



CITY OF COMMERCE

2535 Commerce Way | Commerce, CA 90040 | 323-722-4805

COMMERCIAL CANNABIS PERMIT APPLICATION

IMPORTANT DATES AND INFORMATION

OCTOBER 11	City staff will host a Prospective Operators Workshop. Complete registration at https://commerceoperatorworkshop.eventbrite.com . Please register by October 10 th to ensure participation.
OCTOBER 15	Application submission begins (by appointment only). Please email appointment request to ccp@ci.commerce.ca.us . NO APPOINTMENTS WILL BE SCHEDULED PRIOR TO 10/15. NO APPLICATIONS WILL BE ACCEPTED PRIOR TO 10/15.
OCTOBER 22	FINAL day to request an appointment to submit an application.
OCTOBER 26	FINAL day to submit applications. Again, by appointment only.

APPLICATION SUBMITTAL NOTE:

Application submittal is by appointment only. Appointment times may fill prior to deadline. Please be sure to request an appointment time on or before October 22 to ensure availability.

APPLICATION INSTRUCTIONS:

Please complete the Commercial Cannabis Permit application below. Please note that application information requested is in accordance with Title 5 (Business Regulations and Licensing) of the Commerce Municipal Code, Chapter 5.61 "Commercial Cannabis Activities", as enacted by Ordinance No. 700. Please visit the [City's Cannabis Information webpage](#) for information regarding the process, ordinance and other FAQs. All questions regarding the application and permit review process, should be submitted via email ccp@commerce.ca.us. To avoid miscommunication pertaining to your application, you are directed NOT to contact any city staff through any other means other than ccp@commerce.ca.us.

ADDITIONAL APPLICATION INFORMATION AND GUIDELINES:

Nothing in this Application, pursuant to Chapter 5.61 or Title 5 of the Commerce Municipal Code, as enacted by the adoption of City of Commerce (“City”) Ordinance No. 700, or any other provision of law, requires the City to allow any commercial cannabis activities to be operated in the City. Nothing in Ordinance No. 700 creates a mandate that the City must authorize any or all of the commercial cannabis businesses that submit an application to the City if it is determined that it is in the best interest of the City to not authorize any business to operate in the City, or if the applicants do not meet the standards which are established in the application requirements, or further amendments to the application process. There is no guarantee that the City will authorize any commercial cannabis business to operate in the City.

The City may modify, postpone, or cancel this Application at any time, with or without notice, and without any liability, obligation, or commitment to any party, firm, person, entity, or organization.

The City retains the right and discretion to accept or reject any or all Applications, to waive any Application requirement, to waive irregularities and technicalities in any Application, or to direct re-issuance of this Application. Nothing herein shall require or obligate the City to exercise its discretion in any particular manner. No obligation, either expressed or implied, exists on the part of the City to approve any Application, nor does the approval of any Application require the City to subsequently enter into a Development Agreement with said applicant.

In addition to any regulations adopted by the City Council, the City Administrator, or his or her designee, is authorized to establish any additional rules, regulations, policies and standards governing the: application review and approval process; the issuance, denial or renewal of Commercial Cannabis Permits; the ongoing operation of commercial cannabis businesses and the City's oversight of same; and/or concerning any other subject determined to be necessary to carry out the intent and purposes of Ordinance No. 700, including without limitation, establishing time periods to solicit applications, and corresponding deadlines for timely submittals of same to the City, as well as the drafting of any additional, or supplemental forms or applications.

Additional rules, regulations, policies and standards shall be published on the City's website and maintained and available to the public in the Office of the City Clerk. Please note that it shall be the responsibility of the Applicant to continue to check the City's website for any updated information to the application process and/or corrections to the applicable applications and forms. Please submit any questions regarding the Application or the Application process in writing to ccp@ci.commerce.ca.us.

Rules, regulations, policies, and standards promulgated by the City Administrator, or his or her designee, shall become effective upon date of publication.

Commercial cannabis businesses shall be required to comply with all state and local laws and regulations, including but not limited to any rules, regulations or standards adopted by the City Administrator, or his or her designee.

GROUND THAT MAY BE BASIS FOR REJECTION OR DISQUALIFICATION OF APPLICATION:

The City reserves the right to reject any or all applications, at any time within, or in between, any of the three (3) phases of the screening, processing, review, scoring and selection deliberative process, if it determines it would be in the best interest of the City, taking into account the health, safety and welfare of the community. Furthermore, applications may also be rejected at any time for the following inclusive, but not limited, reasons:

1. The application is received after the designated submittal deadline.
2. The applicant has failed to submit a complete application, or the application is not organized in the required format.
3. The applicant has failed to pay the application fee as required by the City Council resolution establishing fees under this program, and any other related or applicable fees due before, up to, and/or through, the three (3) phase application process.
4. The applicant has made a false, misleading or fraudulent statement or omission of fact in the application or in the application process, including, but not limited to, during any interviews, during meetings held to negotiate any terms of a Development Agreement, during any presentation(s) made to City Council, if applicable, or by submitting any documentation or supplemental information as part of the application process, that is false, misleading or fraudulent, or that is incomplete so as to omit pertinent information called for by the application process.
5. Application contains excess or extraneous material not relevant, responsive, or called for in the application package.
6. The applicant, its owner(s), manager(s) or a responsible person has, within the past three (3) years immediately preceding the date of the application, been sentenced or had a judgment issued in a criminal or civil court proceeding, and/or has been sanctioned or fined for, enjoined from, or found guilty of or plead guilty or no contest to a charge for engaging in a commercial cannabis activity in the state without the necessary permits and approvals from the applicable state and/or local jurisdiction(s); or has had a commercial cannabis license revoked or suspended by the applicable state and/or local jurisdiction(s).
7. The applicant, its owner(s), manager(s) or a responsible person, within the past three (3) years immediately preceding the date of the application, has been issued a notice or citation by the City of Commerce for unlicensed commercial cannabis activity, or if the applicant, its owner(s), manager(s) or a responsible person, was a defendant in a civil or criminal proceeding filed by the City of Commerce or the People of the State of California, for allowing, causing, or permitting unlicensed commercial cannabis activities within the City's jurisdiction.
8. The applicant, an owner, manager or a responsible person has been convicted within the past ten (10) years of any of the offenses listed in Section 5.61.110(5) of Ordinance No. 700.
9. The applicant, an owner, manager or a responsible person is under twenty-one (21) years of age.
10. The proposed location of the commercial cannabis business is not located outside a 600-foot radius from a school providing instruction in kindergarten or any grades 1 through 12, day care center, or youth center that are in lawful and/or City-approved existence at the time an application is submitted to the City.

