Licensee's indemnification obligations hereunder shall survive the expiration or earlier termination of this Agreement.

SECTION 5. MISCELLANEOUS

- (a) Time is of the essence of this Agreement and each of its provisions.
- (b) This Agreement shall be construed and enforced in accordance with the laws of the State of California.
- (c) In the event of any litigation between the parties respecting this Agreement, the prevailing party shall be entitled to recover from the unsuccessful party its reasonable attorneys' fees and costs as part of the judgment.
- (d) This License is not to be construed as in any way granting to Licensee any leasehold or other real property interest in the Licensed Area, it being intended that this Agreement merely grants to Licensee this License to enter upon and use the Licensed Area during the Term in accordance with the terms and conditions hereof and shall not be deemed to grant to Licensee a leasehold or other real property interest in the Licensed Area.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by duly authorized individuals effective as of the date first written above.

LICENSOR:

SUCCESSOR AGENCY TO THE COMMERCIAL COMMUNITY
DEVELOPMENT COMMISSION

By: _____
Joe Aguilar, Chairperson

Approved as to Form:

By: _____
Eduardo Olivo, Legal Counsel

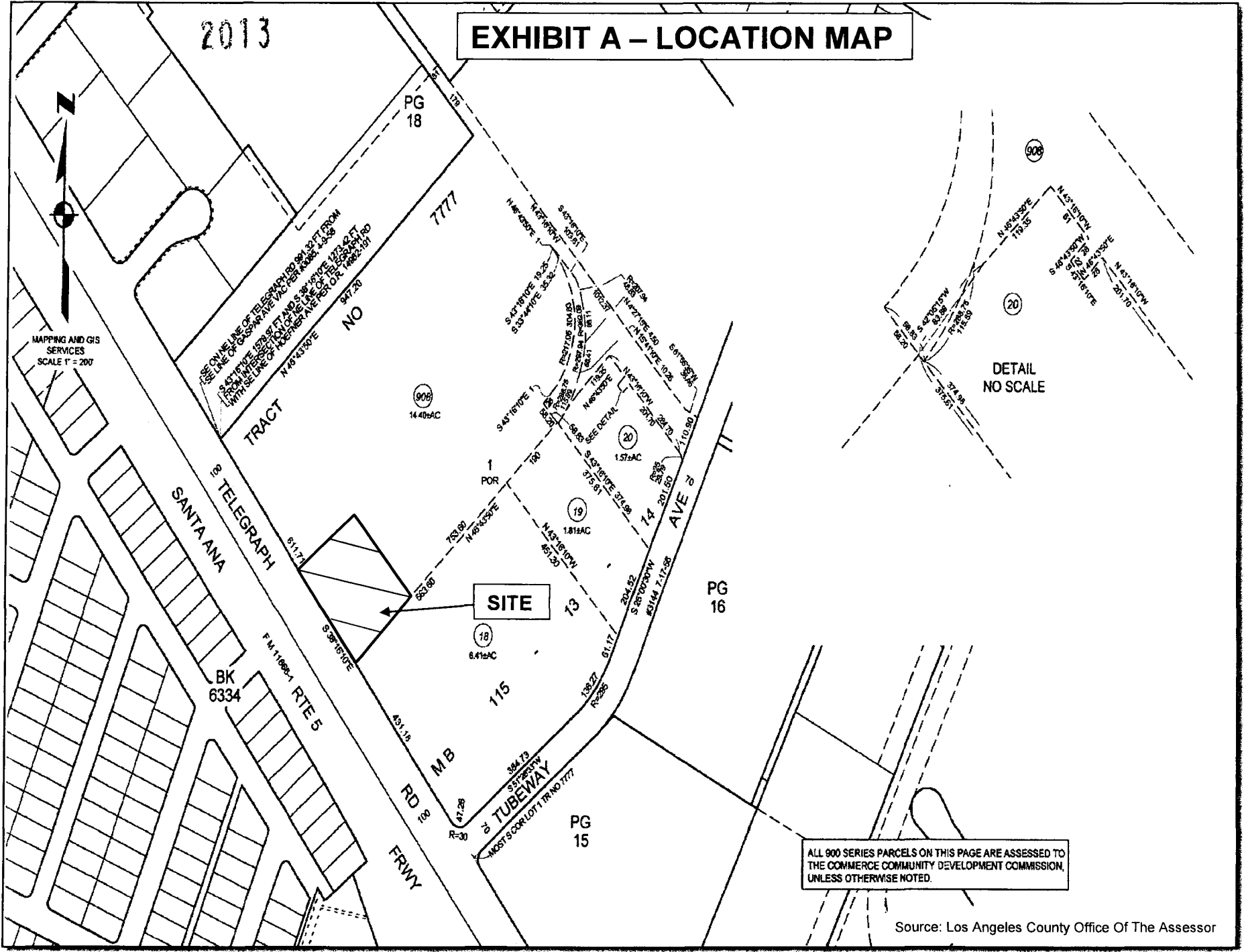
LICENSEE:

COMMERCE AQUATICS BOOSTER CLUB

By: _____
Fermin Padilla, President

2013

EXHIBIT A – LOCATION MAP



MAPPING AND GIS SERVICES
SCALE 1" = 200'

DETAIL
NO SCALE

SITE

ALL 900 SERIES PARCELS ON THIS PAGE ARE ASSESSED TO THE COMMERCE COMMUNITY DEVELOPMENT COMMISSION, UNLESS OTHERWISE NOTED.

Source: Los Angeles County Office Of The Assessor

EXHIBIT "B"
(Required Insurance)

Licensee, at its own cost and expense, shall carry, maintain for the duration of this Agreement, and provide proof thereof that is acceptable to the Successor Agency to the Commerce Community Development Commission ("Successor Agency") of its procurement of the insurance specified below from insurers and under forms of insurance satisfactory in all respects to the Successor Agency. Licensee shall not allow any subcontractor to commence work on any subcontract under this Agreement until all insurance required of Licensee have also been obtained for the or by the subcontractor. Such insurance shall not be in derogation of Licensee's obligations to provide indemnity under Section 4 of this Agreement.

1. Comprehensive General Liability and Automobile Liability Insurance Coverage.

Licensee shall carry and maintain Comprehensive General Liability and Automobile Liability Insurance which provides the following:

Minimum coverage: Bodily injury limits of \$1,000,000 for each person and \$2,000,000 for each occurrence; property damage limits of \$500,000 for each occurrence, \$2,000,000 aggregate.

If a Commercial General Liability Insurance form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting there from, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned real property and automobiles. Insurance coverage shall not be subject to any type of pollution exclusion or owned property exclusions.

2. Additional Insured.

The Successor Agency, its officers, agents and employees must be named as additional insured or as additional loss payees in all insurance policies required by this Agreement. An endorsement to this effect shall be delivered to the Successor Agency prior to the commencement of any work. Satisfaction of any deductible requirement shall be the responsibility of Licensee.

3. Cancellation Clause.

Each of the policies of insurance shall contain a clause substantially as follows:

It is hereby understood and agreed that this policy may not be canceled nor the amount of the coverage thereof be reduced until 30 days after receipt by the Executive Director of the Successor Agency to the Commerce Community Development Commission of the written notice of such cancellation or reduction of coverage,

as evidenced by receipt of a certified letter.

4. Severability Clause.

Each of the policies of insurance shall contain a clause substantially as follows:

The insurance afforded by this policy applies separately to each insured against whom a claim or suit is made or suit is brought, except with respect to the limit of the insurer's liability.

5. Qualifications of Insurer.

All policies of insurance shall be issued by an insurance company acceptable to the Successor Agency and authorized to issue said policy in the State of California.

6. Approval of Insurer.

The insurance carrier providing the insurance shall be chosen by Licensee subject to approval by the Successor Agency, provided that such approval shall not be unreasonably withheld.

7. Payment of Premiums.

All premiums on insurance policies shall be paid by Licensee making payment, when due, directly to the insurance carrier, or in a manner agreed to by the Successor Agency.

8. Evidence of Insurance and Claims.

The Successor Agency shall have the right to hold the policies and policy renewals, and Licensee shall promptly furnish to the Successor Agency all renewal notices and all receipts of paid premiums. In the event of loss, Licensee shall give prompt notice to the insurance carrier and the Successor Agency. The Successor Agency may make proof of loss if not made promptly by Licensee.



AGENDA REPORT

MEETING DATE: May 23, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE AND SIGN ALL NECESSARY DOCUMENTS FOR APPROVAL OF THE PLANS, SPECIFICATIONS AND ESTIMATES WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE WASHINGTON BOULEVARD WIDENING AND RECONSTRUCTION PROJECT

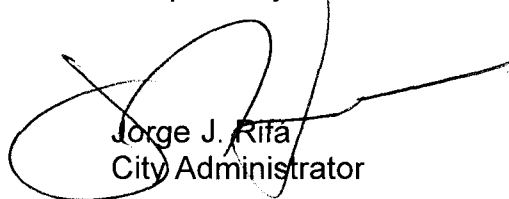
RECOMMENDATION:

Move to approve the Resolution and assign the number next in order.

BACKGROUND/ANALYSIS:

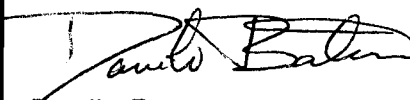
In order to comply with the California State Department of Transportation's [CALTRANS] requirements for approval of Engineering Plans, the City of Commerce must designate a person with the authority to execute and sign the Plans, Specifications and Estimates for the Washington Boulevard Widening and Reconstruction Project, on behalf of the City of Commerce. Staff recommends that the City Council adopt the proposed resolution, that will grant the City Administrator, Jorge J. Rifá, with the authority and direction, for and on behalf of the City of Commerce, to execute and sign the Plans, Specifications and Estimates for the Washington Boulevard Widening and Reconstruction Project.

