



CITY OF COMMERCE

2535 Commerce Way, Commerce, CA 90040
(323) 722-4805 • Fax (323) 887-4441 • Attn: Bus. License Coordinator

• Please Check One •

- NEW APPLICATION
- CHANGE OF OWNER
- CHANGE OF ADDRESS

Business License Application

Business Name _____ Business Address _____ <small>(Cannot be P.O. Box for non-exempt businesses per State of California, Business & Professions Code-Section 17538.5)</small> _____ Mailing Address _____ _____ Business Phone () _____ Business Fax () _____ Description of Business _____ Start Date _____ _____ Ownership: <input type="checkbox"/> Corporation <input type="checkbox"/> Corp-Ltd Liability <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Limited Partnership <input type="checkbox"/> Trust State License No. _____ License Type _____ Expiration Date _____ Resale No. _____ FED I.D. No. _____ STATE I.D. No. _____	OFFICIAL USE ONLY BUS. LICENSE NO. _____ EXPIRATION DATE _____ TOTAL FEES \$ _____ DATE PAID _____ CHECK NO. _____ <input type="checkbox"/> CASH SIC CODE _____ RATE TYPE _____ BUSINESS TYPE _____
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Enter below names of Owners, Partners, or Corporate Officers - Use additional sheets as necessary

Owner Name _____	Title _____	Phone () _____
Home Address _____	Cell Phone () _____	E-Mail Addr. _____
Social Security No. _____	Drivers License No. _____	

Owner Name _____	Title _____	Phone () _____
Home Address _____	Cell Phone () _____	E-Mail Addr. _____
Social Security No. _____	Drivers License No. _____	

In case of emergency, please contact:

Name _____	Title _____	Phone () _____
Address _____	Cell Phone () _____	

Out of City Business Fee Computation - Refer to Fee Schedule on Reverse Side

Provide applicable information: No. of Vending Machines _____ <small>(If applicable)</small> Vehicle License Plate No. _____ <small>Required for catering, ice cream, produce or recycling trucks; or taxicab vehicles</small> State CASp Fee \$1.00 (required) Amount from Fee Schedule _____ <small>(on Reverse Side)</small> Total Amount Due _____ <small>Thank you for doing business with the City of Commerce!</small>	<p>At the end of the 2012 legislative session the Legislature approved and the Governor signed SB 1186.</p> <p>The bill imposes an additional state fee of \$1 on "any applicant for a local business license or equivalent instrument or permit, or renewal thereof . . . which shall be collected by the city, county, or city and county that issued the license, instrument, or permit."</p> <p>Notice: Under federal and state law, compliance with disability access laws is a serious and significant responsibility that applies to all California building owners and tenants with buildings open to the public.</p> <p>You may obtain information about your legal obligations and how to comply with disability access laws at the following agencies: The Division of the State Architect at www.dgs.ca.gov/dsa/Home.aspx - The Department of Rehabilitation at www.rehab.cahwnet.gov - The California Commission on Disability Access at www.cdda.ca.gov</p>
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APPLICANT MUST WITHIN TEN DAYS THEREAFTER NOTIFY THIS OFFICE IN WRITING ON ANY CHANGE IN ANY FACTS REQUIRED BY THIS APPLICATION. *The information contained herein is true and correct to the best of my knowledge and belief. As a condition for the issuance of the license applied for, I agree: to submit any additional information that may be required; to conduct all phase of this business in accordance with regulations established for such business and to maintain all trucks or equipment that may be used in connection therewith, in conformance with all applicable laws, ordinances, and regulations.*

Date: _____ Signature of Owner or Representative: _____



CITY OF COMMERCE

Business License Fee Computation Summary

NOTICE: THE MISREPRESENTATION OF A MATERIAL FACT BY AN APPLICATION IN OBTAINING A LICENSE IS GROUNDS FOR REVOCATION OF A BUSINESS LICENSE C.M.C. 5.04.280(3).

Ordinance Number 470 of the City of Commerce passed and adopted November 17, 1992 amended the Municipal Code with respect to Business License Rates.

PAYMENT INFORMATION

Please make remittance payable to: **City of Commerce** and submit with the Business License Application to:

City of Commerce
 2535 Commerce Way
 Commerce, CA 90040
 Attn: Business License Division

FEES - IN CITY

- Home Occupation Businesses \$50.00 per year
- All other businesses, use Inside City Fee Computation.

FEES - OUT OF CITY

- Contractors/Sub contractors \$100.00 for 3 months
- Contractors/Sub contractors \$400.00 per year
- Carpet Cleaners \$150.00 per year
- Catering Trucks \$250.00 per truck
- Detective/Security Services \$150.00 per year
- Exterminators \$150.00 per year
- Film Permits \$500.00 per film shoot
- Ice Cream/Produce Trucks \$150.00 per year
- Industrial Laundry Services \$150.00 per year
- Janitorial Services \$150.00 per year
- All other non-local businesses \$150.00 per year
- Taxi Cabs \$100.00 per vehicle
- Vending Machines \$ 30.00 per year
 (includes candy, soda, anything in a machine)

COMPUTATION NOTES

(1) If the **Total Fee Payable** is less than \$99.00
 The **Minimum Fee Payable** is \$99.00
 (C.M.C. 5.04.220)

If the **Total Fee Payable** is greater than \$4,437.00.
 The **Maximum Fee Payable** is \$4,437.00.
 (C.M.C. 5.04.220)

(2) Use the following Prorated Multiplier if the move in date is:

	<i>Multiplier</i>
January 1 through March 31	= 1.00
April 1 through June 30	= .75
July 1 through September 30	= .50
Oct 1 through December 31	= .25

Failure to pay the annual or semi-annual fee when due shall result in the addition of late penalties up to 100% of the annual license tax owed. (5.04.100)

Acceptance of the business license application and/or business license tax is not an endorsement or certification of compliance or conformity with applicable requirements of the city's zoning regulations or other applicable city ordinances or laws.