PUBLIC RECORDS ACT NOTICE:

Please note that all correspondence with the City, including application submittals, and all contents therein and/or information, and documents incorporated into the application, will become the exclusive property of the City and will be public records under the California Public Records Act (Government Code Section 6250 and following). **However, the City will maintain the confidentiality of the applications, and their contents before it announces a selection of potential commercial cannabis operators, and to the extent allowed by state and case law, UNTIL a final action is made by City Council, including the approval of a final Development Agreement by a City Council vote. Further, all documents and materials connected or related to the processing of applications, including the review, scoring, and selection process will also be exempt from release during said deliberative process.**

If an applicant believes that portions of its application are exempt from disclosure under the Public Records Act, it must be marked as such and specifically state the factual and legal basis for exemption. Final determination in this regard shall be made by the City of Commerce.

THE UNDERSIGNED HEREBY ACKNOWLEDGES RECEIPT OF THIS APPLICATION FORM, AND THE ATTACHMENTS INCORPORATED HEREIN TO THE APPLICATION, AND HEREBY ACCEPTS THE TERMS AND CONDITIONS THEREOF.

DATE:

APPLICANT:

SIGNATURE:

TITLE:

SECTION A – APPLICANT INFORMATION (5.61.060A)

Applicant Name: (For applicants who are individuals, use full legal name. For businesses, use legal business name)	
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SECTION B – BUSINESS ENTITY INFORMATION (5.61.060B)

Indicate the following information for the Business

Business Name or DBA:	
Business Structure:	<input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Limited Liability Partnership <input type="checkbox"/> General Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Partnership
Tax ID/EIN:	
Business/Mailing Address:	
Business Website/Social Media:	
Requested Cannabis Permit Type(s):	<input type="checkbox"/> Cultivation <input type="checkbox"/> Manufacturing <input type="checkbox"/> Distribution <input type="checkbox"/> Non-Storefront Retail Delivery <input type="checkbox"/> Micro-business <input type="checkbox"/> Testing

Application Fee:	Non-refundable \$13,025.00 per Permit Type (note: Micro-Business must pay the application fee for each requested activity) <input type="checkbox"/> Cashier's Check/Money Order <input type="checkbox"/> Business Check <i>(Made out to the City of Commerce. Please note other forms of payment cannot be accepted for application fees)</i>
Application Fee Total:	

SECTION C – PRIMARY OWNER (5.61.060C)
Indicate the following information for the Primary Owner

<input type="checkbox"/>	Full Legal Name (first, middle, last)	
<input type="checkbox"/>	Primary Phone Number	
<input type="checkbox"/>	Social Security Number or Individual Taxpayer Identification Number (Tax ID#) To obtain Form SS-4 to apply for an EIN, go to irs.gov	
<input type="checkbox"/>	Date of Birth	
<input type="checkbox"/>	Place of Birth	
<input type="checkbox"/>	Email	
<input type="checkbox"/>	Mailing Address	

SECTION D – OWNER INFORMATION (5.61.060D)
Indicate the following information for each Owner, as defined by Title 5 Chapter 61 Section 050, including the primary owner referenced in Section C, above.

OWNER #1

<input type="checkbox"/>	1. Full Legal Name (first, middle, last)	
<input type="checkbox"/>	2. Owner's Title	
<input type="checkbox"/>	3. Owner's Date of Birth	
<input type="checkbox"/>	4. Owner's Place of Birth	
<input type="checkbox"/>	5. Owner's SS# or Tax ID #	
<input type="checkbox"/>	6. Owner's Mailing Address	
<input type="checkbox"/>	7. Owner's Phone Number	
<input type="checkbox"/>	8. Owner's Email Address	
<input type="checkbox"/>	9. Owner's Current Employer	
<input type="checkbox"/>	10. Percentage of Interest Held	_____ %

<input type="checkbox"/>	<p>11. Does the owner have an ownership or financial interest, as defined in section 5003 of the Regulations, in any other commercial cannabis business licensed under the AUMA or MAUCRSA? If so, please provide details regarding the business including—type of business, licenses/permits granted, location, date operations began and percentage of interested held.</p>	<input type="checkbox"/> No other ownership or financial interest <input type="checkbox"/> Yes, other ownership or financial interest as follows:
<input type="checkbox"/>	<p>12. Copy of government-issued identification (Driver's License or government-issued ID with picture and physical description)</p>	
<input type="checkbox"/>	<p>13. A detailed description of the owner's criminal convictions, if applicable. A conviction for this purpose means a plea or verdict of guilty or a conviction following a plea of nolo contendere. Convictions dismissed under Penal Code section 1203.4 or equivalent non-California law must be disclosed.</p> <p>For each conviction, provide: (a) the date of conviction; (b) dates of incarceration, if applicable; (c) dates of probation, if applicable; (d) dates of parole, if applicable; (e) a detailed description of the offense for which the owner was convicted; and (f) a statement of rehabilitation for each conviction written by the owner that demonstrates the owner's fitness for consideration;</p>	<input type="checkbox"/> No criminal convictions
<input type="checkbox"/>	<p>14. A detailed description of a commercial cannabis license, revocation of a commercial cannabis license, or sanctions for unlicensed commercial cannabis activity by a licensing authority or local agency against the applicant or a business entity in which the applicant was an owner or officer within the three (3) years immediately preceding the date of the application (if applicable)</p>	<input type="checkbox"/> Not Applicable
<input type="checkbox"/>	<p>15. A detailed description if the City issued the applicant a notice or citation for unlicensed commercial cannabis activity, or if the applicant was a defendant in a civil or criminal</p>	<input type="checkbox"/> Not Applicable

	proceeding filed by the City or the People of the State of California, for allowing, causing, or permitting unlicensed commercial cannabis activities within the City's jurisdiction (if applicable)	
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<input type="checkbox"/>	Under penalty of perjury, I hereby declare that the information contained within and submitted with the application is complete, true, and accurate. I understand that a misrepresentation of fact or omission may be cause for rejection or denial of this application, or revocation of any Commercial Cannabis Permit, or non-approval of a Development Agreement, or any permit, license or approval issued in reliance thereon.	
		X _____

OWNER #2

<input type="checkbox"/>	1. Full Legal Name (first, middle, last)	
<input type="checkbox"/>	2. Owner's Title	
<input type="checkbox"/>	3. Owner's Date of Birth	
<input type="checkbox"/>	4. Owner's Place of Birth	
<input type="checkbox"/>	5. Owner's SS# or Tax ID #	
<input type="checkbox"/>	6. Owner's Mailing Address	
<input type="checkbox"/>	7. Owner's Phone Number	
<input type="checkbox"/>	8. Owner's Email Address	
<input type="checkbox"/>	9. Owner's Current Employer	
<input type="checkbox"/>	10. Percentage of Interest Held	_____ %
<input type="checkbox"/>	11. Does the owner have an ownership or financial interest, as defined in section 5003 of the Regulations, in any other commercial cannabis business licensed under the AUMA or MAUCRSA? If so, please provide details regarding the business including—type of business, licenses/permits granted, location, date operations began and percentage of interested held.	<input type="checkbox"/> No other ownership or financial interest <input type="checkbox"/> Yes, other ownership or financial interest as follows:
<input type="checkbox"/>	12. Copy of government-issued identification (Driver's License or government-issued ID with picture and physical description)	