Respectfully submitted,



Jorge J. Rifá
City Administrator

Recommended and prepared by:



Danilo Batson
Assistant Director of Public Services

Approved as to form:



Eduardo Olivo
City Attorney

File: 2013 City Council Agenda Reports
Washington Blvd. Widening and Reconstruction Project – Agenda Reports

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, AUTHORIZING AND DIRECTING THE CITY ADMINISTRATOR TO EXECUTE AND SIGN ALL NECESSARY DOCUMENTS FOR APPROVAL OF THE PLANS, SPECIFICATIONS AND ESTIMATES WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR THE WASHINGTON BOULEVARD WIDENING AND RECONSTRUCTION PROJECT

WHEREAS, in order to comply with the California State Department of Transportation's [CALTRANS] requirements for approval of Engineering Plans the City Council must designate a person with the authority to execute and sign the Plans, Specifications and Estimates for the Washington Boulevard Widening and Reconstruction Project, on behalf of the City of Commerce.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:

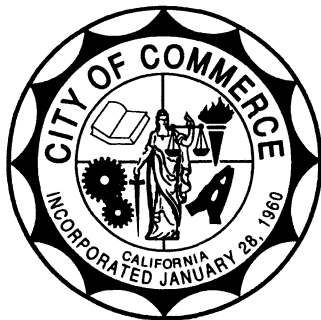
Section 1. Jorge J. Rifá, City Administrator, is hereby granted all authority and direction, for and on behalf of the City of Commerce, to execute and sign the Plans, Specifications and Estimates for the Washington Boulevard Widening and Reconstruction Project.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2013.

Joe Aguilar, Mayor

ATTEST:

Linda K. Olivieri, MMC
City Clerk



AGENDA REPORT

MEETING DATE: May 23, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, APPROVING A FIRST AMENDMENT TO THE AGREEMENT FOR CASH CONTRACT NO. 1102 – STREET SWEEPING SERVICES BETWEEN THE CITY OF COMMERCE AND NATIONWIDE ENVIRONMENTAL SERVICES, A DIVISION OF JOE'S SWEEPING, INC., AS ALLOWED UNDER THE TERMS OF THE EXISTING AGREEMENT

RECOMMENDATION:

At the request of Mayor Pro Tempore Leon, the City Council will consider, and provide direction as deemed necessary with respect to, approving and adopting a proposed Resolution approving the First Amendment to the Agreement for Cash Contract No. 1102 – Street Sweeping Services between the City of Commerce and Nationwide Environmental Services, a Division of Joe's Sweeping, Inc., as allowed under the terms of the existing Agreement. pending approval as to form by the City Attorney.

MOTION:

City Council discretion.

BACKGROUND:

On October 4, 2011, the City Council awarded Cash Contract No. 1102 – Street Sweeping Services to Nationwide Environmental Services for an initial probationary period of one year for the amount of \$121,206.24.

Effective November 1, 2011, Nationwide Environmental Services began providing street sweeping services in the City of Commerce, including all residential areas, industrial streets and major arterial streets.

As part of Fiscal Year 2012/13 General Fund Budget, the City Council approved \$125,000 for street sweeping services.

On October 16, 2012, the City Council approved a two-year extension of Cash Contract No. 1102 – Street Sweeping Services between the City of Commerce and Nationwide Environmental Services, A Division of Joe's Sweeping, Inc.

ANALYSIS:

The street sweeping agreement provided for an initial one-year probationary period. Thereafter, the City had the option of extending the agreement for another two-year period for a total "Initial Term" of three years. At the end of the Initial Term, the City at its sole discretion can extend the agreement for an additional two-year term.

On October 16, 2012, after successful completion of the initial one-year probationary period by Nationwide Environmental Services, the City elected to approve the extension of the additional two years of the "Initial Term", as provided in the agreement.

On February 28, 2013, Nationwide Environmental Services transmitted a letter to the City requesting a 2.0% cost of living adjustment or consumer price index (CPI) effective July 1, 2013 through June 30, 2014, as provided under the terms of the agreement.

Staff reviewed their request and determined that their cost of living adjustment request is appropriate and in accordance with the terms of the agreement and the CPI for Los Angeles – Long Beach Metropolitan Area, as calculated by the U.S. Department of Labor, Bureau of

Labor Statistics. Nationwide Environmental Services has provided excellent street sweeping services for the City over the last two years. Nationwide has also voluntarily participated in community events, such as the Cleanup Commerce event sponsored by Craig Realty Group. Residents and staff have been pleased with the services provided by Nationwide.

FISCAL IMPACT

In FY 2012/13 City Council approved a budget of \$125,000.00 for street sweeping services in the Community Development Department Maintenance and Operations Budget. Funds for FY 2013/14 proposed budget includes an amount of \$125,000.00 for said services, which should cover the 2% CPI increase to Nationwide Environmental Services' current annual amount of \$121,206.24, which would be \$123,630.36.

RELATIONSHIP TO 2012 STRATEGIC GOALS:

The issue before the Council is applicable to the following Council's strategic goal: *"Improve and maintain infrastructure and beautify our community"* as identified in the 2012 Strategic Plan.

Respectfully submitted,


Jorge Rifa
City Administrator

Recommended and prepared by:


Danilo Batson
Assistant Director of Public Services

Fiscal impact reviewed by:


Vilko Domic
Director of Finance

Approved as to form:

Eduardo Olivo
City Attorney

File: 2013 City Council Agenda Reports
Cash Contract No. 1102 – Street Sweeping Services (Nationwide Environmental Services) – Agenda Reports File

Nationwide Environmental Services®

Division of Joe's Sweeping, Inc.



February 28, 2013

Mr. Danilo Batson
Asst. Dir. of Public Works
City of Commerce
2535 Commerce Way
Commerce, CA 90040

RE: Street Sweeping Agreement – CPI

Dear Mr. Batson:

Nationwide Environmental Services (NES) is proud to be contracted with the City of Commerce. We are committed to providing the City with the most professional and reliable street sweeping service available in the industry.

At this time, per the Street Sweeping Services Agreement, NES would like to request a 2.0% cost of living adjustment effective July 1, 2013 through June 30, 2014.

If you have any questions or concerns, please feel free to contact me. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Ami Samuelian". The signature is fluid and cursive, written over the printed name.

Ami Samuelian
Vice President

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE
CALIFORNIA, APPROVING THE FIRST AMENDMENT TO THE AGREEMENT FOR
CASH CONTRACT NO. 1102 – STREET SWEEPING SERVICES BETWEEN THE
CITY OF COMMERCE AND NATIONWIDE ENVIRONMENTAL SERVICES, A
DIVISION OF JOE'S SWEEPING, INC.

WHEREAS, on October 4, 2011, the City Council awarded Cash Contract No. 1102 – Street Sweeping Services to Nationwide Environmental Services; A Division of Joe's Sweeping, Inc.; and

WHEREAS, the existing Agreement allows an annual consumer price index adjustment based on the CPI for Los Angeles – Long Beach Metropolitan Area, as calculated by the U.S. Department of Labor, Bureau of Labor Statistics; and

WHEREAS, Nationwide Environmental Services has provided excellent services to the City for the past two consecutive years; and

WHEREAS, the City desires to continue providing street sweeping services through Nationwide Environmental Services.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE, DECLARE AND DETERMINE AS FOLLOWS:

Section 1. The City Council of the City of Commerce hereby approves the First Amendment to the Agreement for Cash Contract No. 1102 – Street Sweeping Services. The Mayor is hereby authorized to execute the First Amendment on behalf of the City of Commerce.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2013.

Joe Aguilar, Mayor

ATTEST:

Linda Kay Olivieri, MMC
City Clerk

FIRST AMENDMENT TO THE AGREEMENT FOR CASH CONTRACT NO. 1102 - STREET SWEEPING SERVICES BETWEEN THE CITY OF COMMERCE AND NATIONWIDE ENVIRONMENTAL SERVICES, A DIVISION OF JOE'S SWEEPING, INC.

This First Amendment is made and entered into as of the ____ day of _____ 2013, ("Effective Date") by and between the CITY OF COMMERCE, a Municipal Corporation (the "CITY") and NATIONWIDE ENVIRONMENTAL SERVICES, A DIVISION OF JOE'S SWEEPING, INC. ("CONSULTANT").

WITNESSETH

This First Amendment is made with reference to the following facts:

- A. On October 4, 2011, the CITY and CONSULTANT entered into a Services Agreement for Cash Contract No. 1102 – Street Sweeping Services (the "Agreement").
- B. On October 16, 2012, after successful completion of the initial one-year probationary period by Nationwide Environmental Services, the City elected to approve the extension of the additional two years of the "Initial Term".
- C. On February 28, 2013, Nationwide Environmental Services transmitted a letter to the City requesting a 2.0% Consumer Price Index (CPI) adjustment, effective July 1, 2013 through June 30, 2014.
- D. Per the Agreement, the CPI for Los Angeles - Long Beach Metropolitan Area, as calculated by the U.S. Department of Labor, Bureau of Labor Statistics, is 2%.
- E. Nationwide Environmental Services has provided excellent street sweeping services for the City over the last two consecutive years.
- F. CITY desires to continue to provide street sweeping services through Nationwide Environmental Services..

NOW, THEREFORE, in consideration of mutual promises, conditions and covenants herein contained, the parties hereto agree that the Agreement will be amended as follows:

- 1. Section 4: Compensation
The fees to be paid by the City for annual street sweeping shall be increased by 2% effective July 2013.
- 2. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have each executed or caused to be executed, this First Amendment on the dates set forth below.

CITY OF COMMERCE

Dated: _____

By: _____
Joe Aguilar, Mayor

ATTEST:

APPROVED AS TO FORM:

Linda Kay Olivieri, MMC
City Clerk

Eduardo Olivo
City Attorney

NATIONWIDE ENVIRONMENTAL SERVICES,
A DIVISION OF JOE'S SWEEPING, INC.

Dated: _____

By: _____
Ani Samuelian, Vice President



AGENDA REPORT

MEETING DATE: May 23, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: PROPOSED AMENDMENT TO THE PERSONNEL CLASSIFICATION AND COMPENSATION PLAN TO REVISE THE CLASSIFICATION SPECIFICATION FOR COMMUNITY DEVELOPMENT DIRECTOR AND RE-TITLE THE POSITION TO PUBLIC WORKS AND DEVELOPMENT SERVICES DIRECTOR AND RE-NAME THE DEPARTMENT PUBLIC WORKS AND DEVELOPMENT SERVICES

RECOMMENDATION:

City staff is recommending the City Council amend the Classification and Compensation Plan by revising the job classification for Community Development Director and re-title the position to Public Works and Development Services Director and re-name the Department Public Works and Development Services.

MOTION:

Move to approve the recommendation.

BACKGROUND:

The position of Director of Community Development is currently vacant. In a separate report being presented tonight, staff is recommending the City Council authorize the City Administrator to execute an agreement with Bob Murray & Associates to initiate a recruitment for said position. The department is facing many new challenges including issues associated with the loss of redevelopment, the reduction of the City's workforce, the adoption of Measure AA to finance a needed capital improvement program, as well as other pending environmental issues such as the City's new permit requirements for storm waste (MS4).

Staff is recommending revising the current classification specification to ensure it is in alignment with the current and future operational realities facing this department (attached). Additionally, staff is proposing to re-title the position to Public Works and Development Services Director and to re-name the department to better describe the current and future responsibilities of the Department service delivery.

ANALYSIS:

Personnel Policy and Procedure's *Employee Positions* establishes the process for implementing or revising the City of Commerce Classification Plan within the City's workforce. Revising the existing classification specification of Community Development Director and to re-title it to Public Works and Development Services Director will provide an improved narrative of the position and department and should help with the recruitment of a new department director. The position of Public Works and Development Services Director will be set at the same salary range (Range 40) as is the current Community Development Director position. The classification and job requirements have been revised to reflect the new direction for the Department in the post redevelopment environment.

FISCAL IMPACT/ALTERNATIVES:

The position of Public Works and Development Services Director will be set at the same salary range as the current Community Development Director.

Prepared by:



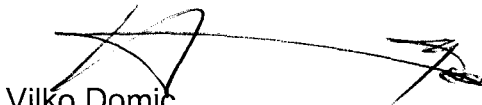
Michael A Casalou
Director of Human Resources

Respectfully submitted by,



Jorge Rifá
City Administrator

Budget Impact Reviewed by:



Vilko Domic
Director of Finance

Approved as to Form:



Eduardo Olivo
City Attorney

Attachment:

-Public Works and Development Services Director Classification Specification



City of Commerce

PUBLIC WORKS AND DEVELOPMENT SERVICES DIRECTOR

Department: (TBD)

Class Code:

3005

Revised Date: May 23, 2013

FLSA Status:

Exempt

GENERAL PURPOSE: Under the direction of the City Administrator. Plans, coordinates, manages, and directs the operations of the department; develops and implements plans, policies, and programs to promote and increase residential and commercial activity in the City of Commerce.

PRIMARY DUTIES AND RESPONSIBILITIES:

*The following duties **ARE NOT** intended to serve as a comprehensive list of all duties performed by all employees in this classification, only a representative summary of the primary duties and responsibilities. Incumbent(s) may not be required to perform all duties listed and may be required to perform additional, position-specific duties.*

- Plans, coordinates, and directs departmental operations including delivery of capital improvement projects, land use, City engineering function, housing, planning, business licenses and inspections, environmental services, public services, maintenance, code enforcement, business attraction and retention, and industrial redevelopment.
- Serves as the principal advisor to the City on departmental issues; develops and directs plans and policies to meet City goals and objectives; interprets concerns, defines desired results, develops solutions, determines scope and priorities of programs and special projects.
- Provides leadership, direction and guidance in departmental strategies and priorities; prioritizes resource requirements, coordinates operations, and assures programs meet the City goals.
- Represents the Public Works and Development Services Department to other City departments, elected officials and outside agencies; interprets and explains policies, procedures, rules and regulations; coordinates strategies to integrate services with other programs, departments and agencies.
- Assures the integrity of the department's work products, processes and procedures; monitors technical documents for accuracy, completeness, and compliance with Federal, state, and City policies and practices; reviews and monitors status reports, and recommends appropriate actions.
- Reviews and approves applications, agreements, plans and reports departmental activities; manages the collection, analysis and reporting of administrative and operational data.
- Assures effective communication of departmental issues; coordinates with citizens' groups, advisory boards and commissions; develops cooperative professional relationships with local developers, realtors and contractors.
- Directs and supervises the activities of personnel; plans, prioritizes and assigns tasks and projects; monitors work, develops staff skills, and evaluates performance; meets regularly with staff to discuss and resolve workload and technical issues; develops goals and priorities.
- Demonstrates leadership skills and leads by example in managing and overseeing personnel and maintaining workforce accountability including contractual services.
- Maintains the absolute confidentiality of all records and information.

JOB DESCRIPTION

Job Description- PW and Development Svcs Director Version 5-23-13.doc

MINIMUM QUALIFICATIONS:

Education and Experience:

Bachelor's Degree in Urban Planning, Engineering, Business or Public Administration, or related field; AND five year's experience in Public Works, Capital improvement projects, land use and facilities management. Accreditation as a professional engineer is highly desirable. Proven experience in the delivery of a multi-year capital improvement program is a requisite.

Required Licenses or Certifications:

- Must possess a valid California Driver's License.

Required Knowledge of:

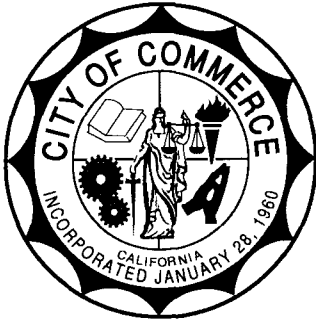
- City organization, operations, policies and procedures.
- Principles, practices and procedures of urban planning, community development, zoning regulation, building safety, code enforcement, and facility maintenance, public works operations and City engineering.
- Federal, State and local laws, rules and regulations governing planning, zoning, code enforcement, public works, environmental and engineering operation.
- Techniques and practices for effective, efficient and cost effective management of allocated resources.
- Principles and practices of administrative management, including personnel rules, cost accounting, budgeting, procurement, contract management, and employee supervision.
- Project management and negotiation principles and techniques.
- Business and personal computers, and technical spreadsheet software applications.
- Record keeping and file maintenance principles and procedures.

Required Skill in:

- Managing the delivery of services and capital improvement projects.
- Analyzing issues, evaluating alternatives, and making logical recommendations based on findings.
- Assuming management level responsibilities and making appropriate decisions, while assuring compliance with City goals and objectives.
- Interpreting and applying department standards and City policies.
- Analyzing City needs and prioritizing and promoting programs to meet objectives.
- Presenting reports and information in a public speaking setting such as public hearings and neighborhood meetings.
- Interpreting technical instructions and analyzing complex variables.
- Meeting critical time deadlines.
- Using initiative and independent judgment within established procedural guidelines.
- Assessing and prioritizing multiple tasks, projects and demands.
- Establishing and maintaining cooperative working relationships with City employees, officials, and representatives from other local, state and Federal agencies.
- Effective verbal and written communication.

Physical Demands / Work Environment:

- The majority of the work is performed in a standard office environment with field visits as required.



AGENDA REPORT

MEETING DATE: May 23, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE, CALIFORNIA, APPROVING AN AGREEMENT BETWEEN THE CITY OF COMMERCE AND BOB MURRAY & ASSOCIATES

RECOMMENDATION:

Approve and adopt and assign the number next in order.

MOTION:

Move to approve the recommendation.

ANALYSIS:

The City's staff is recommending that the Council approve the hiring of Bob Murray & Associates to recruit for the newly established position of Public Works and Development Services Director. Staff recently interviewed several executive recruiting firms and selected Bob Murray & Associates to conduct the Human Resources Director recruitment. Staff was pleased with the professionalism, responsiveness and costs associated with that recruitment and wishes to retain this firm again for the recruitment of the Public Works and Development Services Director.

Bob Murray & Associates will develop a candidate profile; develop an advertising campaign and recruitment brochure; recruit candidates; screen candidates; conduct personal interviews; conduct public records search; provide recommendations; assist with final interviews; conduct detailed reference checks; assist with negotiations; and provide complete administrative assistance. The cost for their services will be sixteen thousand dollars (\$16,000), with estimated reimbursable expenses not-to-exceed seven thousand six hundred dollars (\$7,600) without prior approval of the City.

FISCAL IMPACT/ALTERNATIVES:

The cost for the recruitment services will not exceed \$16,000, with reimbursable expenses not to exceed \$7,600 without prior approval of the City. Premised on the fact that this is considered a one-time expenditure, staff is recommending to fund this item with projected FYE 2012-13 General Fund savings.