<input type="checkbox"/>	<p>13. A detailed description of the owner's criminal convictions, if applicable. A conviction for this purpose means a plea or verdict of guilty or a conviction following a plea of nolo contendere. Convictions dismissed under Penal Code section 1203.4 or equivalent non-California law must be disclosed.</p> <p>For each conviction, provide: (a) the date of conviction; (b) dates of incarceration, if applicable; (c) dates of probation, if applicable; (d) dates of parole, if applicable; (e) a detailed description of the offense for which the owner was convicted; and (f) a statement of rehabilitation for each conviction written by the owner that demonstrates the owner's fitness for consideration;</p>	<input type="checkbox"/> No criminal convictions
<input type="checkbox"/>	<p>14. A detailed description of a commercial cannabis license, revocation of a commercial cannabis license, or sanctions for unlicensed commercial cannabis activity by a licensing authority or local agency against the applicant or a business entity in which the applicant was an owner or officer within the three (3) years immediately preceding the date of the application (if applicable)</p>	<input type="checkbox"/> Not Applicable
<input type="checkbox"/>	<p>15. A detailed description if the City issued the applicant a notice or citation for unlicensed commercial cannabis activity, or if the applicant was a defendant in a civil or criminal proceeding filed by the City or the People of the State of California, for allowing, causing, or permitting unlicensed commercial cannabis activities within the City's jurisdiction (if applicable)</p>	<input type="checkbox"/> Not Applicable
<input type="checkbox"/> Under penalty of perjury, I hereby declare that the information contained within and submitted with the application is complete, true, and accurate. I understand that a misrepresentation of fact or omission may be cause for rejection or denial of this application, or revocation of any Commercial Cannabis Permit, or non-approval of a Development Agreement, or any permit, license or approval issued in reliance thereon. X_____		

OWNER #3

<input type="checkbox"/>	1. Full Legal Name (first, middle, last)	
<input type="checkbox"/>	2. Owners Title	
<input type="checkbox"/>	3. Owner's Date and Place of Birth	
<input type="checkbox"/>	4. Owner's Place of Birth	
<input type="checkbox"/>	5. Owner's SS# or Tax ID #	
<input type="checkbox"/>	6. Owner's Mailing Address	
<input type="checkbox"/>	7. Owner's Phone Number	
<input type="checkbox"/>	8. Owner's Email Address	
<input type="checkbox"/>	9. Owner's Current Employer	
<input type="checkbox"/>	10. Percentage of Interest Held	_____ %
<input type="checkbox"/>	11. Does the owner have an ownership or financial interest, as defined in section 5003 of the Regulations, in any other commercial cannabis business licensed under the AUMA or MAUCRSA? If so, please provide details regarding the business including—type of business, licenses/permits granted, location, date operations began and percentage of interested held.	<input type="checkbox"/> No other ownership or financial interest <input type="checkbox"/> Yes, other ownership or financial interest as follows:
<input type="checkbox"/>	12. Copy of government-issued identification (Driver's License or government-issued ID with picture and physical description)	
<input type="checkbox"/>	13. A detailed description of the owner's criminal convictions, if applicable. A conviction for this purpose means a plea or verdict of guilty or a conviction following a plea of nolo contendere. Convictions dismissed under Penal Code section 1203.4 or equivalent non-California law must be disclosed. For each conviction, provide: (a) the date of conviction; (b) dates of incarceration, if applicable; (c) dates of probation, if applicable; (d) dates of parole, if applicable; (e) a detailed description of the offense for which the owner was convicted; and (f) a statement of rehabilitation for each conviction	<input type="checkbox"/> No criminal convictions

	written by the owner that demonstrates the owner's fitness for consideration;	
<input type="checkbox"/>	14. A detailed description of a commercial cannabis license, revocation of a commercial cannabis license, or sanctions for unlicensed commercial cannabis activity by a licensing authority or local agency against the applicant or a business entity in which the applicant was an owner or officer within the three (3) years immediately preceding the date of the application (if applicable)	<input type="checkbox"/> Not Applicable
<input type="checkbox"/>	15. A detailed description if the City issued the applicant a notice or citation for unlicensed commercial cannabis activity, or if the applicant was a defendant in a civil or criminal proceeding filed by the City or the People of the State of California, for allowing, causing, or permitting unlicensed commercial cannabis activities within the City's jurisdiction (if applicable)	<input type="checkbox"/> Not Applicable
<input type="checkbox"/>	Under penalty of perjury, I hereby declare that the information contained within and submitted with the application is complete, true, and accurate. I understand that a misrepresentation of fact or omission may be cause for rejection or denial of this application, or revocation of any Commercial Cannabis Permit, or non-approval of a Development Agreement, or any permit, license or approval issued in reliance thereon.	
	X _____	
<input type="checkbox"/>	Any Additional Owners? <input type="checkbox"/> No other Owners <input type="checkbox"/> Yes If Yes, fill out additional sheets with same information as Owners #1-3 above for any additional owners.	

SECTION E – PRIMARY CONTACT (5.61.060E)
Indicate the following information for the Primary Contact

<input type="checkbox"/>	Name and Title	
<input type="checkbox"/>	Phone Number	
<input type="checkbox"/>	Email	

SECTION F –NATURE OF OPERATIONS (5.61.060F)

<input type="checkbox"/>	Number of anticipated full-time employees.	
<input type="checkbox"/>	Applicant agrees to pay a living wage as determined by a regional living wage index approved by the City.	Initial _____
<input type="checkbox"/>	Applicant agrees to participate in any hiring events or advertisements requested by the City to encourage local hiring.	Initial _____
<input type="checkbox"/>	Applicant agrees to retain eligible local hires (living within a three-mile radius of the City limits) for 50% of full-time positions, unless otherwise approved by the City Administrator or his designee.	Initial _____
<input type="checkbox"/>	Number of anticipated part-time employees.	
<input type="checkbox"/>	Applicant agrees to participate in any hiring events or advertisements requested by the City to encourage local hiring.	Initial _____
<input type="checkbox"/>	Applicant agrees to retain eligible local hires (living within a three-mile radius of the City limits) for 50% of part-time positions, unless otherwise approved by the City Administrator or his designee.	Initial _____
<input type="checkbox"/>	Applicant agrees to participate in City-sponsored hiring events, if requested	Initial _____

SECTION G – QUALIFICATIONS AND EXPERIENCE (5.61.060G)
The application shall include information concerning any special business or professional qualifications or licenses of the applicants and owners, and the years of relevant and related experience, that would add to the number or quality of services that facility would provide, or otherwise demonstrates the applicants' and owners' capacity to operate a successful commercial cannabis facility in compliance with applicable laws and regulations.