Prepared by:

Michael A. Casalou
Director of Human Resources

Respectfully submitted by:

Jorge Rifá
City Administrator

Fiscal Impact Reviewed by:

Vilko Domic
Director of Finance

Approved as to Form:

Eduardo Olivo
City Attorney

Attachment:

-Professional Services Agreement

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF COMMERCE,
CALIFORNIA, APPROVING AN AGREEMENT BETWEEN THE CITY OF
COMMERCE AND BOB MURRAY & ASSOCIATES

WHEREAS, the City of Commerce needs to hire a new Public Works and Development Services Director (this position would replace the Community Development Director position pending City Council approval of title change) and

WHEREAS, City staff recently interviewed several recruitment firms and retained Bob Murray & Associates in September 2012, for the recruitment of a new HR Director. Staff and the City Council were pleased with this firm's services and would therefore like to retain the firm for the recruitment services required for the Public Works and Development Services Director position.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF COMMERCE DOES HEREBY RESOLVE, DECLARE, DETERMINE AS FOLLOWS:

Section 1. The Professional Services Agreement between the City of Commerce and Bob Murray & Associates for Recruitment Services is hereby approved. The Mayor is hereby authorized to execute the Agreement for and on behalf of the City of Commerce.

PASSED, APPROVED and ADOPTED this _____ day of _____, 2013.

Joe Aguilar
Mayor

ATTEST:

Linda Kay Olivieri, MMC
City Clerk

PROFESSIONAL SERVICES AGREEMENT

This agreement is made by and between the City of Commerce (the Client), and Bob Murray & Associates (the Consultant).

- A. Engagement: The Client agrees to engage the Consultant to perform the services described below, the project described as an executive recruitment for a Public Works and Development Services Director (the Search).
- B. Services: The Consultant agrees to perform certain services necessary for the completion of the search, which services shall include the following:
 - a. Develop the Candidate Profile
 - b. Develop Advertising Campaign and Recruitment Brochure
 - c. Recruit Candidates
 - d. Screen Candidates
 - e. Conduct Personal Interviews
 - f. Conduct Public Record Search
 - g. Provide Recommendation
 - h. Assist with Final Interviews
 - i. Conduct Detailed Reference Checks
 - j. Assist with Negotiations
 - k. Provide Complete Administrative Assistance

As described in the proposal dated May 10, 2013.

- C. Relationship: The Consultant is an independent contractor and is not to be considered an agent or employee of the Client.
- D. Compensation: As full compensation for the Consultant's professional services performed hereunder, the Client shall pay the Consultant the fixed amount of \$16,000 (sixteen thousand dollars).
- E. Expense Reimbursement: The Consultant shall be entitled to reimbursement for expenses from the Client for consultant travel, advertising, printing and binding, clerical, long distance charges, postage and delivery, civil, criminal and newspaper checks, and credit checks. Copies of receipts will not be provided unless specifically requested and made part of this contract. Postage, photocopying, and telephone charges are allocated costs. Expenses to be reimbursed shall not exceed \$7,600 (seven thousand, six hundred dollars) without prior approval of the Client.
- F. Compensation for Additional Services: In the event the Client elects to require additional services of the Consultant in addition to those described

in paragraph B the Consultant shall be compensated at an agreed upon rate.

- G. Method of Payment: The Client shall be billed monthly by the Consultant for the work completed as of that date. Expenses shall be billed and due at the same time.
- H. Term: The term of this agreement shall commence on _____, at which time Consultant shall begin work on the Search and shall continue until the search is completed.
- I. Termination: This agreement may be terminated; (a) by either party at any time for failure of the other party to comply with the terms and conditions of this Agreement; (b) by either party upon 10 days prior written notice to the other party; or (c) upon mutual written agreement of both parties. In the event of termination, the Consultant shall stop work immediately and shall be entitled to compensation for professional fees and expense reimbursement to the date of termination and for any work necessitated by that termination.
- J. Indemnity: Except for loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorney's fees, caused solely by the negligence of the Client, its Council, boards, commissions, officers and employees, Consultant shall indemnify, defend and hold harmless the Client, its Council, boards and commissions, officers, and employees from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorney's fees, regardless of the merits or outcome of any such claim or suit arising from or in any manner connected to Consultant's negligent act or omission regarding performance of services or work conducted or performed pursuant to this Agreement.
- K. Miscellaneous:
- a. The entire agreement between the parties with respect to the subject matter hereunder is contained in this agreement.
 - b. Neither this agreement nor any rights or obligations hereunder shall be assigned or delegated by the Consultant without the prior written consent of the Client
 - c. This agreement shall be modified only by written agreement duly executed by the Client and the Consultant.
 - d. Should any of the provisions hereunder be found to be invalid, void or voidable by a court, the remaining provisions shall remain in full force and effect.
 - e. This agreement shall be governed by and construed in accordance with the laws of the State of California.

- f. All notices required or permitted under this agreement shall be deemed to have been given if and when deposited in the United States mail, properly stamped and addressed to the party for whom intended at such party's address listed below, or when delivered personally to such party. A party may change its address for notice hereunder by giving written notice to the other party.

Wherefore, the parties have entered into this agreement as of the later of the dates stated below.

Dated: 5/16, 2013

Bob Murray & Associates

By: Robert Murray
Robert Murray

Title President

1677 Eureka Road, Suite 202
Roseville, CA 95661

Dated: _____, 2013

City of Commerce

By: _____
Joe Aguilar

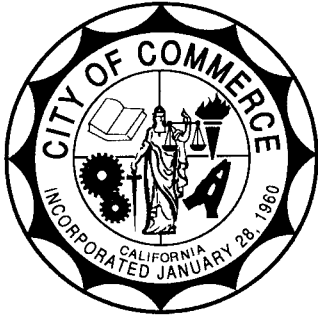
Title Mayor

Dated: _____, 2013

Approved As To Form:

By: _____
Eduardo Olivo

Title: City Attorney



AGENDA REPORT

Meeting Date: May 23, 2013

TO: HONORABLE CITY COUNCIL
FROM: CITY ADMINISTRATOR
SUBJECT: REPORT ON THE SENIOR RENT SUBSIDY PROGRAM

RECOMMENDATION:

City Staff recommends that the City Council receive and file the report on the Senior Rent Subsidy Program and provide direction to staff if deemed necessary.

MOTION:

Council discretion.

BACKGROUND:

In the mid 1980's, the Commerce Community Development Commission (the "Commission") established the Senior Rent Subsidy Program which provided low or very low-income seniors with monthly rent subsidies. The Commission acted as the City's redevelopment agency and funded the Rent Subsidy Program with redevelopment housing set-aside funds. The Program participants were required to meet certain eligibility requirements.

On June 29, 2011, the State of California enacted AB 1 X 26 ("AB 26"), terminated all redevelopment agencies throughout the State of California and stopped the funding for such agencies, including redevelopment housing set-aside funds. As of February 1, 2012, the Commission ceased to exist.

On January 17, 2012, the City Council took action, pursuant to AB 26, to become the Successor Agency to the Commission. AB 26 required the Successor Agency to dispose of the Commission's assets and funds, including the low-income housing funds that were previously utilized as funding for the Commission Program.

On April 3, 2012, the Successor Agency considered options relating to the termination of the Commission's Rent Subsidy Program. The Successor Agency considered whether the State might decide to continue to fund the Program with redevelopment monies, but was advised that such funding was extremely unlikely. The Successor Agency directed staff to conduct an audit of the Program and to report back to the City Council on the impacts that would be caused to the senior citizen participants if the Program was abruptly terminated.

On April 3, 2012, the City Council also decided that it would approve the funding of the Rent Subsidy Program through June 30, 2012, with General Fund monies in case it was determined that the State was going to completely disallow the funding for the Program. The impact to the General Fund was \$7,472.50 per month.

On June 5, 2012, Successor Agency staff confirmed that, pursuant to AB 26, the State would not allow the continued funding for the Rent Subsidy Program. City Social Services staff reported that there were 38 senior households participating in the Rent Subsidy Program and that an abrupt termination of the Program would result in a financial hardship for all of the remaining participants. The City Council decided to approve a temporary transition program called *City of Commerce Temporary*

Senior Citizen Rent Subsidy Program (the "City Program"), funded by the General Fund, that would end on June 5, 2013. The City Council directed staff to report back in six months about any alternative solutions and provide an updates on the City Program.

As of September 1, 2012, the City Program consisted of 34 participants. Three of the participants had moved out of the City and one was deemed no longer eligible. As of March 14, 2013, staff had contacted and updated the qualifying information for 20 of the participants; the remaining participants did not require any updating at this time.

ANALYSIS:

Social Services Staff has continued to provide monthly updates on the Program. There have not been any changes in the number of participants since September 1, 2012. Of the 34 current participants, 25 are considered to be at the "extremely low" income level; 8 are at a "very low" income level; and one is at a "low" income level. The table below summarizes the characteristics of current participants:

Participant Households	Household Unit Size	Unit Location	Rent Range	City Monthly Subsidy Amounts	Income Source	Total Monthly Subsidy
24	18- Single 5 – Two	Rosewood Apartments	(18) 1 BR - \$780 to \$855; (5) 2 BR - \$925 to \$1,018;	Up to \$200	SSI, SSD, 3 w/ Retirement	\$4,672.50
10	6 - Single; 3- Two; 1 - Three	Individual Units at: Astor Ave., Cowlin Ave., Eastern Ave., Gage Ave., South McBride Ave., Tuttle St., and Watcher St.	(7) 1 BR - \$600 to \$875; (3) 2 BR - \$775 to \$1,000; (1) 3 BR - \$1,450	Up to \$200	SSI and SSD	\$2,000.00
Total = 34						\$6,672.50

On June 6, 2012, staff sent a notice to the Program participants advising them that the Program had been extended to June 2013.