If additional space is needed, please feel free to include additional sheets, if necessary.

SECTION H – KNOWN PREMISES (5.61.060H)		
<input type="checkbox"/>	1. Facility Address and APN	
<input type="checkbox"/>	2. Evidence of Ownership or Right to Exclusively Control Property	
<input type="checkbox"/>	3. Premises Diagram (Site Plan) <i>Provide a complete and detailed diagram of the premises with a vicinity map. The diagram must include the following information:</i>	
<input type="checkbox"/>	North Arrow	
<input type="checkbox"/>	Site Plan Scale	1" = 10' for lots less than 1 ac. 1" = 40' for lots larger than 1 ac.
<input type="checkbox"/>	Assessor's Parcel Number(s)	Be sure APNs are on project parcels and surrounding parcels
<input type="checkbox"/>	Vicinity Map	Show the premises location within the City.
<input type="checkbox"/>	General Plan Land Use Designation	Indicate the GP Land Use Designation of each project parcel and adjacent parcels.
<input type="checkbox"/>	Zoning Designation	Indicate the Zoning Designation of each project parcel and adjacent parcels.
<input type="checkbox"/>	Project Size	Indicate the size of each project parcel/lot and the total project size.
<input type="checkbox"/>	Proposed Use	Indicate the proposed use of each project parcel and adjacent parcels.
<input type="checkbox"/>	Floor Area Ration (FAR)	Calculate the FAR for the project site.
<input type="checkbox"/>	Parking	Show all existing and proposed parking spaces. Indicate the total number of existing and proposed parking spaces including a breakdown of accessible spaces per building, proposed access and circulations, as well as parking areas, loading/unloading areas, and pedestrian walkways.
<input type="checkbox"/>	Easements and Dedications	Indicate the location and dimensions of all existing and proposed easements and all property to be dedicated to the City for street or other purposes.

<input type="checkbox"/>	Adjacent Streets and Right of Way (ROW)	Name and specify right of way width and distance from center line to property line.
<input type="checkbox"/>	Landscaping Plan	Show all existing and proposed landscaping areas. Include total square footage of landscaping, type of plants proposed, irrigation and color schematics.
<input type="checkbox"/>	Fire Hydrant	Show and label all public fire hydrants within 300 feet of the project site if the building footprint will change or there is a new structure.
<input type="checkbox"/>	Legal Description	Show property lines; their dimensions; required setback lines around property; and distances to existing and proposed structures.
<input type="checkbox"/>	Location of Proposed Structures	Show distances between existing and proposed buildings.
<input type="checkbox"/>	Proposed Construction and/or Alterations	Show existing structures and proposed construction/alterations, as applicable.
<input type="checkbox"/>	Property Lines and Setbacks	Use weighted lines to indicate PL and dashed lines to indicate setbacks.
<input type="checkbox"/>	Signs	Identify existing and proposed signs. Please be advised a sign permit may be required for signage.
<input type="checkbox"/>	Proposed Grading	Show location and indicate amounts of grading and fill in cubic yard, and heights cuts, etc. Show existing and proposed contours at appropriate scale.
<input type="checkbox"/>	On-site and Street loading areas	Indicate where on-site and/or street side loading areas are located.
<input type="checkbox"/>	Indicate each revision of the plans with date	Indicate the revision number and date in a revision table on the lower righthand side of the site plan.

In addition to the site plan/diagram requirement above, please be sure the site plan/diagram sheets include the following, pursuant to 51.060.3a-f:

<input type="checkbox"/>	Shows boundaries of the property and the proposed premises to be utilized, showing all boundaries, dimensions, entrances and exits, interior partitions, walls, rooms, bathrooms, windows, doorways, common or common shared entryways, and a brief statement of the principal activity to be conducted therein;
<input type="checkbox"/>	Map identifying any schools (K-12), day cares, or youth center facilities (i.e., “sensitive sites”) located within six hundred (600) feet of the proposed location. If the proposed location is not within six hundred (600) feet of any sensitive site, identify on the map the

	closest sensitive site, and the distance in feet between said sensitive site(s) and the proposed location;
<input type="checkbox"/>	Identifies all commercial cannabis activities that will take place in each area of the premises, and identification of limited access areas;
<input type="checkbox"/>	The location of all proposed cameras with a number assigned to each for identification purposes;
<input type="checkbox"/>	The diagram shall be clear, legible, and to scale, and shall not include any highlighting, and the markings on the diagram shall be in blue-and-white print; and
<input type="checkbox"/>	If the proposed premises includes only a portion of a property, the diagram must be labeled indicating which part of the property is the proposed premises and what the remainder will be used for.

SECTION I: UNKNOWN PREMISES (5.61.060I)

Applicants that have not secured a location or property at the time of the application submittal shall provide the following information in lieu of the information identified in Section H, above on an attached sheet(s).

<input type="checkbox"/>	A description of the efforts made to-date to secure a premise;
<input type="checkbox"/>	A description of the mechanisms the applicant intends to pursue to identify and secure an acceptable location;
<input type="checkbox"/>	A detailed description of the size, improvements, buildings, structures, features, qualities, characteristics, and/or amenities of real property which applicant reasonably anticipates will be needed to house the proposed scope of commercial cannabis activities covered in the application;
<input type="checkbox"/>	Identification of properties located in the City that satisfy applicant's criteria identified in subdivision (3) hereinabove;
<input type="checkbox"/>	A description of the feasibility of the applicant securing such a property as described in subdivision (3) hereinabove within the next calendar year;
<input type="checkbox"/>	A description of the financing and financing resources available to applicant to secure a property within the next calendar year; and
<input type="checkbox"/>	A description of Applicant's commitment to the City, i.e. support of the City, local community organizations or churches and businesses.

SECTION J: DESCRIPTION OF OPERATING PROCEDURES (5.61.060J)

Applications shall include a detailed description of the applicant's proposed operating procedures for each of the following areas, as applicable, as well as copies of any applicable policies or manuals of the applicant. If the applicant believes an area of the application is not applicable, besides identifying same in the application, the applicant may provide a brief explanation as to why the area is not applicable to the applicant's proposed operations. Applicants that have not secured a specific operating location shall respond to each area, though responses need not be "site specific" where appropriate.

<input type="checkbox"/>	1. Transportation Procedures: A description of the procedure for transporting cannabis and cannabis products, including whether or not the applicant will be transporting cannabis or cannabis products or contracting for transportation services.
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<input type="checkbox"/>	<p>2. Inventory Procedures:</p> <ul style="list-style-type: none"> <input type="checkbox"/> A description of the applicant's procedure for receiving shipments of inventory; <input type="checkbox"/> Where the applicant's inventory will be stored on the premises and how records of the inventory will be maintained; and <input type="checkbox"/> Procedure for performing inventory reconciliation and for ensuring that inventory records are accurate.
<input type="checkbox"/>	<p>3. Non-Laboratory Quality Control Procedures:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Procedures for preventing the deterioration of cannabis or cannabis products held by the applicant; <input type="checkbox"/> Procedures for ensuring that cannabis and cannabis products are properly packaged and labeled; and <input type="checkbox"/> Procedure for ensuring that an independent licensed testing laboratory samples and analyzes cannabis and cannabis products held by the applicant.
<input type="checkbox"/>	<p>4. Security Procedures: All applicants shall propose sufficient security measures to deter and prevent the unauthorized access or entrance into areas containing cannabis or cannabis products, and to deter and prevent the theft of cannabis or cannabis products at the commercial cannabis business. Proposed security procedures shall include, but shall not be limited to, all of the following:</p> <ul style="list-style-type: none"> a. Preventing individuals from remaining on the premises of the commercial cannabis business if they are not engaging in an activity directly related to the permitted operations of the commercial cannabis business. b. Establishing limited access areas accessible only to authorized commercial cannabis business personnel. c. How and where all cannabis and cannabis products will be stored in a secured and locked room, safe, or vault. How all cannabis and cannabis products, including live plants that will be cultivated, will be kept in a manner as to prevent diversion, theft, and loss. d. Procedures for installing 24-hour security surveillance cameras (CCTV) of at least HD-quality to monitor all entrances and exits to and from the premises, all interior spaces within the commercial cannabis business which are open and accessible to the public, all interior spaces where cannabis, cash or currency, is being stored for any period of time on a regular basis and all interior spaces where diversion of cannabis could reasonably occur. Procedures for how the applicant will ensure that the security surveillance camera's footage is remotely accessible to law enforcement, and that it is compatible with the City's software and hardware. In addition, procedures on how remote and real-time, live access to the video footage from the cameras will be provided to law enforcement. Procedures for ensuring video recordings are maintained for a minimum of sixty (60) calendar days, and procedures to make them available to law enforcement upon request. Procedures to

ensure video shall be of sufficient quality for effective prosecution of any crime found to have occurred on the site of the commercial cannabis business.

e. A description of where sensors will be installed to detect entry and exit from all secure areas.

f. A description of procedures of installing panic buttons in the premises.

g. Description of having a professionally installed, maintained, and monitored alarm system, with the required City of Commerce Alarm permit as required by City Code.

h. If wrought-iron bars are proposed to be installed on the windows or the doors of the commercial cannabis business, measures showing that said improvements will be installed only on the interior of the building, and in full compliance with all applicable Building and Safety and Fire Code requirements.

i. Procedures on establishing a plan to have security personnel on-site 24 hours a day, or alternative security as authorized by the City. Description or documentation showing that the proposed security personnel is licensed by the State of California Bureau of Security and Investigative Services personnel. Procedure to submit to the City and the City's law enforcement agency the names and contact information of security personnel, with copies of state-issued licenses and/or permits, governmentally issued identification form, and photographs of uniforms and badges. Acknowledgement from applicant indicating that it shall be responsible for providing this information to law enforcement, and updating information within seven (7) calendar days of a change in security personnel, agents, or representatives.

j. Procedures on how each applicant shall have the capability to remain secure during a power outage and ensure that all access doors are not solely controlled by an electronic access panel to ensure that locks are not released during a power outage.

k. Identification of a designated Community Liaison to the City of Commerce, who is available to respond to calls 24 hours a day and lives within three miles of the boundaries of the City of Commerce. The Community Liaison shall be reasonably available to meet with City staff, law enforcement and/or members of the public regarding any security related measures or other operational issues.

l. A storage and transportation plan, describing in detail the procedures for safely and securely storing and transporting all cannabis, cannabis products, and any currency.

m. An affirmative commitment that the applicant will cooperate with the City whenever the City Administrator, or his or her designee, makes a request, upon reasonable notice, to inspect or audit the effectiveness of any security plan or of any other requirement of this subsection.

n. A description and plan of how the applicant will notify the City within 24 hours after discovering any of the following:

(1) Significant discrepancies identified during inventory. The level of significance shall be determined by the regulations promulgated by law enforcement.

	<p>(2) Diversion, theft, loss, or any criminal activity involving the commercial cannabis business or any agent or employee of the commercial cannabis business.</p> <p>(3) The loss or unauthorized alteration of records related to cannabis, registering qualifying patients, primary caregivers, or employees or agents of the commercial cannabis business.</p> <p>(4) Any other breach of security.</p>
<input type="checkbox"/>	<p>5. Testing Laboratories (only): For applicants seeking to operate a testing laboratory, describe operating procedures as required by the applicable state law and regulations, with references to the applicable state law or regulation requiring same.</p>
<input type="checkbox"/>	<p>6. Operating Procedures for Non-Storefront Retailer-Delivery Only. Proposed procedures or operating plans shall include:</p> <p>a. Acknowledgement that delivery only retailers may only deliver to customers within a city or county that does not expressly prohibit delivery by ordinance.</p> <p>b. Provisions relating to vehicle security and the protection of employees and product during loading and in transit.</p> <p>c. Plans to facilitate the vehicle delivery of cannabis or cannabis products with a technology platform owned by or licensed to the delivery-only retailer that uses point-of-sale technology to track and database technology to record and store the following information for each transaction involving the exchange of cannabis or cannabis products between the applicant and qualified patient, primary caregiver, or customer:</p> <p>(1) The identity of the individual delivering cannabis or cannabis products on behalf of the permittee;</p> <p>(2) The identity of the qualified patient, primary caregiver, or customer receiving cannabis or cannabis products from the permittee;</p> <p>(3) The type and quantity of cannabis or cannabis products dispensed and received; and</p> <p>(4) The dollar amount to be charged by the applicant and received by the individual delivering cannabis or cannabis products on behalf of the permittee for the cannabis or cannabis products delivered and received.</p> <p>d. Procedure on how applicant will maintain a database and provide a list of the individuals and vehicles authorized to conduct vehicle delivery on behalf of the applicant to the City of Commerce.</p> <p>e. Identification of individuals authorized to conduct deliveries on behalf of the permittee, and proof of a current and valid California Driver’s License.</p> <p>f. Procedure on how individuals making deliveries of cannabis or cannabis products on behalf of the applicant will maintain a physical copy of the delivery request (and/or invoice) and will make it available upon request to the agents or employees of the City of Commerce requesting documentation.</p> <p>g. Description of how the applicant will only permit or allow delivery of cannabis or cannabis products in a vehicle that is (i) insured at or above the legal requirement in</p>

California; (ii) capable of securing (locking) the cannabis or cannabis products during transportation; (iii) capable of being temperature controlled if perishable cannabis or cannabis products is being transported; and (iv) does not display advertising or symbols visible from the exterior of the vehicle that suggest the vehicle is used for cannabis delivery or affiliated with a cannabis retailer.

h. Procedures on how the applicant proposes to facilitate deliveries with a technology platform owned by or licensed to the non-storefront delivery only retailer that uses Global Positioning System technology to track and database technology to record and store the following information:

(1) The time that the individual conducting vehicle deliveries on behalf of the non-storefront delivery only retailer departed the licensed premises.