Referrals and other available resources continue to be made available to the City Program participants, such as Los Angeles County Housing Authority, California Tenants Guide, and other senior and disabled apartment buildings.

City staff has been in contact with the manager of the Rosewood Hermitage Senior Apartments to determine if other programs are available to assist qualified tenants. As of this date, there are no other programs available. The other senior apartments in the City are subsidized by the HUD Program and do not qualify for the City's Program.

The City Council has a few options:

1. Allow the City Program to expire in June of 2013; or
2. Extend the City Program for another year, up through June of 2014.

If the City Council decides to move forward with Option No. 2, staff recommends that the City also approve more specific criteria for the remaining participants, including the following:

1. Each eligible participant or participant household must be considered to be low income.
2. Each participant must provide income tax information to staff in order to document their eligibility.
3. Participants may not be receiving any other type of unearned monetary assistance, from any other source while they are part of the City Program. If they receive additional assistance, they will automatically be ineligible from the City Program.

4. Participants cannot rent a unit from a family relative.
5. All participants must execute a declaration under penalty of perjury that states that the information they have provided in order to qualify for participation on the City Program is true and correct.
6. The City Program will be limited to those eligible persons that participated in the Rent Subsidy Program previously funded by the Commerce Community Development Commission.

If the above-referenced criteria is acceptable to the City Council, the City Attorney will prepare a resolution that documents the City Program term and criteria.

FISCAL IMPACT:

The fiscal impact is unknown at this time and is dependent upon the Council's decision to continue the Program or select an alternative. If the City Council continues the Program until June of 2014, the City will spend another \$ 80,070 from the General Fund to fund the Program.

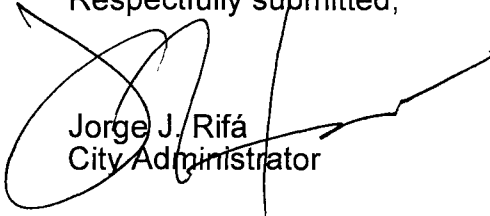
RELATIONSHIP TO 2009 STRATEGIC GOALS:

The Senior Rent Subsidy Program is consistent with goals and objectives to alleviate physical blight and enhance the Quality of Life in the City of Commerce.

Recommended by:


Loretta Gutierrez
Director of Safety & Community Services

Respectfully submitted,


Jorge J. Rifá
City Administrator

Reviewed by:


Vilko Domis
Director of Finance

Approved As To Form:


Eduardo Olivo
City Attorney



AGENDA REPORT

MEETING DATE: May 23, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: RE-DESIGN OF CENTRAL LIBRARY RENOVATION PROJECT –
PRESENTATION AND APPROVAL OF NEW DESIGN

RECOMMENDATION:

The City Council will consider for receipt and file a report, and take appropriate action as deemed necessary with respect to the re-design of the Central Library Renovation Project, pending approval as to form by the City Attorney.

MOTION:

Move to approve the recommendation.

BACKGROUND:

On October 18, 2011, the City Council approved the Project Plans and Specifications, as prepared by Adrian-Gaus Architects and Notice Inviting Sealed Bids.

On December 20, 2011, the City Clerk received and opened 14 bids for this project. The bids ranged from \$5,149,000 to \$7,736,000.

On December 21, 2011, the lowest bidder submitted a letter withdrawing its bid for the project.

On February 7, 2012, the City Council approved a resolution rejecting all bids submitted for the project.

On February 16, 2012, the City Council received a presentation from Adrian-Gaus Architects that contained several alternatives on the next step for this project. At the meeting, the City Council directed staff to proceed with an alternative project design and a reduced budget.

On April 17, 2012, the City Council continued the approval of the First Amendment to the Services Agreement with Adrian-Gaus Architects.

On May 1, 2012, the City Council received a presentation from the Director of Finance, indicating that the project was being funded by bond funds. The bond states that the funds can only be used for improvements of the Central Library and City Hall.

On May 8, 2012, the City Council approved the First Amendment to the Services Agreement with Adrian-Gaus Architects for Architectural and Design Services.

On June 19, 2012, the City Council received and filed a presentation by Adrian-Gaus Architects on the conceptual redesign of the Central Library Renovation Project and approved the conceptual redesign.

ANALYSIS:

After several meetings with library staff and the project team, Adrian-Gaus Architects has completed the re-design of the Central Library and they are prepared to present for City Council's consideration the new library design. The proposed work is consistent with the City's goal and desire to modernize, upgrade and provide the residents of this community with an outstanding library and library services.

FISCAL IMPACT:

As part of the FY 2011/2012 Capital Improvement Project Budget, the City Council approved the following funding allocations:

- Central Library Renovation Project (040-5180-54043-10134)..... \$6,600,000
- Council Chambers/Sr. Ctr. Walkway Project (040-5180-57010-10144).. \$ 500,000
- Total Funding..... \$7,100,000

On February 16, 2012, the City Council approved Alternative 2 – Re-Design with the following funding allocation:

Admin. and Design Services Expenditures up to 1/09/12	\$1,237,794
Estimated Admin. and Design Services to complete Redesign	\$600,000
Estimated Construction Cost	\$3,000,000
TOTAL PROJECT BUDGET (ADJUSTED/REDUCED)	\$4,837,794

Our most recent construction estimate places the final total budget for the project at \$5,516,953, which exceeds the project budget of \$4,837,794 by \$679,159. At this time, it is recommended that the City Council approve the new design and direct staff to complete the project Plans and Specifications for it is estimated that the City will have a savings at the end of current fiscal year that can be allocated to cover the estimated additional construction cost.

RELATIONSHIP TO 2009 STRATEGIC GOALS:

The issue before the Council is applicable to the following Council’s strategic goal: “Protect and Enhance Quality of Life in the City of Commerce.” Although, there are no specific objectives connected to this issue, the City is responsible for ensuring that city-owned buildings and grounds are in good and safe order for public and staff use.

Respectfully submitted,

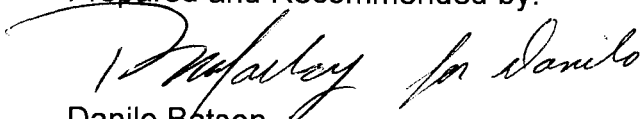

Jorge Rifa
City Administrator

Recommended by:

 (Sigrud Hudson for Beatriz Sarmiento)

Beatriz Sarmiento
Interim Director of Library Services

Prepared and Recommended by:


Danilo Batson
Assistant Director of Public Services

Fiscal impact reviewed by:


Vilko Domic
Director of Finance

Approved as to form:

Eduardo Olivo
City Attorney



AGENDA REPORT

MEETING DATE: May 23, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: PROPOSED SOCCER TOURNAMENT FOR ACADEMIC AND SPORTS SCHOLARSHIPS

RECOMMENDATION:

This item was scheduled at the request of Councilmember Robles, who is proposing that a soccer tournament be organized to raise funds for Commerce educational and sports scholarships.

MOTION:

Council discretion.

BACKGROUND:

The City of Commerce currently maintains the City of Commerce Scholarship Program. This annual program is used to provide financial support to Commerce residents pursuing a college degree at community colleges and universities. Each year, \$80,000 is the target amount to be raised and awarded. The funds are raised primarily from soliciting the Commerce business community, with the Commerce Casino contributing \$50,000 toward the annual scholarship fund and businesses and individuals contributing varying amounts.

Per the attached proposal from Councilmember Robles and Commissioner Flores, Councilmember Robles is interested in organizing a soccer tournament to raise additional funds for educational and sports scholarships (please see attached proposal). She is proposing the creation of a steering committee comprised of residents, business representatives, and civic organizations, which will be tasked with organizing the event and developing a business outreach strategy. The goal is to raise \$20,000 for Commerce scholarships.

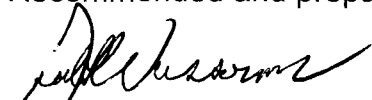
If Council direction is provided, the Parks and Recreation Department will analyze the proposal and provide a report on its financial viability and revenues vs. expenditures, with the objective of raising \$20,000. Staff will return to Council for direction when additional analysis has been completed.

FISCAL IMPACT

It is difficult to determine the fiscal impact with certainty. Although the preliminary budget for the proposed soccer tournament is \$5,305, the budget may change, once the Department has an accurate portrayal of staffing costs and related expenses.

RELATIONSHIP TO STRATEGIC GOALS: This item relates to Council's strategic goal of growing revenues.

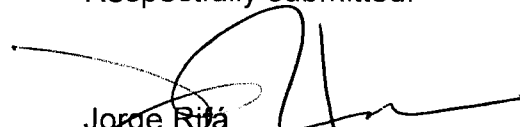
Recommended and prepared by:


Scott Wasserman
Director of Parks & Recreation

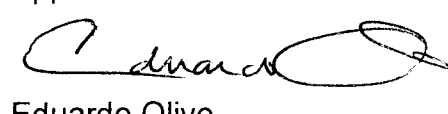
Fiscal impact reviewed by:


Vilko Domic
Director of Finance

Respectfully submitted:


Jorge Rifa
City Administrator

Approved as to form:


Eduardo Olivo
City Attorney

Proposal: City of Commerce Soccer Tournament/ Fundraiser

By: Joanna Flores and collaboration with Denise Robles

BACKGROUND

An education is more important than it has ever been to find a place in the workforce and achieve success in life. As the state's economy becomes increasingly competitive, it is imperative that more Commerce Residents graduate from high school and we expand access to higher education. "Educational attainment is lower in the City of Commerce than in the state as a whole. Among the adult population, 47% have not completed high school. This is over twice the statewide figure of 20%. Only 6% of adults here have completed a Bachelor's degree, compared with 30% of adults in California" (Stanford Center on Longevity). The poor educational attainment of Commerce Residents is a critical issue that requires immediate and innovative attention. As public schools face unprecedented budget cuts and tuition costs continue to rise, the City of Commerce Scholarship Program has never been more vital to the success of Commerce Residents who seek to advance their education.