(2) The time that the individual conducting vehicle delivery on behalf of the non-storefront delivery only retailer completed vehicle delivery to the qualified patient, primary caregiver, or customer.

(3) The time that the individual conducting vehicle deliveries on behalf of the non-storefront delivery only retailer returned to the licensed premises.

(4) The route the individual conducting vehicle deliveries on behalf of the non-storefront delivery only retailer will travel between departing and returning to the permitted premises to conduct vehicle deliveries.

(5) For each individual vehicle delivery transaction, the identification of the individual conducting deliveries on behalf of the non-storefront delivery only retailer.

(6) For each individual delivery transaction, the vehicle used to conduct vehicle delivery on behalf of the non-storefront delivery only retailer permittee.

(7) For each individual vehicle delivery transaction, the identity of the qualified patient, primary caregiver, or customer receiving cannabis or cannabis products from the non-storefront delivery only retailer.

(8) For each individual vehicle delivery transaction, the type and quantity of cannabis or cannabis products delivered and received.

(9) For each individual vehicle delivery transaction, the dollar amount to be charged by the non-storefront delivery only retailer and received by the individual conducting deliveries on behalf of the non-storefront delivery only retailer for the cannabis or cannabis products delivered and received.

(10) Proposed plan on how the individual making deliveries on behalf of the non-storefront delivery only retailer will personally verify for each individual vehicle delivery transaction (i) the identity of the qualified patient, primary caregiver, or customer receiving cannabis or cannabis products from the delivery only retailer and (ii) the validity of the qualified patient's recommendation from a physician to use

cannabis for medical purposes or primary caregiver's status as a primary caregiver for the particular qualified patient.

(11) Proposed plan on how a non-storefront delivery only retailer will sell, give away, or donate specific devices, contrivances, instruments, or paraphernalia necessary for consuming cannabis or cannabis products, including but not limited to rolling papers and related tools, pipes, water pipes, and vaporizers in conjunction with a previously agreed cannabis transaction. The equipment may only be provided to qualified patients, primary caregivers, or customers in accordance with Section 11364.5 of the Health and Safety Code.



7. Operating Requirements for Cultivation Facilities.

- a. Plan showing how the cultivation of all cannabis will occur indoors, since outdoor cultivation is prohibited.
- b. Procedures ensuring that there will be no visual exterior evidence of cannabis cultivation except for any signage authorized by this Code.
- c. Procedures on how the general public will be prevented from entering the cannabis cultivation permitted premises (except for the agents, applicants, managers, employees, and volunteers of the commercial cannabis cultivation permittee and agents or employees of the City of Commerce.)
- d. Plan showing that the applicant will only cultivate the square footage of canopy space permitted by state law.
- e. Description and procedures showing that the cannabis cultivation will be conducted in accordance with state and local laws related to electricity, water usage, water quality, discharges, and similar matters.
- f. Description and procedures that the cannabis cultivation permittee will comply with all applicable federal, state and local laws and regulations regarding use and disposal of pesticides and fertilizers.
- g. Plan showing that pesticides and fertilizers will be properly labeled and stored to avoid contamination through erosion, leakage or inadvertent damage from pests, rodents or other wildlife.
- h. Any additional or relevant information showing that the cultivation of cannabis will at all times be operated in such a way as to ensure the health, safety, and welfare of the public, the employees working at the commercial cannabis business, neighboring properties, and the end users of the cannabis being cultivated, to protect the environment from harm to waterways, fish, and wildlife; to ensure the security of the cannabis being cultivated; and to safeguard against the diversion of cannabis.
- i. Plan and procedures showing that prior to transportation, a cannabis cultivation permittee will package and seal all cannabis or cannabis products in tamper-evident packaging and use a unique identifier, such as a batch and lot number or bar code, to identify and track the cannabis or cannabis products.

j. All applicants for a Commercial Cannabis Permit pertaining to cannabis cultivation shall submit the following in addition to the information generally otherwise required for a Commercial Cannabis Permit:

A cultivation and operations plan that meets or exceeds minimum legal standards for water usage, conservation and use; drainage, watershed and habitat protection; and proper storage of fertilizers, pesticides, and other regulated products to be used on the parcel, and a description of the cultivation activities and schedule of activities during each month of growing and harvesting, or explanation of growth cycles and anticipated harvesting schedules for all-season harvesting.

A description of a legal water source, irrigation plan, and projected water use.

Identification of the source of electrical power and plan for compliance with applicable building codes and related codes, ordinances, laws and resolutions.

Plan for addressing odor and other public nuisances that may derive from the cultivation site.

8. Operating Requirements for Cannabis Manufacturing Businesses.

- a. Procedures ensuring that there will be no exterior evidence of cannabis manufacturing except for any signage authorized by this Code.
- b. Procedures detailing how the general public will be prevented from entering the cannabis manufacturing permitted premises (except for the agents, applicants, managers, employees, and volunteers of the commercial cannabis cultivation permittee and agents or employees of the City of Commerce.)
- c. Plan describing how cannabis manufacturing will comply with the standards for manufacturing set by state law, regulations and policies.
- d. Procedures showing how any compressed gases used in the manufacturing process will be handled, and not stored on any property within the City of Commerce in containers that exceed the amount which is approved by the Fire Chief and authorized by the Commercial Cannabis Permit. Each site or parcel subject to a Commercial Cannabis Permit shall be limited to a total number of tanks as authorized by the Fire Chief on the property at any time.
- e. Plan showing how the cannabis manufacturing facilities will use the hydrocarbons N-butane, isobutane, propane, or heptane or other solvents or gases exhibiting low to minimal potential human-related toxicity approved by the Fire Chief. Plan must show how these solvents will be of at least ninety-nine percent purity and procedures showing that any extraction process must use them in a professional grade closed loop extraction system designed to recover the solvents and work in an environment with proper ventilation, controlling all sources of ignition where a flammable atmosphere is or may be present.