OBJECTIVE

The goal of the soccer tournament is to develop a relationship of city / private entities, to engage different communities and grassroots movements of working collaboratively in a common citywide cause, **and to raise funds for educational and sports scholarships**. The goal is to fundraise \$20,000 this year- targeting mostly local businesses.

IMPLEMENTATION

Date TBD (September 2013)

- 1) Form Planning/ Steering Committee (recruit residents, business representatives, civic organizations, youth and **City of Commerce- Staff Liaison**- maximum of 5 people). Tentative first meeting- May 2013 *
- 2) Reach out to businesses for sponsorship- (i.e. GOLD, SILVER, BRONZE, FRIEND). In addition, we can include a "Wish List"- with specific items that are needed for event, if business does not want to do a monetary contribution.
- 3) Publicize tournament citywide to secure teams- (i.e. Report to the People, Cable, Commerce Comet, Electrical Sign- City Hall, Citadel, Hyundai, Radio Station, Banners*)
- 4) Compile list of media contact and begin draft of Media Release
- 5) Secure location (Bristow Park) and date- (Possibly Soccer Tournament can take place with the United Family of Bristow "Fiesta" on September 16th)
- 6) Recruit food vendors- (Each vendor will be required to pay a \$25.00 fee to set up booth)
- 7) Designate "Wall of Fame" to highlight each year's winning team

8) Opportunity Drawings (\$2.00 a ticket)

2013 Tournament Details

The soccer tournament will compromise of 7 players open to Commerce Residents and women and youth are encouraged to participate. The following guidelines apply in order for team to qualify for tournament:

- Active Commerce Resident cards and Non- Residents
- Be at least 16 years of age
- Sign waiver- exempting city from any liabilities due to soccer participation
- Complete application
- A fee of \$10.00 (Commerce Residents) or \$25.00 (Non- Residents) will be charged to each member to participate in tournament (fee will cover t-shirt purchase)
- Each participant must provide their own additional (uniform—shorts, shoes) *

The game details are as follows: the teams are promised at least four games timed at thirty minutes long. There will be fifteen minutes in between each game for the referee's to switch or take a break, and for the teams to leave the field and the new teams to start warming up. Half time is only Five minutes long, and the rules and regulations are that which is standard for soccer in the state of California.

After the final game, there will be an award ceremony for the teams who placed first, and second. The awards will be given along with the announcement of totally moneys raised for scholarship program.

ESTIMATED BUDGET**Proposed Budget for the City of Commerce First Annual Soccer Tournament**

ITEM	COST
T-shirts (35) @ \$7.00 each and screening fee of \$60.00 ^a	\$305
Entertainment (DJ- Music)	\$500
Marketing Materials/ Publications	\$1,500
Tournament Awards	\$500
Bleachers Rental (seating for approximately 290 people) ^b	\$2300
Wall of Fame (design)	\$200
Generator Rental	TBD
Staff (Working)	TBD
ESTIMATED TOTAL:	=\$ 5305

PLEASE NOTE THAT BUDGET WAS DEVELOPED ON A PARTICIPATION OF FIVE TEAMS.

^a X printer

^b Mike Brown Grandstands



AGENDA REPORT

MEETING DATE: May 23, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: ESTABLISHMENT OF A PARKS AND RECREATION SCHOLARSHIP FUND

RECOMMENDATION:

This item was scheduled at the request of Councilmember Baca Del Rio, who is interested in discussing the feasibility of creating a Parks and Recreation Scholarship Fund that would assist residents in paying fees related to Parks and Recreation Programs

MOTION:

Council discretion.

BACKGROUND:

The creation of a Parks and Recreation Scholarship Fund would involve:

- The identification of a funding mechanism and appropriate funding level;
- The establishment of eligibility criteria; and,
- The creation of policies and procedures related to the administration of the fund.

If Council direction is provided, the Parks and Recreation Department will work with the Community Services Department to develop a proposal to create and administer a Parks and Recreation Scholarship Fund. Staff will return to Council for direction when a proposal has been developed.

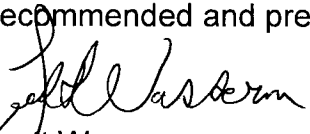
FISCAL IMPACT

The expected loss in revenue is difficult to calculate and will correlate directly to the funding level and scope of the scholarship fund.

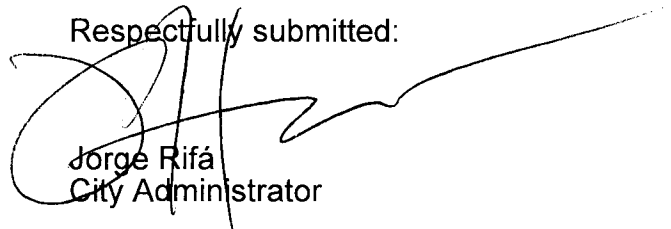
RELATIONSHIP TO STRATEGIC GOALS:

This item relates to Council's historic goal of providing quality programs and services at an affordable price. However, the item is in conflict with Council's strategic objective of growing revenues.


Recommended and prepared by:


Scott Wasserman
Director of Parks & Recreation

Respectfully submitted:


Jorge Rifá
City Administrator

Fiscal impact reviewed by:


Vilko Domic
Director of Finance

Approved as to form:


Eduardo Olivo
City Attorney



AGENDA REPORT

Meeting Date: May 23, 2013

TO: HONORABLE CITY COUNCIL

FROM: CITY ADMINISTRATOR

SUBJECT: CITY COUNCIL APPOINTMENT OF ADVISORY COMMITTEE MEMBERS PROVIDED FOR BY MEASURE AA (ORDINANCE NO. 649)

RECOMMENDATION:

That the City Council proceed with the appointment of the Advisory Committee members.

DISCUSSION:

On August 6, 2012, the City Council approved the submittal of Measure AA to the City voters at the November 6, 2012 Election. Measure AA proposed to raise revenue to offset severe state budget cuts and provide funding for such things as repair, maintenance and improvement of streets, sidewalks, public facilities, parks, libraries and other services in the City of Commerce (the "City"). The revenue would be raised by approving an ordinance enacting a one-half of one percent ($\frac{1}{2}\%$) transactions and use (i.e. "sales tax") tax within the City. On November 6, 2012, 67% of the City of Commerce voters who voted in the election approved the passage of Measure AA.

Measure AA (Ordinance No. 649) provided for the establishment of an Advisory Committee that will review and report on the receipt of and expenditure of funds from the sales tax revenues generated by Measure AA. Pursuant to Section 3.09, the Committee was required to consist of no fewer than five seats to review and report on the receipt of revenue and expenditure of funds from the tax authorized by this chapter. The Committee members were required to be either City residents or representatives of City businesses.

On April 23, 2013, the City Council of the City of Commerce held a workshop in order to consider and decide upon the key elements of the resolution that will establish the Advisory Committee.

On May 7, the City Council adopted Resolution No. 13-44, which established the composition of the Committee, set the terms of office of the Committee members, and defined the scope of the Committee's responsibilities. The City Council determined, among other things, that the:

1. The Committee members shall serve at the pleasure of the City Council.
2. The Committee will be composed of seven (7) members.
3. Five (5) of the Committee members will be residents and registered voters of the City. Each City Council member will be provided the opportunity to appoint one resident to serve as a member of the Committee. The term for the resident members will be four (4) years, to correspond with the appointing Council member's term and shall be reviewable annually.
4. Two of the Committee members will be representatives of businesses that are located in the City. The City Council will appoint the business representative

members. The term for the business members will be four (4) years, but shall also be reviewable annually.

The City Council decided that it would make the Advisory Committee appointments at the next regular City Council meeting.

RELATIONSHIP TO STRATEGIC GOALS:

Implementation of Measure AA is connected to the City Council goals of financial viability and infrastructure investment.

Reviewed by,



Vilko Domic
Finance Director

Respectfully submitted,



Jorge J. Rifa
City Administrator

Approved As To Form,



Eduardo Olivo
City Attorney



AGENDA REPORT

Meeting Date: 05/23/2013

TO: Honorable City Council
FROM: City Administrator
SUBJECT: City Commission and Committee Appointments

RECOMMENDATION:

Make the appropriate appointments to the various City Commissions and Committees.

MOTION:

Council discretion.

BACKGROUND:

Pursuant to Resolution No. 97-15, as amended, each Councilmember makes one appointment to the various Commissions and Committees of the City, with the terms of office of each appointee being for a period not to exceed two years, expiring at the next General Municipal Election. The term of office shall continue until the appointment and qualification of successor appointees. The Council makes the appointments of any sixth or more members, industrial members and Council members of the applicable Commissions and Committees.

ANALYSIS:

Under the provisions of Resolution No. 97-15, as amended, the current terms of all Commissioners and Committee Members expired on March 19, 2013.

It is recommended that appointments be made to the following Commissions and Committees at this time, with all terms to expire March 17, 2015, unless otherwise indicated: Education Commission, Library Commission, Parks & Recreation Commission, Senior Citizens Commission, Traffic Commission, Youth Advisory Commission, Beautification Committee, I-710 Local Advisory Committee (Ad Hoc) and Environmental Justice Advisory Task Force.

A list of the current Commissioners and Committee Members is attached for Council's convenience.

FISCAL IMPACT:

This activity may be carried out without additional impact on the current operating budget.

RELATIONSHIP TO 2012 STRATEGIC GOALS:

This item is not related to a specific 2012 Strategic Goal.

Recommended by:

Victoria M. Alexander
Linda Kay Olivieri
City Clerk

Respectfully submitted,

Jorge J. Rifa
Jorge J. Rifa
City Administrator

Prepared by:

Victoria M. Alexander
Victoria Maria Alexander
Deputy City Clerk

Attachments: Current Commission/Committee Roster

AGENDA ITEM No. 16

CITY OF COMMERCE
COMMUNITY SERVICES COMMISSION

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON JOANNA FLORES 4931 Jillson St. 323-369-6676 joaneflores@gmail.com	5/3/11	4/2/2013	3/18/2015	A/O	Y	Robles
VICE CHAIRPERSON SANDRA JIMENEZ 7167 Kuhl Dr. 323-719-3296 Jimenez197230@yahoo.com	4/5/11	4/2/2013	3/18/2015	A/O	Y	Del Rio
YOLIE ACOSTA 5836 Ferguson St #1 323-422-0706 yacosta@lda.org	3/22/11	4/2/2013	3/18/2015	A/O	Y	Aguilar
ERNESTO GONZALEZ 6013 Bartmus St 323-721-2357 323-633-3251 egonzalez8783@gmail.com	4/16/2013		3/18/2015	A/O		Altamirano
RODRIGO GALLEGOS 5024 Harbor St. 323-263-6240	4/2/2013		3/18/2015	A/O	Y	Leon

COMMENTS:

Staff Liaison: Loretta Gutierrez, Interim Director of Community Services (Ext. 2386)

Meets: 2nd Thursday of each month at 6:00 p.m. Council Chambers

CITY OF COMMERCE
EDUCATION COMMISSION

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON ED MILES 2554 Boris Ave. 323-721-3815	9/6/11	4/2/2013	3/18/2015	A/O	Y	Aguilar
VICE CHAIRPERSON MARCO HERRERA 6704 Watcher St. 562-760-6202 maherrer5@gmail.com	4/19/11	4/2/2013	3/18/2015	A/O	Y	Robles
LIBBY STOKES 2236 Ransom St. 323-265-4411	3/26/12	4/2/2013	3/18/2015	A/O	Y	Del Rio
CARMEN MARQUEZ COOPER 2578 Fidelia Ave. 562-400-7182	8/21/12	4/2/2013	3/18/2015	A/O	Y	Leon
EVELYN DIAZ 7543 Neenah St. 323-556-1708 evelynd14@aol.com	4/3/12		3/18/2015	A/O	Y	Altamirano
appt. continued from 4/2/13, 4/16/13 and 5/7/13 cc mtgs.						

COMMENTS:

Staff Liaison: Beatriz Sarmiento, Interim Director of Library Services (Ext. 2217)

Meets: 2nd Monday of each month at 6:00 p.m. in the Council Chambers

CITY OF COMMERCE

LIBRARY COMMISSION

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>	
CHAIRPERSON DANIEL LARIOS 2422 Commerce Way 323-722-0089 lariosd@gmail.com	3/22/11	4/2/2013	3/18/2015	A/O	Y	Robles	
VICE CHAIRPERSON LETTIE JARAMILLO 2207 S. Eastern Ave. Apt. 3 323-482-4646	4/7/09	appt. continued from 4/2/13, 4/16/13 and 5/7/2013 cc mtgs.		3/18/2015	A/O	Y	Altamirano
JOSIE BETANCOURT 2544 Commerce Way 323-718-0863 jbetancourt@generalveneer.com josiebetancourt@yahoo.com	10/20/10	3/22/11 4/2/2013	3/18/2015	A/O	Y	Aguilar	
BEATRIZ MANCIA 5573 Pueblo Ct. 323-728-4064 betymancia@yahoo.com	6/2/09	3/22/11 4/2/2013	3/18/2015	A/O	Y	Del Rio	
ERNIE VELA 5026 Gafford St. Mailing: 2160 S. Atlantic Blvd. 323-262-3977	12/1/09	3/22/11 4/2/2013	3/18/2015	A/O	Y	Leon	

COMMENTS:

Staff Liaison: Beatriz Sarmiento, Interim Director of Library Services (Ext. 2217)

Meets:4th Tuesdays of each month at 5:30 p.m. Council Chambers

CITY OF COMMERCE
PARKS & RECREATION COMMISSION

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON NICKY ANN LEON 7224 Paseo Del Rio 562-776-0113 <u>NL17@hotmail.com</u>	12/16/08	3/22/11 4/2/2013	3/18/2015	A/O	Y	Leon
VICE CHAIRPERSON RUDY TORRES 2313 Hepworth St 323-262-7643	3/22/11	4/2/2013	3/18/2015	A/O	Y	Robles
CHRIS GRIEGO 2517 Gaspar Ave 323-829-0773 <u>Cgriego1@msn.com</u>	4/17/12	4/16/2013	3/18/2015	A/O	Y	Altamirano
LAURA PEREZ 5835 Bartmus Ave. 323-646-6901 <u>Laura.perez@hilton.com</u>	3/17/09	3/22/11 4/2/2013	3/18/2015	/O	Y	Del Rio
STEVE VIESCA 2459 Elkgrove Ave. 323-721-0438 <u>sviesca1@aol.com</u>	1/17/06	3/22/11	3/18/2015	A/O	Y	Aguilar
appt. continued from 4/2/13, 4/16/13 and 5/7/2013 cc mtgs.						

COMMENTS:

Staff Liaison: Scott Wasserman, Interim Director of Parks & Recreation (Ext. 2368)

Meets: 1st Thursday of each month at 6:00 p.m. Council Chambers

CITY OF COMMERCE
PLANNING COMMISSION

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON JOHN DIAZ 5027 Nobel St. 562-858-2995 Johnnydiazr1@yahoo.com	5/3/11	4/2/2013	3/18/2015	A/O	Y	Del Rio
VICE CHAIRPERSON JORGE MONTES 6382 Camino Del Sol 562-445-5238 munntz@gmail.com	4/10/12	4/2/2013	3/18/2015	A/O	Y	Robles
ANNELLE GRAJEDA 2547 Leo Ave. 323-721-0689 Annelle.grajeda@yahoo.com	4/3/12	4/2/2013	3/18/2015	A/	Y	Aguilar
JULISSA ALTAMIRANO 5932 Jillson St. 323-695-9488 jwlsz33@yahoo.com	11/28/2012	4/16/2013	3/18/2015	A/O	Y	Altamirano
NANCY BARRAGAN 5553 E. Village Dr. 323-725-6609	4/2/2013		3/18/2015	A/O		Leon

COMMENTS:

Staff Liaison: Matt Marquez, City Planner (Ext. 2349)

Meets: 4th Wednesday of each month at 6:30 p.m. Council Chambers

CITY OF COMMERCE
SENIOR CITIZENS COMMISSION

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON						
CHARLES CALDERON 2533 Fidelia 323-974-8995 Charlierealtor21@live.com	4/5/11	4/2/2013	3/18/2015	A/O	Y	Robles
VICE CHAIRPERSON						
To Be Determined						
ADELITA ZEPEDA 2230 S. Eastern Ave., Apr. #37 323-722-8842	5/7/13		3/18/2015			Aguilar
SHARON ROWE 5617 Mission Way 323-422-1533 Sharonrowe683@yahoo.com	4/3/12	4/16/2013	3/18/2015	A/O	Y	Altamirano
SANDY CORNEJO 2453 Senta Ave. 323-726-8170 Home 213-598-2730 Cell	7/3/12	4/2/2013	3/18/2015	A/O	Y	Leon

VACANCY

COMMENTS:

Staff Liaison: Scott Wasserman, Interim Director of Parks & Recreation (Ext. 2368)

Meets: 1st Wednesday of each month at 12:30 p.m. Council Chambers

CITY OF COMMERCE

TRAFFIC COMMISSION

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON CARL N. BAKER 4870 Astor Ave. (H) 323-331-1142 (W) 213-276-2053 (Cell) 323-331-1142 Sparky_prophets@msn.com	4/10/12	4/2/2013	3/18/2015	A/O	Y	Del Rio
VICE CHAIRPERSON JAVIER VAZQUEZ 6518 Ferguson Dr. 323-405-5600 rojoazul@sbcglobal.net	5/3/11	4/2/2013	3/18/2015	A/O	Y	Robles
ISABEL CALDERA 5101 Jillson St. 323-269-2372 home 323-318-0265 cell amigrafics@hotmail.com	4/2/2013		3/18/2015	A/O	Y	Leon
CATHY DUARTE 2225 Coutts Ave 323-496-5422 catwomans007@yahoo.com	4/16/2013		3/18/2015	A/O	Y	Altamirano
ANTONIO R. GONZALEZ, SR. 2412 Senta Ave. 323-728-9766 qbnlion@yahoo.com	4/17/07	3/22/11 4/2/2013	3/18/2015	A/O	Y	Aguilar

COMMENTS:

Staff Liaison: Danilo Batson, Assistant Director of Public Services (Ext. 2335)