- f. Procedure showing that if an extraction process uses a professional grade closed loop CO₂ gas extraction system, that every vessel will be certified by the manufacturer for its safe use. Plan showing that the closed loop systems for compressed gas extraction systems will be commercially manufactured and bear a permanently affixed and visible serial number.
- g. Submittal of a certification from an engineer licensed by the State of California that will be provided to the Fire Chief for a professional grade closed loop system used by any commercial cannabis manufacturing manufacturer to certify that the system was commercially manufactured, is safe for its intended use, and was built to codes of recognized and generally accepted good engineering practices, including but not limited to:
 - (1) The American Society of Mechanical Engineers (ASME);
 - (2) American National Standards Institute (ANSI);
 - (3) Underwriters Laboratories (UL); or
 - (4) The American Society for Testing and Materials (ASTM).
- h. A proposed plan of the cannabis manufacturing facility's developing standard operating procedures, good manufacturing practices, and a training plan prior to producing extracts for the marketplace.
- i. Identification of person(s) who will be using solvents or gases in a closed looped system to create cannabis extracts, and showing said persons are fully trained on how to use the system, have direct access to applicable material safety data sheets and handle and store the solvents and gases safely.

9. Operating Requirements for Cannabis Distribution

- Procedures ensuring that there will be no exterior evidence of cannabis distribution except for any signage authorized by this Code.
- Procedures on how the general public will be prevented from entering the cannabis distribution permitted premises (except for the agents, applicants, managers, employees, and volunteers of the commercial cannabis distributor permittee and agents or employees of the City of Commerce.)
- Plan showing that the applicant will only procure, sell, or transport cannabis or cannabis products that are packaged and sealed in tamper-evident packaging that uses a unique identifier, such as a batch and lot number or bar code, to identify and track the cannabis or cannabis products.
- Procedures on maintaining a database and delivering a list of individuals and vehicles authorized to conduct transportation on behalf of the permittee to the City.
- Identification of individuals authorized to conduct transportation on behalf of the permitted, and proof of current and valid California Driver's License.
- Procedures on how individuals transporting cannabis or cannabis products on behalf of the applicant will maintain a physical copy of the transportation request (and/or invoice) and

	<p>make it available upon request of agents or employees of the City of Commerce requesting documentation.</p> <p><input type="checkbox"/> Procedure showing how the applicant will only transport cannabis or cannabis products in a vehicle that is (i) insured at or above the legal requirement in California, (ii) capable of securing (locking) the cannabis or cannabis products during transportation, and (iii) capable of being temperature controlled if perishable cannabis products are being transported.</p>
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SECTION K: BUSINESS PLAN (5.61.060K)
Applications shall include a Business Plan with as much detail as possible, describing the day-to-day operations of the proposed facility if not otherwise provided in response to the "Description of Operating Procedures." The Business Plan shall include, in addition to other information deemed relevant by the applicant, the following:

<input type="checkbox"/>	1. Description of day-to-day operations, which meet industry best practices for the type of facility the applicant seeks to operate;
<input type="checkbox"/>	2. Proposed hours of operation;
<input type="checkbox"/>	3. Mechanisms for ensuring the facility operates in compliance with applicable state and local laws and regulations;
<input type="checkbox"/>	4. A schedule for commencing operations, including a narrative outlining any proposed construction and improvements, property acquisition, and other start up activities, and a timeline for completion;
<input type="checkbox"/>	5. A budget for construction, operation, site acquisition, compensation of employees, equipment costs, utility costs, and other operational costs. The budget should demonstrate sufficient capital in place to pay startup costs and at least three months of operating costs, as well as a description of the sources and uses of funds;
<input type="checkbox"/>	6. Proof of capitalization in a form of documentation of cash or other liquid assets on hand, letters of credit, or other equivalent assets; and
<input type="checkbox"/>	7. A pro forma for at least three (3) years of operation, including projected product output totals.

SECTION L: PROPOSED COMMUNITY BENEFITS PROGRAM PLAN (5.61.060L)

<input type="checkbox"/>	1. Proposed commitment to participate in programs designated by the City and/or programs the applicant is proposing to support, including but not limited to, (a) senior citizen programs, (b) City beautification efforts, (c) fund for enforcement against illegal cannabis operations, (d) public safety, (e) housing programs, (f) economic development, (g) infrastructure, (h) general fund, and/or (i) any other proposed City efforts.
<input type="checkbox"/>	2. Proposed plan to commit to the City's designated and specified amount/percentage of business revenues to fund said program and/or amount to be negotiated (i.e., Development Agreement), or amount the applicant proposes to commit beyond the City designated amount.
<input type="checkbox"/>	3. Applications should also describe how operation of the proposed facility would satisfy categories of proposed community benefits, including, but not limited to,

	senior housing, public safety, labor and employment, local enterprise, environmental benefits, and any other public benefits attendant with the facility's operation, including but not limited to site improvement and blight remediation, public infrastructure improvements, revenue generation, mechanisms for remediating perceived or actual negative impacts of the facility, and economic incentives to the City.
<input type="checkbox"/>	4. Proposed staffing plan, labor peace agreement and plan to hire Veterans, females, individuals with disabilities and/or local workers within Commerce or the surrounding area (3 miles).
<input type="checkbox"/>	5. MIXED USE DEVELOPMENT BONUS - Applicants may elect to incubate a local small business, co-locate with an existing local business, and/or propose other mixed-use developments. Mixed Use Development Bonuses will be awarded to operators who designate a space within the facility or otherwise on the property (as permitted by the Commerce Municipal Code) for a non-cannabis small business or start-up. Examples of mixed uses include, but are not limited to, coffee shops or cafes, barbershop/salon, dry cleaners, book store, juice bar, flower shops, art galleries or other small business enterprises. Additional points will be added to the overall score of the application based on the proposed facility design, nature of small business and subsidies offered to potential tenants. Bonus point allocations are at the sole discretion of the City, based upon the proposal submitted. All applicable state and local laws, codes, restrictions and requirements apply.

SECTION M – DISCLOSURE OF FINANCIAL INTERESTS (5.61.060M)
Applicants shall include the information below for all individuals who have a financial interest in the application but are not owners. For purposes of this requirement, a “financial interest” means an investment into a commercial cannabis business, or any other equity interest in a commercial cannabis business, except for the following:

- a. A bank or financial institution whose interest constitutes a loan;
- b. Persons whose only financial interest in the applicant is through an interest diversified mutual fund, blind trust, or similar instrument;
- c. Persons whose only financial interest is a security interest, lien, or encumbrance on property that will be used by the applicant; and
- d. Persons who hold a share of stock that is less than 5% of the total shares in a publicly traded company.