Meets: 2nd Wednesday of each month at 6:30 p.m. Council Chambers

CITY OF COMMERCE
YOUTH ADVISORY COMMISSION

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON To Be Determined						
VICE CHAIRPERSON						
MARILYN ARROYO 6305 Zindell Ave. Apt. E 562-576-2680 <u>m12_a13@yahoo.com</u>	11/19/09	3/22/11 4/2/2013	3/18/2015		Y	Aguilar
JONATHAN GONZALEZ 1542 S. Duncan Ave. 323-614-9515	12/18/12	4/2/2013	3/18/2015			Del Rio
ALYSSA MATAS 2213 S. Eastern Ave. #2 323-728-2253	10/20/10	3/22/11	3/18/2015	A/O	Y	Altamirano
appt. continued from 4/2/13, 4/16/13 and 5/7/2013 cc mtgs.						
MONICA RODARTE 5143 Farrar St 323-269-6735	4/3/12	4/2/2013	3/18/2015		Y	Leon
VANESSA GONZALEZ 1544 S. Duncan Ave. 323-359-1602	1/15/13	4/2/2013	3/18/2015			Robles

COMMENTS: **Members of this Commission MUST submit to fingerprint requirements at 18th birthday and membership to this Commission expires on date of 20th Birthday.**

Staff Liaison: Lucinda Blancarte, Recreation Specialist (Ext. 4435)

Meets: 1st Monday of each month at 7:00 p.m. Teen Center

CITY OF COMMERCE
BEAUTIFICATION COMMITTEE

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER-PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON To be determined						
VICE CHAIRPERSON To be determined						
VACANT			3/18/2015			Del Rio
VACANT			3/18/2015			Leon
VACANT			3/18/2015			Aguilar
RON PEREZ 2236 Ransom St. 323-263-2758	4/7/09	3/22/11	3/18/2015	A/O	Y	Vacant (appointed by former C/M Fierro)
CONNIE GARCIA 6936 Agra St. 562-927-7107 562-319-7636	4/5/11		3/18/2015	A/O	Y	Robles

COMMENTS:
 Staff Liaison: Alex Hamilton, Assistant Director of Community Development
 Meets: 2nd Tuesday of each month at 3:30 p.m. City Hall North Conference Room

CITY OF COMMERCE
PAGEANT STEERING COMMITTEE

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>APPOINTED BY</u>
CHAIRPERSON LEILANI DAVIS 2218 S. Firtzgerald Ave. 323-867-0547 <u>Lanid28@yahoo.com</u>	7/6/10	3/22/11 4/2/2013	3/18/2015	Aguilar
VICE CHAIRPERSON ROSA RODRIGUEZ 3511 Todd Ave. 323-303-7618 <u>Rrosa_1125@yahoo.com</u>	3/22/11	4/2/2013	3/18/2015	Robles
CHRISTINA OLIVAS 2517 Gaspar Ave. 323-819-9120 <u>Cao3266@lausd.net</u>	4/17/12	4/2/2013	3/18/2015	Altamirano
SANDRA CORNEJO 2453 Senta Ave 323-726-8170 Home 213-598-2730 Cell	3/22/11	4/2/2013	3/18/2015	Leon
ARACELI RIVAS 2280 Coutts Ave. 323-780-0556	5/7/09	3/22/11 4/2/2013	3/18/2015	Del Rio

COMMENTS: Pageant Steering Committee does not require Oath/Application or Fingerprinting.

Staff Liaison: Adolfo Marquez, Interim Senior Recreation Supervisor (Ext. 2343)

Meets: Unscheduled

CITY OF COMMERCE

I-710 LOCAL ADVISORY COMMITTEE (AD HOC)

Fingerprinting is not a requirement of the I-710 Local Advisory Committee.

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>APPOINTED BY</u>
CHAIRPERSON JOE AGUILAR					Council
VICE CHAIRPERSON (to be determined)					
BOB EULA 4623 Leonis St. 323-262-5609 madbob-rr@hotmail.com	8/6/03	3/22/11 4/2/2013	3/18/2015	A/O	Aguilar
MIKE ALVARADO 1457 S. Sydney Dr. 323-266-4913	4/2/2013		3/18/2015		Robles
AUGUSTINE PEREZ 1427 S. Sydney Dr. 323-262-1936 Aperez215@toromail.csudh.edu	4/16/13		3/18/2015	A/O	Altamirano
ED MILES 2554 Boris Ave 323-721-3815	4/16/13		3/18/2015	A/O	Baca Del Rio
VACANCY			3/18/2015		Leon

CITY OF COMMERCE

I-710 LOCAL ADVISORY COMMITTEE (AD HOC) (Continued)

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COMMUNITY BASED ORGANIZATION APPOINTEE

East Yard Communities for Environmental Justice
 ANGELO LOGAN 9/7/04 3/22/11 3/18/2015 A/O Council
 2317 Atlantic Ave. 4/2/2013
 323-263-2113
alogan@eycej.org
 (Designated Alternate – Isella Ramirez; iramirez@eycej.org)

COMMUNITY BASED ORGANIZATION APPOINTEE

United Families of Bristow Park
 JESUS CERVANTES 3/22/11 4/2/2013 3/18/2015 Council
 1434 S. McDonnell
 323-264-7392
 (Designated Alternate – Pending)

INDUSTRIAL APPOINTEE

EDDIE TAFOYA 4/2/2013 3/18/2015 Council
 Industrial Council
 6055 Washington Blvd., Ste 110
 323-728-7222
eddie@industrialcouncil.org
 (Designated Alternate – Pending)

INDUSTRIAL APPOINTEE

JON R. RENO 5/17/11 4/2/2013 3/18/2015 A/O Council
 Heger Industrial
 5701 S. Eastern Ave., Ste 101
 323-727-1144
 (Designated Alternate – Robert G. Thornburgh)

PLANNING COMMISSION APPOINTEE

To be determined by Planning Commission 3/18/2015 Planning Comm

TRAFFIC COMMISSION APPOINTEE

To be determined by Traffic Commission 3/18/2015 Traffic Comm

MEMBER AT-LARGE

XOCHITL YBARRA 4/5/11 4/2/2013 3/18/2015 Council
 2311 Bedessen Ave

CITY OF COMMERCE

I-710 LOCAL ADVISORY COMMITTEE (AD HOC) (Continued)

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MEMBER AT-LARGE

JIM PARROS 99 Cent Store 4000 Union Pacific Ave 323-980-8154 (Designated Alternate – Don Arter)	6/21/11	4/2/2013	3/18/2015	A/O	Council
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COMMENTS: Fingerprinting is NOT requirement of the I-710 Local Advisory Committee.

Staff Liaison: Alex Hamilton, Assistant Director of Community Development (Ext. 2330)

Meets: 2nd & 4th Tuesday of each month at 6:30 p.m. City Hall Emergency Operations Center (EOC) **[Committee only meets on as needed basis.]**

NOTE:

AT THE APRIL 2, 2013 CITY COUNCIL MEETING, IT WAS THE CONSENSUS OF THE COUNCIL TO CONTINUE APPOINTMENTS TO THIS TASK FORCE TO DETERMINE CONSOLIDATING WITH THE I-710 LOCAL ADVISORY COMMITTEE (AD HOC) AND TO COME UP WITH OTHER ALTERNATIVES.

CITY OF COMMERCE

ENVIRONMENTAL JUSTICE ADVISORY TASK FORCE

<u>NAME, ADDRESS & PHONE NUMBER</u>	<u>ORIGINAL APPT. DATE</u>	<u>LAST REAPPT. DATE</u>	<u>TERM EXPIRES</u>	<u>TAKEN OATH AND COMPLETED APPL.</u>	<u>FINGER- PRINTED</u>	<u>APPOINTED BY</u>
CHAIRPERSON						
<u>PROFESSIONAL MEMBER</u>						
ANGELO LOGAN East Yard Communities for Environmental Justice 2317 Atlantic Blvd. 323-263-2113	10/5/04	3/22/11 4/2/2013	3/18/2015	A/O	Y	Council
VICE CHAIRPERSON (to be determined)						
MIGUEL ORTEGA 4923 Kinsie St. 323-268-0050	5/15/12		3/18/2015		Y	Altamirano
FERNANDO BONADA 1539 Miracle Pl. 323-728-8235	11/20/07	3/22/11	3/18/2015		Y	Leon
VACANT			3/18/2015			Aguilar
NORMA DAMAS 2447 Senta Ave 323-828-0934 nrmdamas@yahoo.com	6/21/11		3/18/2015			Del Rio
KRISTINA SANTANA 2221 S Eastern Ave #1 323-728-6288 ksantana@cal.berkeley.edu (prefers communication via email)	6/21/11		3/18/2015			Robles

CITY OF COMMERCE

ENVIRONMENTAL JUSTICE ADVISORY TASK FORCE (Continued)

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PROFESSIONAL MEMBER

ANDREA M. HRICKO	6/5/07	3/22/11	3/18/2015	Y	Council
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Keck School of Medicine, USC/
Director of Community Outreach and
Education Programs, Southern California
Environmental Health Sciences Center and
Children's Environmental Health Center
1540 Alcazar St., CHP 236
Los Angeles, CA 90033
323-442-3077

**LARGE/SMALL BUSINESS & INDUSTRIAL/
ORGANIZED LABOR MEMBER**

EDDIE TAFOYA	6/19/07	3/22/11	3/18/2015	Y	Council
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Industrial Council of the
City of Commerce
6055 Washington Blvd., Ste. 110
323-728-7222
Fax: 728-7565
eddie@industrialcouncil.org

**LARGE/SMALL BUSINESS & INDUSTRIAL/
ORGANIZED LABOR MEMBER**

STEPAN ALTOUNIAN	5/3/11		3/18/2015		Council
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Sealwize
7136 East Slauson Ave
323-720-9077

COMMENTS: Application, Oath and Fingerprinting are a requirement of the Environmental Justice Advisory Task Force.

Staff Liaison: Alex Hamilton, Assistant Director of Community Development (Ext. 2330)

Meets: to be determined at later date.