FINANCIAL INTEREST (NON-OWNER) PARTY #1

<input type="checkbox"/>	Full Legal Name (first, middle, last)	
<input type="checkbox"/>	Date of Birth	
<input type="checkbox"/>	Copy of government-issued identification (Driver's License or government-issued ID with picture and physical description)	DL/ID #

FINANCIAL INTEREST (NON-OWNER) PARTY #2

<input type="checkbox"/>	Full Legal Name (first, middle, last)	
<input type="checkbox"/>	Date of Birth	

<input type="checkbox"/>	Copy of government-issued identification (Driver's License or government-issued ID with picture and physical description)	DL/ID #
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FINANCIAL INTEREST (NON-OWNER) PARTY #3

<input type="checkbox"/>	Full Legal Name (first, middle, last)	
<input type="checkbox"/>	Date of Birth	
<input type="checkbox"/>	Copy of government-issued identification (Driver's License or government-issued ID with picture and physical description)	DL/ID #

SECTION N – LABOR PEACE AGREEMENT (5.61.060N)
For applicants with twenty (20) or more employees, the applicant shall attest that the applicant will enter into a labor peace agreement and will abide by the terms of the agreement, and the applicant shall provide a copy thereof to the City. For applicants that have not yet entered into a labor peace agreement, the applicant shall provide a notarized Statement of Intent, indicating that the applicant will enter into and abide by the terms of a labor peace agreement.

<input type="checkbox"/>	Copy of Actual or Proposed Labor Peace Agreement; or
<input type="checkbox"/>	Notarized Statement of Intent

SECTION O – SELLER'S PERMIT (5.61.060O)
The applicant shall provide a valid seller's permit number issued by the California Department of Tax and Fee Administration, if applicable. If the applicant has not yet received a seller's permit, the applicant shall provide a Statement of Intent, attesting that the applicant has applied for or will apply (prior to operating) for seller's permit.

<input type="checkbox"/>	Copy of Sellers Permit; or
<input type="checkbox"/>	Statement of Intent

SECTION P – LIMITED WAIVER OF SOVEREIGN IMMUNITY (5.61.060P)
Any applicant that may fall within the scope of sovereign immunity that may be asserted by a federally recognized tribe or other sovereign entity must waive any sovereign immunity defense that the applicant may have, may be asserted on its behalf, or may otherwise be asserted in any state administrative or judicial enforcement actions against the applicant, regardless of the form of relief sought, whether monetary or otherwise, under the state laws and regulations governing commercial cannabis activity. The applicant must submit a written waiver of sovereign immunity to the City with the Application, which is valid for the period of any Development Agreement or permit issued by the City to the applicant. The written waiver shall include that the applicant has the lawful authority to enter into the waiver required, the applicant hereby waives sovereign immunity, and the applicant agrees to do all of the following:

<input type="checkbox"/>	Provide documentation to the City that establishes that the applicant has the lawful authority to enter into the waiver required by this section;
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<input type="checkbox"/>	Conduct all commercial cannabis activity in full compliance with the state laws and regulations governing commercial cannabis activity, as well as the Commerce Municipal Code, including submission to all enforcement provisions thereof;
<input type="checkbox"/>	Allow access as required by state statute or regulation, or by the Commerce Municipal Code, by persons or entities charged with duties under the state laws and regulations governing commercial cannabis activity to any premises or property at which the applicant conducts any commercial cannabis activity, including premises or property where records of commercial cannabis activity are maintained by or for the applicant;
<input type="checkbox"/>	Provide any and all records, reports, and other documents as may be required under the state laws and regulations governing commercial cannabis activity;
<input type="checkbox"/>	Conduct commercial cannabis activity with other state commercial cannabis licensees only, unless otherwise specified by state law;
<input type="checkbox"/>	Meet all of the requirements for licensure under the state laws and regulations, as well as the Commerce Municipal Code, governing the conduct of commercial cannabis activity, and provide truthful and accurate documentation and other information of the applicant's qualifications and suitability for licensure as may be requested; and
<input type="checkbox"/>	Submit to the personal and subject matter jurisdiction of the California courts to address any matter related to the waiver or the Commercial Cannabis Permit application, license, or activity, and that all such matters and proceedings shall be governed, construed and enforced in accordance with California substantive and procedural law, including but not limited to the AUMA or MAUCRSA.

SECTION Q – DEVELOPMENT AGREEMENT PROPOSAL (5.61.060Q)

<input type="checkbox"/>	Please review and complete the attached Draft Development Agreement (see Attachment 2). If any changes/revisions are proposed, please prepare a redline version of the document using strikeout and <u>underline</u> to represent proposed deletions and additions, respectively. Please also use the comment function for comments or questions.
<input type="checkbox"/>	Please prepare a narrative identifying at least five (5) topics in the draft Development Agreement or application that the applicant proposes will distinguish its application from other applications.

SECTION R – ADDITIONAL INFORMATION (5.61.060R)

<input type="checkbox"/>	Please provide any other relevant information regarding the Applicant or the Applicant's management team and/or staff regarding their familiarity with the City of Commerce. Include length of time as a resident, tenant or property owner in the City or other business holdings within the City. Please provide total estimated contribution to the City made via taxes or fees in the past as a resident, property or business owner.
<input type="checkbox"/>	Cannabis FAQ Fact Sheet Acknowledgement Form
<input type="checkbox"/>	Environmental Data Form and Noticing Information (see Attachment 6)

BACKGROUND CHECK AUTHORIZATION

<input type="checkbox"/>	Please complete the attached LiveScan background check authorization form (Attachment 4). A form is required for each owner/operator identified in Section D, above.

Under penalty of perjury, I hereby declare that the information contained within and submitted with the application is complete, true, and accurate. I understand that a misrepresentation of fact or omission may be cause for rejection or denial of this application, or revocation of any Commercial Cannabis Permit, or non-approval of a Development Agreement, or any permit, license or approval issued in reliance thereon.

Applicant Signature Date

Application Material Attachments

1. Reimbursement Agreement
2. Development Agreement Form
3. Adopted Commercial Cannabis Fee Schedule
4. Background/Livescan Form
5. Cannabis Fact Sheet Acknowledgment Form
6. Environmental Data and Noticing Information

****FOR STAFF USE ONLY****

APPLICATION RECEIVED	ZONING/GP DESIGNATION	SENSITIVE USE REVIEW	FEES COLLECTED
Staff Reviewer:	Application Review Date:	PC Hearing Date:	City Council Hearing Date:
Phase I Determination: <input type="checkbox"/> Complete <input type="checkbox"/> Incomplete	Phase II Score:	Phase III Recommendation: <input type="checkbox"/> Approval <input type="checkbox"/> Conditional Approval <input type="checkbox"/> Denial	City Council Determination: <input type="checkbox"/> Approval <input type="checkbox"/> Conditional Approval <input type="checkbox"/> Denial